



## Child Care Facility Information

**Name:** Summit Kids Academy, LLC  
**ID Number:** C15PB0391 / 50511502742  
**Address:** 6520 Northtree Blvd, Lake Worth FL, 33467-7978  
**Phone Number:** (561) 432-3577 **Capacity:** 161  
**Owner/Director/Staff Responsible:** Fran Shellard **Infant Capacity:** 26

## Inspection Information

**Type:** Complaint **Date:** 05/17/2017 **Arrival/Departure Time:** 11:10 AM to 12:05 PM  
**Staff Present:** 22 **Children Present:** 152 **Infant Present:** 22  
 [School Readiness Inspection]

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

01. Insurance (Article IV.B) (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)	Not Monitored
02. Licensed Facility (Article IV.A, and E)	Not Monitored
03. License Capacity (Article IV.A) (Form OEL-SR-6202, Section 1 - Capacity, Page 10)	Not Monitored
04. Indoor/Outdoor Square Footage (Article X.A and B and Rule 65C-22.002(3), FAC) (Form OEL-SR-6202, Section 1 - Capacity, Page 10)	Not Monitored
05. Staff Ratio (Articles VIII.B, C, and XVIII.A, B) (Form OEL-SR-6202, Section 4 Group Size, Pages 14-15)	Compliance
06. Direct Supervision (Articles VII.B; VIII.C; X.E and XII.G) (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17)	Compliance
07. Telephone/Communication Device (Articles X.F and XVIII.A) (Form OEL-SR-6202, Section 14.2 Fire Safety, Page 33)	Not Monitored
08. Daily Program (Article IX.A) (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20)	Not Monitored
09. Discipline (Article IX.C) (Form OEL-SR-6202, Section 9 Child Discipline, Pages 21-22)	Not Monitored
10. Proper Hand Washing (Articles X.D) (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)	Not Monitored
11. Diaper Changing Area (Articles VIII.C and X.G) (Form OEL-SR-6202, Section 12.3 Diapering, Pages 28-29)	Not Monitored
12. Night-time Care (Article XVI) (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28)	Not Monitored
13. Appropriate Sanitizers (Articles XIV.D and XV.E)	Not Monitored
14. Access to Records (Article XV.A) (Form OEL-SR-6202, Section 20 Access and Section 21 Child Safety, Page 50)	Not Monitored

**PHYSICAL FACILITY**

15. Floor, Walls, and Ceiling Good Repair (Article X.A) (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)	Not Monitored
16. Storage (Article X.A and C) (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29)	Not Monitored
17. Water Fountains Per Licensed Capacity (Article X.A) (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28)	Not Monitored
18. Premises Clean/Sanitary/in Good Repair (Article X.A) (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)	Not Monitored
19. Water System DEP/DOH Standards (Article X.A, 64E-8, 62-550 and 62-555, FAC)	Not Monitored
20. Liquid Waste (Article X.A and 64E-6)	Not Monitored
21. Solid Waste Collection/Storage/Disposal (Article X.A) (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages	Not Monitored
22. Physical Facility: Lighting, Temperature, Ventilation (Article X.A) (Form OEL-SR-6202, Section 10 Physical Environment, Pages 23-24)	Not Monitored
23. Toilet and Bath Facilities (Article X.D) (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)	Not Monitored
24. Housing - Facility Not Ground Level-No Building/Fire Approval (Article X.A)	Not Monitored
25. Outdoor Play Area Free of Debris/Fenced/Shaded (Article X.B) (Form OEL-SR-6202, Section 10.7 Outdoor Play Area and Section 10.8 Fencing, Pages 25-26)	Not Monitored
26. Swimming Pool/Wading Pool (Article X.A and B)	Not Monitored

