



Family Day Care Home Information

Name: Future Leaders Academy & Preschool
ID Number: F04DU1511
Capacity: 10
Owner/Director/Staff Responsible: Valerie Jordan

Inspection Information

Type: Renewal **Date:** 12/20/2016 **Arrival/Departure Time:** 12:45 PM to 02:00 PM
Staff Present: 1 **Children Present:** 5

INSPECTION CHECKLIST

STAFFING REQUIREMENTS

01. Operator ss. 402.318, F.S. && rule 65C-20.009(2)(a), F.A.C.	Compliance
02. Written Plan for Substitute rule 65C-20.009(2)(b), F.A.C.	Compliance
03. Background Screening Requirements ss. 402.313(3), 402.305(2)(a), 402.302(13), F.S. && rule 65C-20.008(3) && (4), F.A.C.	Compliance
04. Staff Training rule 65C-20.009(1)(a), 65C-20.009(3)(d)&(e) && (4), F.A.C.	Compliance
<u>Compliance Comments</u> Provider has completed in service.	
05. Indoors and Outdoors Supervision rule 65C-20.009(2)(c)&(5), F.A.C.	Compliance

HEALTH REQUIREMENTS

06. Animal Immunizations rule 65C-20.010(1)(a), F.A.C.	Not Applicable
07. Toxic Substances, Hazardous Materials and Hazardous Items rule 65C-20.010(1)(b), F.A.C.	Compliance
08. Smoking on Premise rule 65C-20.010(1)(c), F.A.C.	Not Applicable
09. Firearms and Weapons rule 65C-20.010(1)(d), F.A.C.	Compliance
10. Play Areas Clean and Free of Litter rule 65C-20.010(1)(e), F.A.C.	Compliance
11. Outdoor Time and Play Area Requirements rule 65C-20.010(1)(f)-(h), F.A.C.	Compliance
12. Swimming Pools rule 65C-20.010(1)(i)(j), F.A.C.	Not Applicable
13. Appropriate, Safe and Sanitary Bedding rule 65C-20.010(1)(k)-(o), F.A.C.	Compliance
14. Drinking Water and Single Service Disposables rule 65C-20.010(1)(p)(q), F.A.C.	Compliance
15. Vermin/Pest Control rule 65C-20.010(1)(r), F.A.C.	Compliance
16. Furnishings, Equipment and Plumbing are Sanitary are Free from Hazards and in Good Repair rule 65C-20.010(1)(s), 2(d), F.A.C.	Compliance



17. Smoke Detector, Fire Extinguisher, Corded Telephone, Lighting, Temperature and Ventilation rule 65C-20.010(1)(s), F.A.C.	Compliance
18. Nutritious Meals and Snacks Provided rule 65C-20.010(1)(t), F.A.C.	Compliance
19. Handwashing rule 65C-20.010(2)(a)(d)-(f), F.A.C.	Compliance
20. Soiled Items rule 65C-20.010(2)(b), F.A.C.	Compliance
21. Potty Chairs Cleaned and Sanitized rule 65C-20.010(2)(c), F.A.C.	Not Applicable
22. Individually Labeled Towels and Wash Cloths rule 65C-20.010(2)(f), F.A.C.	Compliance
23. Diapering Area Clean and Sanitized rule 65C-20.010(2)(g), F.A.C.	Compliance
24. First Aid Kit rule 65C-20.010(3)(a), F.A.C.	Compliance
25. Emergency Telephone Information rule 65C-20.010(3)(b)1., F.A.C.	Compliance
26. Documented Accidents, Incidents and Health Related Symptoms rule 65C-20.010(3)(b) 2. and 3., F.A.C.	Compliance
27. Fire Drills/Emergency Preparedness rule 65C-20.010(3)(b)4 through 7, && rule 65C-20.010, F.A.C.	Compliance
28. Communicable Disease Control rule 65C-20.010(4), F.A.C.	Compliance
29. Prescription and Non-Prescription Medication rule 65C-20.010(5)(a)(c)(g)(h), F.A.C.	Compliance
30. Documentation of Dispensed Medication rule 65C-20.010(5)(a)(b)(d)-(f), F.A.C.	Compliance

HEALTH RECORDS

31. Immunization Records rule 65C-20.011(1)(a), F.A.C.	Compliance
<u>Compliance Comments</u> Counselor observed 6 children's records.	
32. Student Health and Records rule 65C-20.011(1)(b)(c), F.A.C. && s. 402.313, F.S.	Compliance
<u>Compliance Comments</u> Counselor observed 6 children's records.	
33. Enrollment Information rule 65C-20.011(2), F.A.C.	Compliance
<u>Compliance Comments</u> Counselor observed 6 children's records.	

