



Family Day Care Home Information

Name: Mack Family Day Care Home
ID Number: F07FL0043
Address: 113 Rickenbacker Dr, Palm Coast FL 32164-6530
Phone Number: (386) 437-6375 **Capacity:** 10
Owner/Director/Staff Responsible: Janet Mack

DCF Standards
 DCF & SR Standards
 SR Standards

Inspection Information

Type: Renewal **Date:** 03/10/2017 **Arrival/Departure Time:** 12:10 PM to 01:45 PM
Staff Present: 1 **Children Present:** 6
 [School Readiness Inspection]

INSPECTION CHECKLIST

STAFFING REQUIREMENTS

01. Operator ss. 402.318, F.S. && rule 65C-20.009(2)(a), F.A.C. (Form OEL-SR-6206, Section 1 Operators, Page 10)	Compliance
02. Written Plan for Substitute rule 65C-20.009(2)(b), F.A.C. (Form OEL-SR-6206, Section 2 Substitutes/Employees, Page 11)	Compliance
03. Background Screening Requirements ss. 402.313(3), 402.305(2)(a), 402.302(13), F.S. && rule 65C-20.008(3) && (4), F.A.C. (Form OEL-SR-6206, Section 18.4 Background Screening, Pages 38-39),(Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance
04. Staff Training rule 65C-20.009(1)(a),65C-20.009(3)(d)&(e) && (4), F.A.C. (Form OEL-SR-6206, Section 12.4 First Aid and Cardio Pulmonary Resuscitation, Page 25-26 and Section 17 Training Requirements, Pages 32-35)	Compliance
05. Indoors and Outdoors Supervision rule 65C-20.009(2)(c)&(5), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance

HEALTH REQUIREMENTS

06. Animal Immunizations rule 65C-20.010(1)(a), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
<u>Compliance Comments</u> Pet immunizations were completed 1/18/2017 and 1/2/2017.	
07. Toxic Substances, Hazardous Materials and Hazardous Items rule 65C-20.010(1)(b), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment,	Compliance
08. Smoking on Premise rule 65C-20.010(1)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
<u>Compliance Comments</u> No smoking signs posted.	
09. Firearms and Weapons rule 65C-20.010(1)(d), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
10. Play Areas Clean and Free of Litter rule 65C-20.010(1)(e), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
11. Outdoor Time and Play Area Requirements rule 65C-20.010(1)(f)-(h), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)	Compliance



12. Swimming Pools rule 65C-20.010(1)(i)(j), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
13. Appropriate, Safe and Sanitary Bedding rule 65C-20.010(1)(k)-(o), F.A.C. (Form OEL-SR-6206, Section 9.4 Nap and Sleep Space(s)/Safe Sleep Practices, Pages 19-20 and Section 11.4 Bedding and Linens, Pages 23-24)	Compliance
14. Drinking Water and Single Service Disposables rule 65C-20.010(1)(p)(q), F.A.C. (Form OEL-SR-6206, Section 16 Food and Nutrition, Pages 29-32)	Compliance
15. Vermin/Pest Control rule 65C-20.010(1)(r), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
16. Furnishings, Equipment and Plumbing are Sanitary are Free from Hazards and in Good Repair rule 65C-20.010(1)(s), 2(d), F.A.C. (Form OEL-SR-6206, Section 10 Equipment and Furnishings, Pages 21-22),(Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
17. Smoke Detector, Fire Extinguisher, Corded Telephone, Lighting, Temperature and Ventilation rule 65C-20.010(1)(s), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
18. Nutritious Meals and Snacks Provided rule 65C-20.010(1)(t), F.A.C. (Form OEL-SR-6206, Section 16.1 Food Hygiene, Page 30)	Compliance
19. Handwashing rule 65C-20.010(2)(a)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)	Compliance
20. Soiled Items rule 65C-20.010(2)(b), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)	Compliance
21. Potty Chairs Cleaned and Sanitized rule 65C-20.010(2)(c), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)	Compliance
22. Individually Labeled Towels and Wash Cloths rule 65C-20.010(2)(f), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Page 20)	Compliance
23. Diapering Area Clean and Sanitized rule 65C-20.010(2)(g), F.A.C. (Form OEL-SR-6206, Section 11.3 Diapering, Page 23)	Compliance
24. First Aid Kit rule 65C-20.010(3)(a), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 25-26)	Compliance
25. Emergency Telephone Information rule 65C-20.010(3)(b)1., F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28)	Compliance
26. Documented Accidents, Incidents and Health Related Symptoms rule 65C-20.010(3)(b) 2. and 3., F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28)	Compliance



