



Child Care Facility Information

Name: Child Growth and Development LLC
ID Number: C02LE0410
Address: 1989 Commonwealth Ln, Tallahassee FL 32303-3196
Phone Number: (850) 385-2258 **Capacity:** 158
Owner/Director/Staff Responsible: Roman Fontenot

DCF Standards
 DCF & SR Standards
 SR Standards

Inspection Information

Type: Renewal **Date:** 11/17/2016 **Arrival/Departure Time:** 10:10 AM to 01:20 PM
Staff Present: 9 **Children Present:** 79
 [School Readiness Inspection]

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising ss. 402.3125, 402.318, F.S.	Compliance
02. Licensed Capacity ss. 402.305(6), rule 65C-22.002(3), F.A.C. (Form OEL-SR-6202, Section 1 - Capacity, Page 10)	Compliance
03. Minimum Age Requirements ss. 402.305(2), F.S. && rule 65C-22.001(3), F.A.C. (Form OEL-SR-6202, Section 2 Minimum Age Requirements, Page 13)	Compliance
04. Ratio Sufficient ss. 402.305(4), F.S. && rule 65C-22.001(4), F.A.C. (Form OEL-SR-6202, Section 3 Ratios, Page 13)	Compliance
05. Supervision rule 65C-22.001(5), 65C-22.001(6), 65C-22.002(4) && 65C-22.007 (2), F.A.C. (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17)	Compliance
06. Driver's License, Physician Certification && First Aid/CPR Training rule 65C-22.001(6), 65C-22.006(4), F.A.C. (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)	Compliance
07. Vehicle Insurance and Inspection ss. 402.305(10), F.S. && rule 65C-22.001(6) F.A.C. (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)	Compliance
08. Seat Belts/Child Restraints ss. 402.305(10), F.S. && rule 65C-22.001(6), F.A.C. (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19)	Compliance
09. Transportation rule 65C-22.001(6), F.A.C. (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19)	Compliance
10. Planned Activities ss. 402.305(13), F.S. && rule 65C-22.001(7), F.A.C. (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20)	Compliance
11. Field Trip Permission rule 65C-22.001(7), 65C-22.001(6), F.A.C. (Form OEL-SR-6202, Section 8 Field Trip Activity, Pages 20-21)	Compliance
12. Child Discipline ss. 402.305(12), F.S. && rule 65C-22.001(8), F.A.C. (Form OEL-SR-6202, Section 9 Child Discipline, Pages 21-22)	Compliance
13. Discipline Policy rule 65C-22.001(8), F.A.C.	Compliance

PHYSICAL ENVIRONMENT

14. Facility Environment rule 65C-22.002(1), 65C-22.002(7) - (9), F.A.C. (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)	Compliance
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15. Toxic Substances and Hazardous Materials rule 65C-22.002(1), F.A.C. (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)	Compliance
16. Supplies Labeled/Stored rule 65C-22.002(1), F.A.C. (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)	Compliance
17. Lighting rule 65C-22.002(2), F.A.C. (Form OEL-SR-6202, Section 10 Physical Environment, Pages 23-24)	Compliance
18. Temperature and Ventilation rule 65C-22.002(2), F.A.C. (Form OEL-SR-6202, Section 10 Physical Environment, Pages 23-24)	Compliance
19. Indoor Floor Space ss. 402.305(6)F.S., rule 65C-22.002(3), 65C-22.007(3)(a), 65C-22.008(3), F.A.C. (Form OEL-SR-6202, Section 1 - Capacity, Page 10),(Form OEL-SR-6202, Section 1.1 Indoor Floor Space, Pages 11-12)	Compliance
20. Outdoor Area/Square Footage ss. 402.305(6), F.S. && rule 65C-22.002(4), F.A.C. (Form OEL-SR-6202, Section 1 - Capacity, Page 10)	Compliance
21. Outdoor Play Area rule 65C-22.002(4), F.A.C. (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20),(Form OEL-SR-6202, Section 10.7 Outdoor Play Area and Section 10.8 Fencing, Pages 25-26)	Compliance
22. Fencing rule 65C-22.002(4), F.A.C. (Form OEL-SR-6202, Section 10.7 Outdoor Play Area and Section 10.8 Fencing, Pages 25-26)	Compliance
23. Individual Bedding rule 65C-22.002(5), 65C-22.002(5), 65C-22.002(10), 65C-22.008(3), F.A.C. (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29),(Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)	Compliance
24. Bedding and Linens rule 65C-22.002(10), F.A.C. (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29)	Compliance
25. Nap/Sleep Space Requirements rule 65C-22.002(5), F.A.C. (Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)	Compliance
26. Exit Area Clear rule 65C-22.002(5) and (7), F.A.C. (Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24),(Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response,	Compliance
27. Crib Requirements rule 65C-22.002(5), F.A.C. (Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)	Compliance
28. Toilets and Sinks rule 65C-22.002(6), F.A.C. (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)	Compliance
29. Potty Chairs rule 65C-22.002(6), F.A.C. (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)	Compliance
30. Bath Facilities and Supervision rule 65C-22.002(6), F.A.C. (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17),(Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)	Compliance



