



Large Family Day Care Information

Name: Melendez Large Family Child Care Home
ID Number: L20CH0003
Phone Number: (941) 875-0654 **Capacity:** 12
Owner/Director/Staff Responsible: Lynn Melendez

DCF Standards
 DCF & SR Standards
 SR Standards

Inspection Information

Type: Routine **Date:** 06/13/2017 **Arrival/Departure Time:** 10:20 AM to 12:45 PM
Staff Present: 2 **Children Present:** 8
 [School Readiness Inspection]

INSPECTION CHECKLIST

STAFFING REQUIREMENTS

01. Operator/Occupant/Advertising 65C-20.013(1)(c), 65C-20.009(2)(a) and 65C-20.009(3)(c), F.A.C. && 402.318, F.S. (Form OEL-SR-6206, Section 1 Operators, Page 10),(Form OEL-SR-6206, Section 12.4 First Aid and Cardio Pulmonary Resuscitation, Page 25-26 and Section 17 Training Requirements,	Compliance
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02. Written Plan for Substitute rule 65C-20.009(2)(b), F.A.C. (Form OEL-SR-6206, Section 2 Substitutes/Employees, Page 11)	Compliance
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03. Background Screening Requirements ss. 402.3131(2) 402.305(2)(a), 402.3055 && 402.302(13), F.S. && rule 65C-20.008(3) && (4), F.A.C. (Form OEL-SR-6206, Section 18.4 Background Screening, Pages 38-39),(Form OEL-SR-6206, Section 4 Supervision, Page 13)	Noncompliance
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Non-Compliance Description

03-07 An annual Attestation of Good Moral Character stating that the individual had not been convicted of specific crimes was not on file.

Comments

The household member named on the attached Supplemental Page did not have documentation of an Affidavit of Good Moral Character CF-FSP 1649A in their file on site. Fax documentation of completion to the Department at (239) 338-1287 by the due date given.

ADMINISTRATIVE WARNING: In the form of efforts to assist licensees, any future violation of this standard will result in disciplinary sanctions being progressively enforced by the Department in accordance to s. 402.310 and/or Chapters 65C-22/65C-20, Florida Administrative Code.

Due Date 06/23/2017

Violation Level Class 2 - Technical Support

04. Staff Training rule 65C-20.009(1)(a), 65C-20.009(3)(d)&(e) && (4), 65C-20.013(5) && (6), F.A.C. (Form OEL-SR-6206, Section 12.4 First Aid and Cardio Pulmonary Resuscitation, Page 25-26 and Section 17 Training	Compliance
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Compliance Comments

Operator, substitute and employees have not completed any in service training during the current licensing period. Ensure all in service training is completed prior to license expiration.

05. Indoors and Outdoors Supervision rule 65C-20.009(2)(c)&(5) && rule 65C-20.013(7), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance
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HEALTH REQUIREMENTS

06. Animal Immunizations rule 65C-20.010(1)(a), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
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Compliance Comments

The operator has a Shih Tzu named Cupcake on the premises. Vaccination dated 5/21/16, due 5/21/19. Also, a guest dog (Rat Terrier, named Miss Martha) comes to the home periodically. Vaccination dated 6/2/17, due 6/1/20.

