



## Child Care Facility Information

**Name:** RCMA Palmetto Child Development Center  
**ID Number:** C12MA0096  
**Capacity:** 90  
**Owner/Director/Staff Responsible:** Sent for signature

## Inspection Information

**Type:** Routine **Date:** 08/02/2016 **Arrival/Departure Time:** 04:30 PM to 04:45 PM  
**Staff Present:** 0 **Children Present:** 0

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising ss. 402.3125, 402.318, F.S.	Not Monitored
02. Licensed Capacity ss. 402.305(6), rule 65C-22.002(3), F.A.C.	Not Monitored
03. Minimum Age Requirements ss. 402.305(2), F.S. && rule 65C-22.001(3), F.A.C.	Not Monitored
04. Ratio Sufficient ss. 402.305(4), F.S. && rule 65C-22.001(4), F.A.C.	Not Monitored
05. Supervision rule 65C-22.001(5), 65C-22.001(6), 65C-22.002(4) && 65C-22.007 (2), F.A.C.	Not Monitored
06. Driver's License, Physician Certification && First Aid/CPR Training rule 65C-22.001(6), 65C-22.006(4), F.A.C.	Not Monitored
07. Vehicle Insurance and Inspection ss. 402.305(10), F.S. && rule 65C-22.001(6) F.A.C.	Not Monitored
08. Seat Belts/Child Restraints ss. 402.305(10), F.S. && rule 65C-22.001(6), F.A.C.	Not Monitored
09. Transportation rule 65C-22.001(6), F.A.C.	Not Monitored
10. Planned Activities ss. 402.305(13), F.S. && rule 65C-22.001(7), F.A.C.	Not Monitored
11. Field Trip Permission rule 65C-22.001(7), 65C-22.001(6), F.A.C.	Not Monitored
12. Child Discipline ss. 402.305(12), F.S. && rule 65C-22.001(8), F.A.C.	Not Monitored
13. Discipline Policy rule 65C-22.001(8), F.A.C.	Not Monitored

#### PHYSICAL ENVIRONMENT

14. Facility Environment rule 65C-22.002(1), 65C-22.002(7) - (9), F.A.C.	Not Monitored
15. Toxic Substances and Hazardous Materials rule 65C-22.002(1), F.A.C.	Not Monitored
16. Supplies Labeled/Stored rule 65C-22.002(1), F.A.C.	Not Monitored
17. Lighting rule 65C-22.002(2), F.A.C.	Not Monitored



18. Temperature and Ventilation rule 65C-22.002(2), F.A.C.	Not Monitored
19. Indoor Floor Space ss. 402.305(6)F.S., rule 65C-22.002(3), 65C-22.007(3)(a), 65C-22.008(3), F.A.C.	Not Monitored
20. Outdoor Area/Square Footage ss. 402.305(6), F.S. && rule 65C-22.002(4), F.A.C.	Not Monitored
21. Outdoor Play Area rule 65C-22.002(4), F.A.C.	Not Monitored
22. Fencing rule 65C-22.002(4), F.A.C.	Not Monitored
23. Individual Bedding rule 65C-22.002(5), 65C-22.002(5), 65C-22.002(10), 65C-22.008(3), F.A.C.	Not Monitored
24. Bedding and Linens rule 65C-22.002(10), F.A.C.	Not Monitored
25. Nap/Sleep Space Requirements rule 65C-22.002(5), F.A.C.	Not Monitored
26. Exit Area Clear rule 65C-22.002(5) and (7), F.A.C.	Not Monitored
27. Crib Requirements rule 65C-22.002(5), F.A.C.	Not Monitored
28. Toilets and Sinks rule 65C-22.002(6), F.A.C.	Not Monitored
29. Potty Chairs rule 65C-22.002(6), F.A.C.	Not Monitored
30. Bath Facilities and Supervision rule 65C-22.002(6), F.A.C.	Not Monitored
31. Bathroom Supplies and Equipment rule 65C-22.002(6), F.A.C.	Not Monitored
32. Operable Phone rule 65C-22.002(7), F.A.C.	Not Monitored
33. Fire Drills && Emergency Preparedness rule 65C-22.002(7) F.A.C.	Not Monitored
34. Food Preparation Area 65C-22.002(8), F.A.C.	Not Monitored
35. Health and Sanitation rule 65C-22.002(10), F.A.C.	Not Monitored
36. Drinking Water Available rule 65C-22.002(10), F.A.C.	Not Monitored
37. Sanitary Diapering rule 65C-22.002(10), F.A.C.	Not Monitored
38. Diaper Disposal rule 65C-22.002(10), F.A.C.	Not Monitored
39. Indoor Equipment rule 65C-22.002(11), F.A.C.	Not Monitored
40. Outdoor Equipment rule 65C-22.002(11), F.A.C.	Not Monitored