**SAFETY**

27. Emergency Numbers Posted (Article X.F) (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Pages 34-35)	Not Monitored
28. Fire Drills/Fire Plan/Fire Inspection (Articles X.A, F and XV.E) (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34)	Not Monitored
29. Fire Extinguisher (Article X.A and F; 69A-36, FAC) (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34)	Not Monitored
30. Emergency Response Plan (Articles X.F and XV.E) (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34)	Not Monitored
31. Play Equipment (Article X.A, and H) (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27)	Not Monitored

<b>32. First Aid Supplies Complete with Manual (Article XIII.A) (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32)</b>	<b>Not Monitored</b>
<b>33. Accident/Incident Reports Complete (Articles XIII.B and XV.E) (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Page 35)</b>	<b>Noncompliance</b>
<p><u>Non-Compliance Description</u>          33-04 A suspicion of abuse/abandonment/neglect was not reported by child care personnel to the Abuse Hotline, as well as the Department within 24 hours.</p> <p><u>Comments</u>          The incident occurred on 5/10/2017 and was not reported until 5/16/2017, exceeding the 24 hour notification period. The facility will provide the Health Department with "corrective action plan" by 6/8/2017.</p> <p><u>Due Date</u> 06/08/2017 <span style="float: right;"><u>Violation Level</u> Class 1</span></p>	
<b>34. Daily Attendance Log (Article XV.E) (Form OEL-SR-6202, Section 19.3 Record Keeping/Attendance, Page 48)</b>	<b>Not Monitored</b>
<b>35. Field Trips and Swimming Activities (Articles XV.E and XVIII.A, B) (Form OEL-SR-6202, Section 8 Field Trip Activity, Pages 20-21)</b>	<b>Not Monitored</b>
<b>36. Toxic/Hazardous Items (Article X.A) (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Not Monitored</b>
<b>37. Pet Prohibited (Article X.A) (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Not Monitored</b>
<b>38. Furniture/Bedding (Articles X.A, C; XII.I and XV.E) (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29)</b>	<b>Not Monitored</b>
<b>39. Audible Alert Mechanism (Article X.A)</b>	<b>Not Monitored</b>
<b>40. Control Point (Article X.A)</b>	<b>Not Monitored</b>

**FOOD AND NUTRITION**

<b>41. Meals and Snacks (Article XII.A and C) (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42)</b>	<b>Not Monitored</b>
<b>42. Special Diets/Food Restrictions (Articles XII.D and E) (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42)</b>	<b>Not Monitored</b>
<b>43. No Propped Bottles or Mechanical Devices (Article XII.G) (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17)</b>	<b>Not Monitored</b>
<b>44. Menu Posted/Filed (Article XII.F)</b>	<b>Not Monitored</b>
<b>45. Bottles Capped and Labeled (Article XII.G) (Form OEL-SR-6202, Section 17.4 Breastmilk, Infant Formula and Food, Pages 40-41)</b>	<b>Not Monitored</b>
<b>46. Food Handling (Articles XI; XV.E and Chapter 64E-11 FAC) (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages</b>	<b>Not Monitored</b>
<b>47. Cooking and Warming Devices (Article XII.H) (Form OEL-SR-6202, Section 17.4 Breastmilk, Infant Formula and Food, Pages 40-41)</b>	<b>Not Monitored</b>

**MEDICATION**

48. Prescription Only (Article XIII.C) (Form OEL-SR-6202, Section 16 Medication, Pages 35-36)	Not Monitored
49. Medication Storage (Article XIII.C) (Form OEL-SR-6202, Section 16 Medication, Pages 35-36)	Not Monitored
50. Written Medication Authorization (Article XIII.C) (Form OEL-SR-6202, Section 16 Medication, Pages 35-36)	Not Monitored
51. Medication Log (Article XIII.C) (Form OEL-SR-6202, Section 16 Medication, Pages 35-36)	Not Monitored