27. Fire Drills/Emergency Preparedness rule 65C-20.010(3)(b)4 through 7, && rule 65C-20.010, F.A.C. (Form OEL-SR-6206, Section 13 Fire Safety and Emergency Preparedness and Response, Pages 26-28)	Compliance
<u>Compliance Comments</u> A fire drill was conducted with her Counselor in September 2016.	
28. Communicable Disease Control rule 65C-20.010(4), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 24-26)	Compliance
29. Prescription and Non-Prescription Medication rule 65C-20.010(5)(a)(c)(g)(h), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29)	Not Applicable
30. Documentation of Dispensed Medication rule 65C-20.010(5)(a)(b)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29)	Not Applicable

HEALTH RECORDS

31. Immunization Records rule 65C-20.011(1)(a), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
<u>Compliance Comments</u> 6 children enrolled and 100% of children's records reviewed.	
32. Student Health and Records rule 65C-20.011(1)(b)(c), F.A.C. && s. 402.313, F.S. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
<u>Compliance Comments</u> 6 children enrolled and 100% of children's records reviewed.	
33. Enrollment Information rule 65C-20.011(2), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
<u>Compliance Comments</u> 6 children enrolled and 100% of children's records reviewed.	

ENFORCEMENT

34. Access to the Premises/Misrepresentation ss. 402.319, F.S. && rule 65C-20.012(4), F.A.C. (Form OEL-SR-6206, Section 19 Access and Section 20 Child Safety, Page 40)	Compliance
35. Licensed Capacity ss. 402.302(7), F.S. (Form OEL-SR-6206, Section 3 Ratios/Group Size, Page 12)	Compliance
36. Child Discipline ss. 402.305(12)(a), F.S. && rule 65C-20.010(6), F.A.C. (Form OEL-SR-6206, Section 8 Child Discipline, Pages 16-17)	Compliance
37. Transportation and Supervision rule 65C-20.010(1)(c) && (8), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13),(Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Not Applicable
38. Child Abuse or Neglect ss. 402.319, F.S. && rule 65C-20.010(7), F.A.C. (Form OEL-SR-6206, Section 20 Child Safety, Page 40)	Compliance



Counselor Comments

Updated Background Screening Process

Instructions for Child Care Owner/Operator/Employers are outlined below.

More details and links to instructions for each step are available online at www.myflfamilies.com/backgroundscreening.

1. Complete a search for the individual in the Background Screening Clearinghouse.
 - a. For individuals who are already in the Clearinghouse:
 - i. If the individual's status is DCF Child Care Eligible add individual to roster and proceed to steps 2 - 5.
 - ii. If the Clearinghouse indicates an Agency Review is required select Initiate Agency Review (no cost)
 - iii. If the individual has had a break in service for more than 90 days or needs to be rescreened by May 2017 select Initiate Resubmission
 - b. For individuals who are not in the Clearinghouse:
 - i. Select Initiate Screening.
 - ii. Schedule a fingerprinting through a Clearinghouse-compatible Live Scan Vendor.
2. Check criminal records for every state the individual has lived outside of Florida in the last five years. Forward results to the DCF Background Screening Unit for review at bgs.outofstate.admin@myflfamilies.com.
3. Check child abuse and neglect registry for every state outside of Florida the individual has lived in for the last five years.
4. Check sexual offender/predator registry for every state outside of Florida the individual has lived in for the last five years.
5. Check employment history with each employer for whom the individual has worked in the last five years. Try at least three times to contact the employer, and keep records of these contacts for your files.

Pending Results from Out-of-State Records While you are waiting for the out of state results, if the individual meets the Florida Level 2 screening requirements, DCF may grant provisional hiring status for 45 days while the out-of-state check is pending. During provisional employment, the individual must be in the line of sight of an employee who has already met all screening/training requirements.

6. DCF's Background Screening Unit will issue an eligible or non-eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.

Note: Keep a copy, on-site at the child care program, of documentation of all elements in the process in the individual's personnel file for review by the licensing authority.

Technical Assistance was provided regarding the new School Readiness standards that were adopted in rule 6M-4.620, F.A.C. that became effective on October 24, 2016. To access the new health and safety requirements visit the following link: <https://www.flrules.org/gateway/RuleNo.asp?title=Office%20of%20Early%20Learning%20-%20School%20Readiness%20Program&ID=6M-4.620>. Please be advised that child care providers participating in the child care subsidy School Readiness program must be monitored annually for compliance with the new standards. More frequent inspections may occur if non-compliance standards require a follow re-inspection or if complaints are received.

School Readiness standards are established in three different handbooks depending on the program type. Standards include but are not limited to preservice training, group size, expulsion policy, and emergency preparedness. Providers are encouraged to review the handbook requirements and make necessary changes in order to comply when the standards are effective. To access the handbooks visit the following link: <https://www.flrules.org/Gateway/reference.asp?No=Ref-07457>

Please be advised that School Readiness inspections conducted by the Department will be shared with the Early Learning Coalition as a component of the programs School Readiness contract file. If you have additional questions concerning the new rule changes you may contact your licensing counselor or local licensing office.

Received by: Janet Mack
Date: 03/10/2017

Inspected by: Jessica Bevilacqua
Date: 03/10/2017