07. Toxic, Hazardous Materials and Hazardous Items rule 65C-20.010(1)(b), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
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08. Smoking on Premise rule 65C-20.010(1)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
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09. Firearms and Weapons rule 65C-20.010(1)(d), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
10. Play Areas Clean and Free of Litter rule 65C-20.010(1)(e), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
11. Outdoor Time and Play Area Requirements rule 65C-20.010(1)(f)-(h) && rule 65C-20.013(11)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)	Compliance
<u>Compliance Comments</u> The outdoor play area is saturated and has many mosquitoes due to the heavy rains. Therefore, the children are currently doing alternate dance/aerobic activities indoors until the outdoor play area dries out. Ensure all toys are emptied of any standing water and cleaned prior to use. Physical environment check completed - 6/1/17.	
12. Swimming Pools rule 65C-20.010(1)(i)(j), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
13. Appropriate, Safe and Sanitary Bedding rule 65C-20.010(1)(k)-(o), F.A.C. (Form OEL-SR-6206, Section 9.4 Nap and Sleep Space(s)/Safe Sleep Practices, Pages 19-20 and Section 11.4 Bedding and Linens, Pages 23-24)	Compliance
14. Drinking Water and Single Service Disposables rule 65C-20.010(1)(p)(q), F.A.C. (Form OEL-SR-6206, Section 16 Food and Nutrition, Pages 29-32)	Compliance
15. Vermin/Pest Control rule 65C-20.010(1)(r), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
16. Furnishings and Equipment rule 65C-20.010(1)(s), (2)(d), F.A.C. (Form OEL-SR-6206, Section 10 Equipment and Furnishings, Pages 21-22),(Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
17. Smoke Detector, Fire Extinguisher, Corded Telephone, Lighting, Temperature and Ventilation rule 65C-20.010(1)(s), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
<u>Compliance Comments</u> Smoke detector tested during today's inspection. Fire extinguisher service date - Dec. 2016.	
18. Nutritious Meals and Snacks Provided rule 65C-20.010(1)(t), F.A.C. (Form OEL-SR-6206, Section 16.1 Food Hygiene, Page 30)	Compliance
19. Handwashing rule 65C-20.010(2)(a) && (d)-(f), F.A.C. (Form OEL-SR-6206, Section 11 Health and Sanitation, Page 23)	Compliance
20. Soiled Items rule 65C-20.010(2)(b), F.A.C. (Form OEL-SR-6206, Section 11 Health and Sanitation, Page 23)	Compliance
21. Potty Chairs Cleaned and Sanitized rule 65C-20.010(2)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Page 20)	Not Applicable
22. Individual Towels and Wash Cloths rule 65C-20.010(2)(f), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Page 20)	Compliance
23. Diapering Area Clean and Sanitized rule 65C-20.010(2)(g), F.A.C. (Form OEL-SR-6206, Section 11.3 Diapering, Page 23)	Compliance



24. First Aid Kit rule 65C-20.010(3)(a), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 25-26)	Compliance
25. Emergency Telephone Information rule 65C-20.010(3)(b)1, F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28)	Compliance
26. Accidents, Incidents, Health Related Symptoms Documented and Shared With Parents rule 65C-20.010(3)(b) 2 && 3, F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28)	Not Monitored
<u>Not Monitored Comments</u> Per the operator, no accidents/incidents have occurred since the previous inspection.	
27. Fire Drills/Emergency Preparedness rule 65C-20.010(3)(b)4 through 7, && rule 65C-20.010, F.A.C. (Form OEL-SR-6206, Section 13 Fire Safety and Emergency Preparedness and Response, Pages 26-28)	Compliance
28. Communicable Disease Control rule 65C-20.010(4), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 24-26)	Compliance
29. Prescription and Non-Prescription Medication rule 65C-20.010(5)(a)(c)(g)(h), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29)	Not Applicable
30. Documentation of Dispensed Medication rule 65C-20.010(5)(a)(b)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29)	Not Applicable

HEALTH RECORDS

31. Immunization Records rule 65C-20.011(1)(a) (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
32. Student Health and Records rule 65C-20.011(1)(b)(c), F.A.C. && s. 402.3131, F.S. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
<u>Compliance Comments</u> Reminder: Ensure parents/guardians of all children enrolled are provided with information regarding the influenza virus during the period of August 1, 2017 - September 30, 2017 and maintain documentation of receipt in each child's file for review by the licensing counselor. All children files will be monitored for this requirement during the next licensing inspection.	
33. Enrollment Information rule 65C-20.011(2), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
<u>Compliance Comments</u> There are currently 23 children enrolled at the home. 8 children files (new enrollments) were reviewed during today's inspection. Technical assistance was provided to the operator to ensure compliance with Large Family Child Care Home ratios at all times.	

ENFORCEMENT

34. Access to the Premises/Misrepresentation ss. 409.319, F.S. && rule 65C-20.012(4), F.A.C. (Form OEL-SR-6206, Section 19 Access and Section 20 Child Safety, Page 40),(Form OEL-SR-6206, Section 20 Child Safety, Page 40)	Compliance
35. Licensed Capacity ss. 402.302(8), F.S. (Form OEL-SR-6206, Section 3 Ratios/Group Size, Page 12)	Compliance
<u>Compliance Comments</u> Technical assistance was provided to the operator to ensure compliance with Large Family Child Care Home ratios at all times. Staff-to-child ratios as required in Section 402.302(7), F.S. were printed for the operator to post as a reminder.	