**COMMUNICABLE DISEASE**

52. Non-medicated Physical Barriers (Article XIII.D)	Not Monitored
53. Parent Notification (Article XIV.A) (Form OEL-SR-6202, Section 13 Health-Related Requirements, Pages 30-31)	Not Monitored
54. Reporting to Public Health Department (Article XIV.C) (Form OEL-SR-6202, Section 13 Health-Related Requirements, Pages 30-31)	Not Monitored
55. Isolation Area (Articles X.E and XIV.A) (Form OEL-SR-6202, Section 13 Health-Related Requirements, Pages 30-31)	Not Monitored

**PERSONNEL**

56. Volunteers (Article VIII.A)	Not Monitored
57. Operator 21 Years Old/Staff 18 Years or Older (Article VIII.A) (Form OEL-SR-6202, Section 2 Minimum Age Requirements, Page 13)	Not Monitored
58. Person in Charge (Article VIII.A) (Form OEL-SR-6202, Section 2 Minimum Age Requirements, Page 13)	Not Monitored
59. Substitute (Articles VIII.A)	Not Monitored

**BACKGROUND SCREENING**

60. Good Moral Character Affidavit (Article VII.A)	Not Monitored
61. Information Background Screening Check (Article VII.A, and B) (Form OEL-SR-6202, Section 19.5 Record Keeping/Background Screening, Page 49)	Not Monitored
62. Local, State, Federal Check (Article VII.A, and F) (Form OEL-SR-6202, Section 19.5 Record Keeping/Background Screening, Page 49)	Not Monitored

**PERSONNEL RECORDS**

63. Application (Article XV.D) (Form OEL-SR-6202, Section 19.4 Record Keeping/Personnel Records, Page 48)	Not Monitored
64. Proof of Risk Assessment Completed/Negative TB Test (Article XV.D)	Not Monitored
65. Physical Examination (Article XV.D)	Not Monitored
66. Training Requirements (Articles VI and XV.D; 65C-22 F.A.C.) (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27)	Not Monitored
67. Staff With Current CPR/First Aid (Article VI.I) (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32)	Not Monitored
68. Child Abuse/Neglect Statement (Article VI.I) (Form OEL-SR-6202, Section 19.4 Record Keeping/Personnel Records, Page 48)	Not Monitored
69. 10-Hour Annual In-service (Article VI.G) (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27)	Not Monitored
70. Sufficient Credentialed Staff - Credentialed Staff On-site - Minimum Time Met (Article VI. E and H; VIII.A)	Not Monitored

#### CHILDREN'S RECORDS

71. Enrollment Information (Article XV.B and C) (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)	Not Monitored
72. Alternate Nutrition Contract (Article XII.B) (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42)	Not Monitored
73. Signed Receipt for CCC Brochure (Article XV.B)	Not Monitored
74. Signed Receipt for Discipline (Article XV.B) (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)	Not Monitored
75. Physical Examination (Form 3040) (Article XV.C) (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 46)	Not Monitored
76. Immunization Current (Form 680) (Article XV.C) (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)	Not Monitored
77. Emergency Medical Authorization (Article XV.B)	Not Monitored

#### TRANSPORTATION

78. Liability Insurance (Article XVII.A) (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)	Not Monitored
79. Driver (Article XVII.A) (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)	Not Monitored
80. Vehicle/Child Restraint (Article XVII.A and B) (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19)	Not Monitored



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**Type:** Complaint **Date:** 05/17/2017

**81. Transportation Log (Article XVII.C) (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19) Not Monitored**

**ENFORCEMENT**

**82. Violation Citations Posted (Article XXI.D) Not Monitored**

**83. Explanation/Corrective Action Posted (Article XXI.D) Not Monitored**

**SCHOOL READINESS**

**84. Group Size (Form OEL-SR-6202, Section 4 Group Size, Pages 14-15) Compliance**

**Counselor Comments**

Results: Unsatisfactory The facility will provide the Health Department with a "Corrective Action Plan" by June 8, 2017.

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**Received by:** Fran Shellard  
**Date:** 05/17/2017

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**Inspected by:** Margaret Nelson  
**Date:** 05/17/2017