### TRAINING

41. Training Requirements ss. 402.305(2) - (3), F.S. && rule 65C-22.003(2) (3), F.A.C. Not Monitored

42. 10-Hour In-Service rule 65C-22.003(6), F.A.C. Not Monitored

43. Credentialed Staff ss.402.305(3), F.S. && rule 65C-22.003(7)-(8), F.A.C. Not Monitored

### HEALTH REQUIREMENTS

44. Communicable Disease Control rule 65C-22.004(1), F.A.C. Not Monitored

45. First Aid Requirements rule 65C-22.004(2), F.A.C. Not Monitored

46. CPR Requirements rule 65C-22.004(2), F.A.C. Not Monitored

47. Emergency Telephone Numbers rule 65C-22.004(2), F.A.C. Not Monitored

48. Accident/ Incident Notification and Documentation rule 65C-22.004(2), F.A.C. Not Monitored

49. Medication rule 65C-22.004(3),F.A.C. Not Monitored

### FOOD AND NUTRITION

50. Meals and Snacks rule 65C-22.005(1), F.A.C. Not Monitored

51. Meal and Snack Menus rule 65C-22.005(1), F.A.C. Not Monitored

52. Food Service rule 65C-22.005(3), F.A.C. Not Monitored

53. Bottles Sanitary and Labeled rule 65C-22.005(2), F.A.C. Not Monitored

54. Catered Food and Food Provided by Parents 65C-22.005(1), F.A.C. Not Monitored

55. Single Service Items rule 65C-22.0011(8), 65C-22.002(10), F.A.C. Not Monitored

### RECORD KEEPING

56. Records ss. 402.3054(2), F.S., rule 65C-22.006(3)(c)5., F.A.C. Not Monitored

57. Children's Health/Immunization and Records ss. 402.305(9), F.S.&& rule 65C-22.006(2) - (3), F.A.C. Not Monitored

58. Enrollment Information on File/Current ss. 402.3125(5), 402.305(12), F.S. && rule 65C-22.006(3), F.A.C. Not Monitored

59. Personnel Records ss. 402.3055(1), F.S., rule 65C-22.003(4), && rule 65C-22.006(4) - (5), F.A.C. Not Monitored



**60. Background Screening Documents ss. 402.3054, F.S. && rule 65C-22.006(4), F.A.C. Not Monitored**

**Not Monitored Comments**

Any child care personnel hired on or after July 1st, 2016 is required to have a 5 year employment history check. Employment history checks must include documented attempts to contact each employer where the individual was employed within in the preceding 5 years.

**61. Daily Attendance rule 65C-22.001(10) && rule 65C-22.006(5), F.A.C. Not Monitored**

**62. Emergency Plan/Posted rule 65C-22.002(7), F.A.C. Not Monitored**

**ENFORCEMENT**

**63. Access/Child Abuse or Neglect/Misrepresentation ss. 402.311, 402.319, F.S. && rule 65C-22.001(9),(11), F.A.C. Not Monitored**



### Counselor Comments

The facility is expected to re-open sometime in October. This is a primarily migrant program that does not operate during non seasonal working months. All items that are "not monitored" will be monitored at the next inspection. This inspection was generated to fulfill monitoring requirements.

The Child Care Development Block Grant Reauthorization of 2014 requires each state, including Florida, to certify that all child care personnel have been screened and are eligible to work in child care based on the new elements. To facilitate this certification, child care providers, nonpublic schools, religious exempt child care provides, public schools providing child care, large family child care homes and family day care homes must rescreen personnel to include all owners, operators, child care personnel, household members, substitutes and volunteers by May 2017. The rescreening must include level 2 screening, search of sexual predator and sexual offender registry, and child abuse and neglect registry of any state in which the applicant resided during the preceding 5 years. The Department is asking child Care Providers to begin scheduling rescreening in September 2016 for anyone that was screened prior to July 1st, 2016. Providers will have nine months to rescreen all required owners, operators, child care personnel, household members, volunteers and substitutes.

All rescreens must be initiated in the Clearinghouse and fingerprints must be submitted by a Clearinghouse compatible Live Scan vendors. It is extremely important that the initiation of the screening occur in the Clearinghouse prior to the arrival at a live scan vendor location. Failure to do so will result in the Department not being able to accept the results and the individual will have to be rescreened including the cost again. Please ensure the correct ORI number is used when sending an individual for fingerprinting.

Steps for completing rescreening:

1. Complete a search in the Clearinghouse prior to sending staff to a live scan provider for screening to determine:
  - a. If the individual is not found after a search, there is no prior screening in the Clearinghouse, select Initiate Screening.
  - b. If the individual is already in the Clearinghouse, with a Clearinghouse screening available and a status of DCF Child Care Eligible, the individual does not have to go to a live scan vendor for fingerprinting again. Eligibility will be based on the fingerprints retained in the Clearinghouse. You may add the individual to your roster.
  - c. If the eligibility indicates an Agency Review is required, you must select Initiate Agency Review. This is no cost to you as a provider. This will provide you with an updated Florida Criminal History Public Record.
  - d. If there has been a break in service of 90 days, you must select Initiate Resubmission. You will receive an updated Florida Criminal History Public Record.
  - e. Upon hire, becoming a household member, substitute, or volunteer, immediately add the individual to your program roster.

Important Note: All fingerprinting must occur through a Live Scan compatible vendor. Check the listing in the Clearinghouse prior to initiating and scheduling an appointment with a vendor. Fingerprinting from a vendor that is not Clearinghouse compatible cannot be processed by DCF for the purposes of a clearance for child care employment.

2. The fingerprint results from the Federal Bureau of Investigation will be returned to DCF via the Florida Department of Law Enforcement. DCF will review both the federal and state criminal history results, along with state criminal records, national sex offender registry, and the child abuse and neglect registry.
3. DCF will issue an eligible or non eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.
4. DCF will send a letter/email to the employer advising of the search of the Floridas child abuse and neglect registry.
5. The employer/owner/operator must conduct employment history checks, including documented attempts to contact each employer that employed the individual within the preceding five years and documentation of the findings.
6. The employer/owner/operator must send a request for a search of each states child abuse and neglect registry if the individual has lived outside the state of Florida in the preceding five years. Visit [www.myflfamilies.com/backgroundscreening](http://www.myflfamilies.com/backgroundscreening), click on the Out of State Abuse Registry Check link to obtain the instructions and forms to complete to submit a request for a search. Documentation of the date the search was requested, and the date the results were received, must be maintained in the employees file for review by the licensing authority.
7. The employer/owner/operator must conduct a search of the sexual offender/predator website in Florida via <https://offender.fdle.state.fl.us/offender/homepage.do> , and any state the individual has lived in outside the state of Florida in the preceding five years. Visit [www.myflfamilies.com/backgroundscreening](http://www.myflfamilies.com/backgroundscreening), click on the Out of State Sexual Predator/Offender Registry Check link to obtain the instructions and forms to complete to submit the request for a search. Documentation of the search date, and findings from each state, must be documented in the employees file for review by the licensing authority.
8. The employer/owner/operator must maintain on-site at the program copies/documentation of completion of all applicable elements in the screening process for an individual in the personnel file for review by the licensing authority.
9. Failure to initiate the screening through the Clearinghouse prior to fingerprinting will result in invalid screening and the individual will have be re-fingerprinted and pay the fees again.
10. Immediately remove individuals from the program roster when employment terminates.

The failure of the state to certify compliance could result in the loss of funding to the state to support school readiness programs and their families.



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**Received by:** Sent for signature  
**Date:** 08/02/2016

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**Inspected by:** Aniko Roche  
**Date:** 08/02/2016