LARGE FAMILY



36. License Posted rule 65C-20.013(3)(g), F.A.C.	Compliance
37. Employee and Substitute Requirements rule 65C-20.013(2)(a)(e), F.A.C. (Form OEL-SR-6206, Section 2 Substitutes/Employees, Page 11)	Compliance
38. Supervision Requirements for Field Trips rule 65C-20.013(7)(b), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13),(Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
39. Driver Licensed/Vehicle Insurance rule 65C-20.010(8), 65C-20.013(a)(b), F.A.C. (Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Compliance
<u>Compliance Comments</u> Vehicle insurance effective 6/2/2017. SR technical assistance - An annual physical examination granting medical approval to drive is required for all drivers. Ensure this is completed prior to June 30, 2016.	
40. Seat Belts and Child Restraints rule 65C-20.010(8), 65C-20.013(8)(c), F.A.C. (Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Compliance
41. Transportation & Supervision rule 65C-20.010(8), 65C-20.013(8), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13),(Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Not Monitored
<u>Not Monitored Comments</u> Per the operator, no transportation has been provided since the previous inspection.	
42. Planned Activities rule 65C-20.013(9)(a), F.A.C. (Form OEL-SR-6206 Section 6 Planned Activities, Page 16)	Compliance
43. Communication Equipment and Emergency Contacts rule 65C-20.010(8)(i)-(j), 65C-20.013(9)(b), F.A.C. (Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Compliance
44. Child Discipline/Compliance rule 65C-20.010(6), F.A.C. (Form OEL-SR-6206, Section 8 Child Discipline, Pages 16-17)	Compliance
45. Fire Safety rule 65C-20.013(11)(a), F.A.C.	Compliance
46. Indoor Floor Space rule 65C-20.013(11)(b)1-4, F.A.C.	Compliance
47. Toys, Equipment and Furnishings rule 65C-20.013(11)(b)5 & 6, F.A.C. (Form OEL-SR-6206, Section 10 Equipment and Furnishings, Pages 21-22)	Compliance
48. Outdoor Play Area rule 65C-20.013(11)(c)1 & 2, F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)	Compliance
49. Outdoor Equipment rule 65C-20.010(1)(h), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)	Compliance
50. Emergency Plan/Posted rule 65C-20.010(3)(a)4., F.A.C.	Compliance
51. Child Abuse or Neglect/Misrepresentation ss. 402.319, F.S. & rule 65C-20.010(7), F.A.C. (Form OEL-SR-6206, Section 19 Access and Section 20 Child Safety, Page 40),(Form OEL-SR-6206, Section 20 Child Safety, Page 40)	Compliance



Counselor Comments

Providers Participating in School Readiness:

Technical Assistance was provided regarding the new School Readiness standards that were adopted in rule 6M-4.620, F.A.C. that became effective on October 24, 2016. To access the new health and safety requirements visit the following link: <https://www.flrules.org/gateway/RuleNo.asp?title=Office%20of%20Early%20Learning%20-%20School%20Readiness%20Program&ID=6M-4.620> . Please be advised that child care providers participating in the child care subsidy School Readiness program must be monitored annually for compliance with the new standards. More frequent inspections may occur if non-compliance standards require a follow re-inspection or if complaints are received.

School Readiness standards are established in three different handbooks depending on the program type. Standards include but are not limited to preservice training, group size, expulsion policy, and emergency preparedness. Providers are encouraged to review the handbook requirements and make necessary changes in order to comply when the standards are effective. To access the handbooks visit the following link: <https://www.flrules.org/Gateway/reference.asp?No=Ref-07457>

Please be advised that School Readiness inspections conducted by the Department will be shared with the Early Learning Coalition as a component of the programs School Readiness contract file. If you have additional questions concerning the new rule changes you may contact your licensing counselor or local licensing office.

Received by: Lynn Melendez
Date: 06/13/2017

Inspected by: Jeanette Witmer
Date: 06/13/2017