



## Child Care Facility Information

Name: RCMA Palmetto Child Development Center

ID Number: C12MA0096

Capacity: 90

Owner/Director/Staff Responsible: Sylvia Blanco

## Inspection Information

Type: Abbreviated Date: 11/16/2016 Arrival/Departure Time: 08:45 AM to 10:45 AM

Staff Present: 17 Children Present: 46

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising ss. 402.3125, 402.318, F.S.	Not Monitored
02. Licensed Capacity ss. 402.305(6), rule 65C-22.002(3), F.A.C.	Compliance
03. Minimum Age Requirements ss. 402.305(2), F.S. && rule 65C-22.001(3), F.A.C.	Compliance
04. Ratio Sufficient ss. 402.305(4), F.S. && rule 65C-22.001(4), F.A.C.	Compliance
<u>Compliance Comments</u> 3:7 (Infants) 3:7 (2 year olds) 3:8 (2 year olds) 2:18 (3-5 year olds) 2:6 (1 year olds)  Credentialed Staff:  11:46	
05. Supervision rule 65C-22.001(5), 65C-22.001(6), 65C-22.002(4) && 65C-22.007 (2), F.A.C.	Compliance
06. Driver's License, Physician Certification && First Aid/CPR Training rule 65C-22.001(6), 65C-22.006(4), F.A.C.	Compliance
07. Vehicle Insurance and Inspection ss. 402.305(10), F.S. && rule 65C-22.001(6) F.A.C.	Compliance
08. Seat Belts/Child Restraints ss. 402.305(10), F.S. && rule 65C-22.001(6), F.A.C.	Compliance
09. Transportation rule 65C-22.001(6), F.A.C.	Compliance
10. Planned Activities ss. 402.305(13), F.S. && rule 65C-22.001(7), F.A.C.	Not Monitored
11. Field Trip Permission rule 65C-22.001(7), 65C-22.001(6), F.A.C.	Not Monitored
12. Child Discipline ss. 402.305(12), F.S. && rule 65C-22.001(8), F.A.C.	Not Monitored
13. Discipline Policy rule 65C-22.001(8), F.A.C.	Not Monitored

#### PHYSICAL ENVIRONMENT

14. Facility Environment rule 65C-22.002(1), 65C-22.002(7) - (9), F.A.C.	Compliance
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15. Toxic Substances and Hazardous Materials rule 65C-22.002(1), F.A.C.	Compliance
16. Supplies Labeled/Stored rule 65C-22.002(1), F.A.C.	Compliance
17. Lighting rule 65C-22.002(2), F.A.C.	Not Monitored
18. Temperature and Ventilation rule 65C-22.002(2), F.A.C.	Not Monitored
19. Indoor Floor Space ss. 402.305(6)F.S., rule 65C-22.002(3), 65C-22.007(3)(a), 65C-22.008(3), F.A.C.	Compliance
20. Outdoor Area/Square Footage ss. 402.305(6), F.S. && rule 65C-22.002(4), F.A.C.	Compliance
21. Outdoor Play Area rule 65C-22.002(4), F.A.C.	Compliance
22. Fencing rule 65C-22.002(4), F.A.C.	Not Monitored
23. Individual Bedding rule 65C-22.002(5), 65C-22.002(5), 65C-22.002(10), 65C-22.008(3), F.A.C.	Not Monitored
24. Bedding and Linens rule 65C-22.002(10), F.A.C.	Not Monitored
25. Nap/Sleep Space Requirements rule 65C-22.002(5), F.A.C.	Not Monitored
26. Exit Area Clear rule 65C-22.002(5) and (7), F.A.C.	Not Monitored
27. Crib Requirements rule 65C-22.002(5), F.A.C.	Compliance
28. Toilets and Sinks rule 65C-22.002(6), F.A.C.	Not Monitored
29. Potty Chairs rule 65C-22.002(6), F.A.C.	Not Monitored
30. Bath Facilities and Supervision rule 65C-22.002(6), F.A.C.	Not Monitored
31. Bathroom Supplies and Equipment rule 65C-22.002(6), F.A.C.	Compliance
32. Operable Phone rule 65C-22.002(7), F.A.C.	Compliance
33. Fire Drills && Emergency Preparedness rule 65C-22.002(7) F.A.C.	Not Monitored
34. Food Preparation Area 65C-22.002(8), F.A.C.	Compliance
35. Health and Sanitation rule 65C-22.002(10), F.A.C.	Compliance
36. Drinking Water Available rule 65C-22.002(10), F.A.C.	Not Monitored
37. Sanitary Diapering rule 65C-22.002(10), F.A.C.	Compliance
38. Diaper Disposal rule 65C-22.002(10), F.A.C.	Not Monitored