31. Bathroom Supplies and Equipment rule 65C-22.002(6), F.A.C. (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)	Compliance
32. Operable Phone rule 65C-22.002(7), F.A.C. (Form OEL-SR-6202, Section 14.2 Fire Safety, Page 33)	Compliance
33. Fire Drills & Emergency Preparedness rule 65C-22.002(7) F.A.C. (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34)	Compliance
<u>Compliance Comments</u> Fire drill log viewed and complaint. Fire drill conducted at this Renewal inspection.	
34. Food Preparation Area 65C-22.002(8), F.A.C. (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages 37-38)	Compliance
<u>Compliance Comments</u> Food inspection conducted	
35. Health and Sanitation rule 65C-22.002(10), F.A.C. (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28)	Compliance
36. Drinking Water Available rule 65C-22.002(10), F.A.C. (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28)	Compliance
37. Sanitary Diapering rule 65C-22.002(10), F.A.C. (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17),(Form OEL-SR-6202, Section 12.3 Diapering, Pages 28-29)	Compliance
38. Diaper Disposal rule 65C-22.002(10), F.A.C. (Form OEL-SR-6202, Section 12.3 Diapering, Pages 28-29)	Compliance
39. Indoor Equipment rule 65C-22.002(11), F.A.C. (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27)	Compliance
40. Outdoor Equipment rule 65C-22.002(11), F.A.C. (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27)	Compliance

TRAINING

41. Training Requirements ss. 402.305(2) - (3), F.S. && rule 65C-22.003(2) (3), F.A.C. (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27)	Compliance
42. 10-Hour In-Service rule 65C-22.003(6), F.A.C. (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27)	Compliance
43. Credentialed Staff ss.402.305(3), F.S. && rule 65C-22.003(7)-(8), F.A.C.	Compliance

HEALTH REQUIREMENTS

44. Communicable Disease Control rule 65C-22.004(1), F.A.C. (Form OEL-SR-6202, Section 13 Health-Related Requirements, Pages 30-31)	Compliance
45. First Aid Requirements rule 65C-22.004(2), F.A.C. (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32)	Compliance

Compliance Comments

There are 6 staff members with current FA. First aid kit viewed and compliant.



46. CPR Requirements rule 65C-22.004(2), F.A.C. (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32)	Compliance
<u>Compliance Comments</u> There are 6 staff members with current CPR.	
47. Emergency Telephone Numbers rule 65C-22.004(2), F.A.C. (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Pages 34-35)	Compliance
48. Accident/ Incident Notification and Documentation rule 65C-22.004(2), F.A.C. (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Page 35)	Compliance
49. Medication rule 65C-22.004(3),F.A.C. (Form OEL-SR-6202, Section 16 Medication, Pages 35-36)	Compliance

FOOD AND NUTRITION

50. Meals and Snacks rule 65C-22.005(1), F.A.C. (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages 37-38),(Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42)	Compliance
51. Meal and Snack Menus rule 65C-22.005(1), F.A.C.	Compliance
52. Food Service rule 65C-22.005(3), F.A.C. (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42)	Compliance
53. Bottles Sanitary and Labeled rule 65C-22.005(2), F.A.C. (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17),(Form OEL-SR-6202, Section 17.4 Breastmilk, Infant Formula and Food, Pages 40-41)	Compliance
54. Catered Food and Food Provided by Parents 65C-22.005(1), F.A.C.	Not Applicable
<u>Not Applicable Comments</u> Center provides all meals and snack.	
55. Single Service Items rule 65C-22.0011(8), 65C-22.002(10), F.A.C. (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28)	Compliance