ENFORCEMENT

34. Access to the Premises/Misrepresentation ss. 402.319, F.S. && rule 65C-20.012(4), F.A.C.	Compliance
35. Licensed Capacity ss. 402.302(7), F.S.	Compliance



36. Child Discipline ss. 402.305(12)(a), F.S. && rule 65C-20.010(6), F.A.C.	Compliance
37. Transportation and Supervision rule 65C-20.010(1)(c) && (8), F.A.C.	Compliance
38. Child Abuse or Neglect ss. 402.319, F.S. && rule 65C-20.010(7), F.A.C.	Compliance

Counselor Comments

Updated Background Screening Process
Instructions for Child Care Owner/Operator/Employers are outlined below.
More details and links to instructions for each step are available online at www.myflfamilies.com/backgroundscreening.

1. Complete a search for the individual in the Background Screening Clearinghouse.
 - a. For individuals who are already in the Clearinghouse:
 - i. If the individuals status is DCF Child Care Eligible add individual to roster and proceed to steps 2 - 5.
 - ii. If the Clearinghouse indicates an Agency Review is required select Initiate Agency Review (no cost)
 - iii. If the individual has had a break in service for more than 90 days or needs to be rescreened by May 2017 select Initiate Resubmission
 - b. For individuals who are not in the Clearinghouse:
 - i. Select Initiate Screening.
 - ii. Schedule a fingerprinting through a Clearinghouse-compatible Live Scan Vendor.
2. Check criminal records for every state the individual has lived outside of Florida in the last five years. Forward results to the DCF Background Screening Unit for review at bgs.outofstate.admin@myflfamilies.com.
3. Check child abuse and neglect registry for every state outside of Florida the individual has lived in for the last five years.
4. Check sexual offender/predator registry for every state outside of Florida the individual has lived in for the last five years.
5. Check employment history with each employer for whom the individual has worked in the last five years. Try at least three times to contact the employer, and keep records of these contacts for your files.

Pending Results from Out-of-State Records While you are waiting for the out of state results, if the individual meets the Florida Level 2 screening requirements, DCF may grant provisional hiring status for 45 days while the out-of-state check is pending. During provisional employment, the individual must be in the line of sight of an employee who has already met all screening/training requirements.

6. DCFs Background Screening Unit will issue an eligible or non-eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.

Note: Keep a copy, on-site at the child care program, of documentation of all elements in the process in the individuals personnel file for review by the licensing authority.

An initial School Readiness inspection was conducting during this inspection visit. Technical Assistance was provided regarding the new School Readiness standards that were adopted in rule 6M-4.620, F.A.C. that became effective on October 24, 2016. To access the new health and safety requirements visit the following link:
<https://www.flrules.org/gateway/RuleNo.asp?title=Office%20of%20Early%20Learning%20-%20School%20Readiness%20Program&ID=6M-4.620>.

Please be advised that child care providers participating in the child care subsidy School Readiness program must be monitored annually for compliance with the new standards. More frequent inspections may occur if non-compliance standards require a follow reinspection or if complaints are received. Specific technical assistance was provided regarding:

Pre-Service Training - Training must be completed within 90 days of the date of hire with a program participating in the School Readiness program. Training must be documented on the Departments training transcript or the Early Learning Florida transcript. This is referred to as pre-service training and personnel in a Large Family Child Care Home who have not completed all pre-service training requirements may not be allowed any unsupervised contact with or care of children in a school readiness program (Due March 31, 2017).

Group Size Establishes a maximum number of children that can be in one classroom area and is the same as the ratio categories required for licensing (Due June 30, 2017).

Family Day Care Homes:

A maximum of four children from birth to 12 months of age



A maximum of three children from birth to 12 months of age, and other children, for a maximum total of six children

A maximum of six preschool children if all are older than 12 months of age.

A maximum of 10 children if no more than 5 are preschool age and, of those 5, no more than 2 are under 12 months of age.

Large Family Child Care Homes

A maximum of 8 children from birth to 24 months of age.

A maximum of 12 children, with no more than 4 children under 24 months of age.

Expulsion Policy - Each school readiness program must have written policies and procedures regarding discipline and expulsion of children in care. A copy of the current policies must be available to the inspection authority to review. Verification that the program has provided the parent or guardian a written copy of the disciplinary and expulsion policies used by the program must be documented in the child's file with the signature of the custodial parent or legal guardian (Due June 30, 2017).

Emergency Preparedness - The plan must facilitate parent/guardian reunification onsite and offsite. Additionally the plan must include accommodations for infants and toddlers, if applicable, and must describe how the home will meet the needs of all children, including children with special needs or with chronic medical conditions, during and following an emergency event (June 30, 2017).

Please be advised that the results of this inspection will be shared with the Early Learning Coalition as a component of the program's School Readiness contract file. If you have additional questions concerning the new rule changes you may contact your licensing counselor or local licensing office.

Received by: Valerie Jordan
Date: 12/20/2016

Inspected by: Latonjia Jones
Date: 12/20/2016