39. Indoor Equipment rule 65C-22.002(11), F.A.C. Compliance

40. Outdoor Equipment rule 65C-22.002(11), F.A.C. Not Monitored

**TRAINING**

41. Training Requirements ss. 402.305(2) - (3), F.S. && rule 65C-22.003(2) (3), F.A.C. Compliance

42. 10-Hour In-Service rule 65C-22.003(6), F.A.C. Not Monitored

43. Credentialed Staff ss.402.305(3), F.S. && rule 65C-22.003(7)-(8), F.A.C. Not Monitored

**HEALTH REQUIREMENTS**

44. Communicable Disease Control rule 65C-22.004(1), F.A.C. Not Monitored

45. First Aid Requirements rule 65C-22.004(2), F.A.C. Compliance

46. CPR Requirements rule 65C-22.004(2), F.A.C. Compliance

47. Emergency Telephone Numbers rule 65C-22.004(2), F.A.C. Not Monitored

48. Accident/ Incident Notification and Documentation rule 65C-22.004(2), F.A.C. Compliance

49. Medication rule 65C-22.004(3),F.A.C. Not Monitored

**FOOD AND NUTRITION**

50. Meals and Snacks rule 65C-22.005(1), F.A.C. Compliance

51. Meal and Snack Menus rule 65C-22.005(1), F.A.C. Compliance

52. Food Service rule 65C-22.005(3), F.A.C. Compliance

53. Bottles Sanitary and Labeled rule 65C-22.005(2), F.A.C. Compliance

54. Catered Food and Food Provided by Parents 65C-22.005(1), F.A.C. Compliance

55. Single Service Items rule 65C-22.0011(8), 65C-22.002(10), F.A.C. Compliance

**RECORD KEEPING**

56. Records ss. 402.3054(2), F.S., rule 65C-22.006(3)(c)5., F.A.C. Not Monitored

**Not Monitored Comments**

50/50 children's files were reviewed for compliance. There were not any children enrolled in the month of August, September at this facility therefore the Influenza Guide was not applicable to monitor, however the facility had given the Influenza Guide to the parents at enrollment in the month of October or November, as evidenced by the review of the children's files. 18/18 staff records were reviewed for compliance.

57. Children's Health/Immunization and Records ss. 402.305(9), F.S.&& rule 65C-22.006(2) - (3), F.A.C. Compliance



<b>58. Enrollment Information on File/Current ss. 402.3125(5), 402.305(12), F.S. &amp;&amp; rule 65C-22.006(3), F.A.C.</b>	<b>Compliance</b>
<b>59. Personnel Records ss. 402.3055(1), F.S., rule 65C-22.003(4), &amp;&amp; rule 65C-22.006(4) - (5), F.A.C.</b>	<b>Not Monitored</b>
<b>60. Background Screening Documents ss. 402.3054, F.S. &amp;&amp; rule 65C-22.006(4), F.A.C.</b>	<b>Compliance</b>
<b>61. Daily Attendance rule 65C-22.001(10) &amp;&amp; rule 65C-22.006(5), F.A.C.</b>	<b>Not Monitored</b>
<b>62. Emergency Plan/Posted rule 65C-22.002(7), F.A.C.</b>	<b>Compliance</b>

**ENFORCEMENT**

<b>63. Access/Child Abuse or Neglect/Misrepresentation ss. 402.311, 402.319, F.S. &amp;&amp; rule 65C-22.001(9),(11), F.A.C.</b>	<b>Not Monitored</b>
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### **Counselor Comments**

It has been determined that the facility is eligible for an abbreviated inspection. Eligibility for an abbreviated inspection is based on a two year window of time in which the provider did not receive any citation of a Class I or Class II violation. Abbreviated inspections may only be used in place of a routine inspection.

### Updated Background Screening Process

Instructions for Child Care Owner/Operator/Employers are outlined below.

More details and links to instructions for each step are available online at [www.myflfamilies.com/backgroundscreening](http://www.myflfamilies.com/backgroundscreening).

1. Complete a search for the individual in the Background Screening Clearinghouse.
  - a. For individuals who are already in the Clearinghouse:
    - i. If the individuals status is DCF Child Care Eligible add individual to roster and proceed to steps 2 - 5.
    - ii. If the Clearinghouse indicates an Agency Review is required select Initiate Agency Review (no cost)
    - iii. If the individual has had a break in service for more than 90 days or needs to be rescreened by May 2017 select Initiate Resubmission
  - b. For individuals who are not in the Clearinghouse:
    - i. Select Initiate Screening.
    - ii. Schedule a fingerprinting through a Clearinghouse-compatible Live Scan Vendor.
2. Check criminal records for every state the individual has lived outside of Florida in the last five years. Forward results to the DCF Background Screening Unit for review at [bgs.outofstate.admin@myflfamilies.com](mailto:bgs.outofstate.admin@myflfamilies.com) .
3. Check child abuse and neglect registry for every state outside of Florida the individual has lived in for the last five years.
4. Check sexual offender/predator registry for every state outside of Florida the individual has lived in for the last five years.
5. Check employment history with each employer for whom the individual has worked in the last five years. Try at least three times to contact the employer, and keep records of these contacts for your files.

Pending Results from Out-of-State Records While you are waiting for the out of state results, if the individual meets the Florida Level 2 screening requirements, DCF may grant provisional hiring status for 45 days while the out-of-state check is pending. During provisional employment, the individual must be in the line of sight of an employee who has already met all screening/training requirements.

6. DCFs Background Screening Unit will issue an eligible or non-eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.

Note: Keep a copy, on-site at the child care program, of documentation of all elements in the process in the individuals personnel file for review by the licensing authority.

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**Received by:** Sylvia Blanco  
**Date:** 11/16/2016

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**Inspected by:** Aniko Roche  
**Date:** 11/16/2016