RECORD KEEPING

56. Records ss. 402.3054(2), F.S., rule 65C-22.006(3)(c)5., F.A.C. (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)	Compliance
57. Children's Health/Immunization and Records ss. 402.305(9), F.S.&& rule 65C-22.006(2) - (3), F.A.C. (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47),(Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 46),Enrollment Information (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)	Compliance
<u>Compliance Comments</u> Reviewed 40 children's files including newly enrolled. Monitored H1N1 All children's files have been monitored this licensing year.	
58. Enrollment Information on File/Current ss. 402.3125(5), 402.305(12), F.S. && rule 65C-22.006(3), F.A.C. Enrollment Information (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)	Compliance



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<p>59. Personnel Records ss. 402.3055(1), F.S., rule 65C-22.003(4), && rule 65C-22.006(4) - (5), F.A.C. (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27),(Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32),(Form OEL-SR-6202, Section 19.4 Record Keeping/Personnel Records, Page 48),(Form OEL-SR-6202, Section 19.5 Record Keeping/Background Screening, Page 49)</p>	Compliance
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<p>60. Background Screening Documents ss. 402.3054, F.S. && rule 65C-22.006(4), F.A.C. (Form OEL-SR-6202, Section 19.5 Record Keeping/Background Screening, Page 49)</p>	Noncompliance
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Non-Compliance Description

60-05 Background screening was not completed every five years after the initial screening for the individuals. (Section 19.5, number 1) [SR]

Comments

Due Date 11/28/2016

Violation Level Class 2 - Technical Support

<p>61. Daily Attendance rule 65C-22.001(10) && rule 65C-22.006(5), F.A.C. (Form OEL-SR-6202, Section 19.3 Record Keeping/Attendance, Page 48)</p>	Compliance
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<p>62. Emergency Plan/Posted rule 65C-22.002(7), F.A.C. (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34)</p>	Compliance
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ENFORCEMENT

<p>63. Access/Child Abuse or Neglect/Misrepresentation ss. 402.311, 402.319, F.S. && rule 65C-22.001(9),(11), F.A.C. (Form OEL-SR-6202, Section 20 Access and Section 21 Child Safety, Page 50)</p>	Compliance
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SCHOOL READINESS

<p>64. Group Size (Form OEL-SR-6202, Section 4 Group Size, Pages 14-15)</p>	Compliance
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Type: Renewal **Date:** 11/17/2016

Counselor Comments

Updated Background Screening Process

Instructions for Child Care Owner/Operator/Employers are outlined below.

More details and links to instructions for each step are available online at www.myflfamilies.com/backgroundscreening.

1. Complete a search for the individual in the Background Screening Clearinghouse.
 - a. For individuals who are already in the Clearinghouse:
 - i. If the individual's status is DCF Child Care Eligible add individual to roster and proceed to steps 2 - 5.
 - ii. If the Clearinghouse indicates an Agency Review is required select Initiate Agency Review (no cost)
 - iii. If the individual has had a break in service for more than 90 days or needs to be rescreened by May 2017 select Initiate Resubmission
 - b. For individuals who are not in the Clearinghouse:
 - i. Select Initiate Screening.
 - ii. Schedule a fingerprinting through a Clearinghouse-compatible Live Scan Vendor.
2. Check criminal records for every state the individual has lived outside of Florida in the last five years. Forward results to the DCF Background Screening Unit for review.
3. Check child abuse and neglect registry for every state outside of Florida the individual has lived in for the last five years.
4. Check sexual offender/predator registry for every state outside of Florida the individual has lived in for the last five years.
5. Check employment history with each employer for whom the individual has worked in the last five years. Try at least three times to contact the employer, and keep records of these contacts for your files.

Pending Results from Out-of-State Records While you are waiting for the out of state results, if the individual meets the Florida Level 2 screening requirements, DCF may grant provisional hiring status for 45 days while the out-of-state check is pending. During provisional employment, the individual must be in the line of sight of an employee who has already met all screening/training requirements.

6. DCF's Background Screening Unit will issue an eligible or non-eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.

Note: Keep a copy, on-site at the child care program, of documentation of all elements in the process in the individual's personnel file for review by the licensing authority.

Received by: Roman Fontenot
Date: 11/17/2016

Inspected by: Elizabeth Provost
Date: 11/17/2016