



## Family Day Care Home Information

**Name:** Mack Family Day Care Home  
**ID Number:** F07FL0043  
**Address:** 113 Rickenbacker Dr, Palm Coast FL 32164-6530  
**Phone Number:** (386) 437-6375 **Capacity:** 10  
**Owner/Director/Staff Responsible:** Janet Mack

DCF Standards  
 DCF & SR Standards  
 SR Standards

## Inspection Information

**Type:** Routine **Date:** 08/10/2017 **Arrival/Departure Time:** 01:25 PM to 03:01 PM  
**Staff Present:** 1 **Children Present:** 3  
 [School Readiness Inspection]

### INSPECTION CHECKLIST

#### STAFFING REQUIREMENTS

01. Operator ss. 402.318, F.S. && rule 65C-20.009(2)(a), F.A.C. (Form OEL-SR-6206, Section 1 Operators, Page 10)	Compliance
02. Written Plan for Substitute rule 65C-20.009(2)(b), F.A.C. (Form OEL-SR-6206, Section 2 Substitutes/Employees, Page 11)	Compliance
03. Background Screening Requirements ss. 402.313(3), 402.305(2)(a), 402.302(13), F.S. && rule 65C-20.008(3) && (4), F.A.C. (Form OEL-SR-6206, Section 18.4 Background Screening, Pages 38-39),(Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance
04. Staff Training rule 65C-20.009(1)(a),65C-20.009(3)(d)&(e) && (4), F.A.C. (Form OEL-SR-6206, Section 12.4 First Aid and Cardio Pulmonary Resuscitation, Page 25-26 and Section 17 Training Requirements, Pages 32-35)	Compliance
05. Indoors and Outdoors Supervision rule 65C-20.009(2)(c)&(5), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance

#### HEALTH REQUIREMENTS

06. Animal Immunizations rule 65C-20.010(1)(a), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)  <u>Compliance Comments</u> immunizations current	Compliance
07. Toxic Substances, Hazardous Materials and Hazardous Items rule 65C-20.010(1)(b), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment,	Compliance
08. Smoking on Premise rule 65C-20.010(1)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)  <u>Not Applicable Comments</u> No smoking	Not Applicable
09. Firearms and Weapons rule 65C-20.010(1)(d), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)  <u>Not Applicable Comments</u> No firearms	Not Applicable
10. Play Areas Clean and Free of Litter rule 65C-20.010(1)(e), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
11. