



Child Care Facility Information

Name: Miami Shores Presbyterian Church Pre-School

ID Number: C11MD0848

Capacity: 186

Owner/Director/Staff Responsible: Catherine Woods

Inspection Information

Type: Renewal **Date:** 08/17/2016 **Arrival/Departure Time:** 07:34 AM to 01:00 PM

Staff Present: 5 **Children Present:** 0

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising ss. 402.3125, 402.318, F.S.	Compliance
<p>Compliance Comments As technical support, a child care provider may not advertise a child care facility, family day care home, or large family child care home without including within such advertisement the state agency license number of the facility or home. The violation of the advertising portion of this standard is a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083, F.S. The facility or home's current license number must be included on any advertisement, including: signs, print media, vehicles, etc. Exception: Classified ads for employment purposes. It is recommended that you write or paint the license number onto the sign, purchase peel and stick numbers/letters to include on the sign or purchase additional sign to include under the current sign with the license number.</p>	
02. Licensed Capacity ss. 402.305(6), rule 65C-22.002(3), F.A.C.	Compliance
03. Minimum Age Requirements ss. 402.305(2), F.S. && rule 65C-22.001(3), F.A.C.	Compliance
04. Ratio Sufficient ss. 402.305(4), F.S. && rule 65C-22.001(4), F.A.C.	Compliance
05. Supervision rule 65C-22.001(5), 65C-22.001(6), 65C-22.002(4) && 65C-22.007 (2), F.A.C.	Compliance
06. Driver's License, Physician Certification && First Aid/CPR Training rule 65C-22.001(6), 65C-22.006(4), F.A.C.	Not Applicable
<p>Not Applicable Comments Per provider, does not provide transportation and none was observed.</p> <p>Technical assistance was given to the site representative concerning the importance of completing the transportation log accurately during field trips. Further, addressing the 1st and 2nd visual sweeps after the children have been taken off of the transportation vehicle.</p>	
07. Vehicle Insurance and Inspection ss. 402.305(10), F.S. && rule 65C-22.001(6) F.A.C.	Not Applicable
<p>Not Applicable Comments Per provider, does not provide transportation and none was observed.</p>	
08. Seat Belts/Child Restraints ss. 402.305(10), F.S. && rule 65C-22.001(6), F.A.C.	Not Applicable
<p>Not Applicable Comments Per provider, does not provide transportation and none was observed.</p>	
09. Transportation rule 65C-22.001(6), F.A.C.	Not Applicable
<p>Not Applicable Comments Per provider, does not provide transportation and none was observed.</p>	
10. Planned Activities ss. 402.305(13), F.S. && rule 65C-22.001(7), F.A.C.	Compliance
11. Field Trip Permission rule 65C-22.001(7), 65C-22.001(6), F.A.C.	Compliance
12. Child Discipline ss. 402.305(12), F.S. && rule 65C-22.001(8), F.A.C.	Compliance
13. Discipline Policy rule 65C-22.001(8), F.A.C.	Compliance



PHYSICAL ENVIRONMENT

14. Facility Environment rule 65C-22.002(1), 65C-22.002(7) - (9), F.A.C.	Compliance
Compliance Comments All staff shall be proficient in the use and operation of a fire extinguisher. Travel distance to the nearest extinguisher shall not be more than 75 feet from rooms occupied by children. A fire extinguisher must be present in areas where food is prepared. The facility must properly maintain fire extinguishers with a minimum rating of 2A10BC at all times.	
15. Toxic Substances and Hazardous Materials rule 65C-22.002(1), F.A.C.	Compliance
16. Supplies Labeled/Stored rule 65C-22.002(1), F.A.C.	Compliance
17. Lighting rule 65C-22.002(2), F.A.C.	Compliance
18. Temperature and Ventilation rule 65C-22.002(2), F.A.C.	Compliance
19. Indoor Floor Space ss. 402.305(6)F.S., rule 65C-22.002(3), 65C-22.007(3)(a), 65C-22.008(3), F.A.C.	Compliance
20. Outdoor Area/Square Footage ss. 402.305(6), F.S. && rule 65C-22.002(4), F.A.C.	Compliance
21. Outdoor Play Area rule 65C-22.002(4), F.A.C.	Compliance
22. Fencing rule 65C-22.002(4), F.A.C.	Compliance
23. Individual Bedding rule 65C-22.002(5), 65C-22.002(5), 65C-22.002(10), 65C-22.008(3), F.A.C.	Compliance
24. Bedding and Linens rule 65C-22.002(10), F.A.C.	Compliance
25. Nap/Sleep Space Requirements rule 65C-22.002(5), F.A.C.	Not Monitored
Not Monitored Comments Children were not napping during the inspection. The site is closed until the Fall semester.	
26. Exit Area Clear rule 65C-22.002(5) and (7), F.A.C.	Compliance
27. Crib Requirements rule 65C-22.002(5), F.A.C.	Not Applicable
Not Applicable Comments Per provider, there are no infants in care, and none were observed.	
28. Toilets and Sinks rule 65C-22.002(6), F.A.C.	Compliance
29. Potty Chairs rule 65C-22.002(6), F.A.C.	Not Applicable
Not Applicable Comments Per provider, center does not provide potty chairs and none were observed.	
30. Bath Facilities and Supervision rule 65C-22.002(6), F.A.C.	Compliance
31. Bathroom Supplies and Equipment rule 65C-22.002(6), F.A.C.	Compliance



32. Operable Phone rule 65C-22.002(7), F.A.C.	Compliance
33. Fire Drills & Emergency Preparedness rule 65C-22.002(7) F.A.C.	Compliance
Compliance Comments Fire drills must include one drill during napping/sleeping times, one drill using alternative evacuation route and one in the presence of the licensing authority on an annual basis. Emergency preparedness and evacuation plan drills for situations such as inclement weather (tornadoes) or a necessary lock down of the facility due to an outside threat. Annually you must practice each drill outlined in your emergency preparedness plan at least once.	
34. Food Preparation Area 65C-22.002(8), F.A.C.	Compliance
35. Health and Sanitation rule 65C-22.002(10), F.A.C.	Compliance
36. Drinking Water Available rule 65C-22.002(10), F.A.C.	Compliance
37. Sanitary Diapering rule 65C-22.002(10), F.A.C.	Compliance
38. Diaper Disposal rule 65C-22.002(10), F.A.C.	Compliance
39. Indoor Equipment rule 65C-22.002(11), F.A.C.	Compliance
40. Outdoor Equipment rule 65C-22.002(11), F.A.C.	Compliance

TRAINING

41. Training Requirements ss. 402.305(2) - (3), F.S. & rule 65C-22.003(2) (3), F.A.C.	Compliance
42. 10-Hour In-Service rule 65C-22.003(6), F.A.C.	Compliance
Compliance Comments The operator has been informed that there are new online courses available such as, Supporting Children with Developmental Disabilities, Fire Safety and Playground Safety. All in-service trainings must be completed for the fiscal year beginning July 1 and ending June 30.	
43. Credentialed Staff ss.402.305(3), F.S. & rule 65C-22.003(7)-(8), F.A.C.	Compliance

HEALTH REQUIREMENTS

44. Communicable Disease Control rule 65C-22.004(1), F.A.C.	Compliance
45. First Aid Requirements rule 65C-22.004(2), F.A.C.	Compliance
46. CPR Requirements rule 65C-22.004(2), F.A.C.	Compliance
47. Emergency Telephone Numbers rule 65C-22.004(2), F.A.C.	Compliance
48. Accident/ Incident Notification and Documentation rule 65C-22.004(2), F.A.C.	Compliance
49. Medication rule 65C-22.004(3), F.A.C.	Not Applicable
Not Applicable Comments The provider does not dispense medication.	



FOOD AND NUTRITION

50. Meals and Snacks rule 65C-22.005(1), F.A.C.	Compliance
<u>Compliance Comments</u> Snacks only are served.	
51. Meal and Snack Menus rule 65C-22.005(1), F.A.C.	Compliance
<u>Compliance Comments</u> Snacks only.	
52. Food Service rule 65C-22.005(3), F.A.C.	Compliance
<u>Compliance Comments</u> Snacks only.	
53. Bottles Sanitary and Labeled rule 65C-22.005(2), F.A.C.	Compliance
54. Catered Food and Food Provided by Parents 65C-22.005(1), F.A.C.	Compliance
<u>Compliance Comments</u> Center does not provide food; snacks only; however, the staff ensures nutritional food is brought in by children.	
55. Single Service Items rule 65C-22.0011(8), 65C-22.002(10), F.A.C.	Compliance

RECORD KEEPING

56. Records ss. 402.3054(2), F.S., rule 65C-22.006(3)(c)5., F.A.C.	Compliance
57. Children's Health/Immunization and Records ss. 402.305(9), F.S.&& rule 65C-22.006(2) - (3), F.A.C.	Compliance
<u>Compliance Comments</u> (68 of 68) childrens enrollment/health records were reviewed for compliance. Technical assistance was provided that annually in August and September, parents of children enrolled in the program must be notified of the required influenza information.	
58. Enrollment Information on File/Current ss. 402.3125(5), 402.305(12), F.S. && rule 65C-22.006(3), F.A.C.	Compliance
59. Personnel Records ss. 402.3055(1), F.S., rule 65C-22.003(4), && rule 65C-22.006(4) - (5), F.A.C.	Compliance
<u>Compliance Comments</u> All child care personnel records in the system were reviewed of which 10 of 10 were updated for compliance. The operator/director was given technical assistance regarding the new Affidavit of Good Moral Character, Form CF 1649A, July 2014. This form is to be completed once by the owner/designated representative, director or employee at the time of initial licensure. New child care personnel must complete the form at the time of initial employment or after a 90-day break in service from the facility. Each form is to be notarized and include the signature of the person attesting to the form. This form is not required to be submitted annually. The facility operator/director was provided technical assistance regarding the new background screening requirements. No person defined as child care personnel under s. 402.302(3), F.S., may be hired, selected or otherwise be allowed to have contact with children until all level 2 screening requirements have cleared with no disqualifying offenses and ALL persons defined as child care personnel are now required to be fingerprinted along with a statewide criminal records check through FDLE. Local Law Enforcement: Technical assistance was provided that the Department of Children and Families is no longer monitoring for local law enforcement records as part of the level 2 background screening process. All other background screening remains the same. This policy does not prevent the child care provider from requiring local law enforcement checks as part of their hiring package.	
60. Background Screening Documents ss. 402.3054, F.S. && rule 65C-22.006(4), F.A.C.	Compliance
61. Daily Attendance rule 65C-22.001(10) && rule 65C-22.006(5), F.A.C.	Compliance
62. Emergency Plan/Posted rule 65C-22.002(7), F.A.C.	Compliance



ENFORCEMENT

**63. Access/Child Abuse or Neglect/Misrepresentation ss. 402.311, 402.319, F.S. &&
rule 65C-22.001(9),(11), F.A.C.**

Compliance



Counselor Comments

The site closed it will resume for the Fall semester.

Report was reviewed with Director before signing.

REMINDER: All advertisement must have the facility/home license number (signs, brochures, flyers, etc).

Technical assistance was provided during today's inspection to the facility Owner, Operator or Director regarding the rule changes effective August 1, 2013 to Chapter 65C-22, Florida Administrative Code. The current version of the rules for operation of a child care facility are located at www.myflorida.com/childcare, click on the link for Laws and Requirements. Please be advised you are responsible to ensure compliance with the new rule changes that are applicable to your program's operation. If you have any questions concerning the new rule changes you may contact your counselor or the local licensing office.

The Child Care Development Block Grant Reauthorization of 2014 requires each state, including Florida, to certify that all child care personnel have been screened and are eligibility to work in child care based on the new elements. To facilitate this certification, child care providers, nonpublic schools, religious exempt child care provides, public schools providing child care, large family child care homes and family day care homes must rescreen personnel to include all owners, operators, child care personnel, household members, substitutes and volunteers by September 2017. The rescreening must include level 2 screening, search of sexual predator and sexual offender registry, and child abuse and neglect registry of any state in which the applicant resided during the preceding 5 years.

The Department is asking child Care Providers to begin scheduling rescreening in September 2016 for anyone that was screened prior to July 1st, 2016. Providers will have nine months to rescreen all required owners, operators, child care personnel, household members, volunteers and substitutes.

All rescreens must be initiated in the Clearinghouse and fingerprints must be submitted by a Clearinghouse compatible Live Scan vendors. It is extremely important that the initiation of the screening occur in the Clearinghouse prior to the arrival at a live scan vendor location. Failure to do so will result in the Department not being able to accept the results and the individual will have to be rescreened including the cost again. Please ensure the correct ORI number is used when sending an individual for fingerprinting.

Steps for completing rescreening:

1. Complete a search in the Clearinghouse prior to sending staff to a live scan provider for screening to determine:
 - a. If the individual is not found after a search, there is no prior screening in the Clearinghouse, select Initiate Screening.
 - b. If the individual is already in the Clearinghouse, with a Clearinghouse screening available and a status of DCF Child Care Eligible, the individual does not have to go to a live scan vendor for fingerprinting again. Eligibility will be based on the fingerprints retained in the Clearinghouse. You may add the individual to your roster.
 - c. If the eligibility indicates an Agency Review is required, you must select Initiate Agency Review. This is no cost to you as a provider. This will provide you with an updated Florida Criminal History Public Record.
 - d. If there has been a break in service of 90 days, you must select Initiate Resubmission. You will receive an updated Florida Criminal History Public Record.
 - e. Upon hire, becoming a household member, substitute, or volunteer, immediately add the individual to your program roster.

Important Note: All fingerprinting must occur through a Live Scan compatible vendor. Check the listing in the Clearinghouse prior to initiating and scheduling an appointment with a vendor. Fingerprinting from a vendor that is not Clearinghouse compatible cannot be processed by DCF for the purposes of a clearance for child care employment.

2. The fingerprint results from the Federal Bureau of Investigation will be returned to DCF via the Florida Department of Law Enforcement. DCF will review both the federal and state criminal history results, along with state criminal records, national sex offender registry, and the child abuse and neglect registry.
3. DCF will issue an eligible or non eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.
4. DCF will send a letter/email to the employer advising of the search of the Florida's child abuse and neglect registry.
5. The employer/owner/operator must conduct employment history checks, including documented attempts to contact each employer that employed the individual within the preceding five years and documentation of the findings.
6. The employer/owner/operator must send a request for a search of each state's child abuse and neglect registry if the individual has lived outside the state of Florida in the preceding five years. Visit www.myflfamilies.com/backgroundscreening, click on the Out of State Abuse Registry Check link to obtain the instructions and forms to complete to submit a request for a search. Documentation of the date the search was requested, and the date the results were received, must be maintained in the employee's file for review by the licensing authority.
7. The employer/owner/operator must conduct a search of the sexual offender/predator website in Florida via <https://offender.fdle.state.fl.us/offender/homepage.do>, and any state the individual has lived in outside the state of Florida in the preceding five years. Visit www.myflfamilies.com/backgroundscreening, click on the Out of State Sexual Predator/Offender Registry Check link to obtain the instructions and forms to complete to submit the request for a search. Documentation of the search date, and findings from each state, must be documented in the employee's file for review by the licensing authority.
8. The employer/owner/operator must maintain on-site at the program copies/documentation of completion of all applicable elements in the screening process for an individual in the personnel file for review by the licensing authority.
9. Failure to initiate the screening through the Clearinghouse prior to fingerprinting will result in invalid screening and the individual will have be re-fingerprinted and pay the fees again.
10. Immediately remove individuals from the program roster when employment terminates.

The failure of the state to certify compliance could result in the loss of funding to the state to support school readiness programs and their families.



Received by: Catherine Woods
Date: 08/17/2016

Inspected by: Omauri Marksman
Date: 08/17/2016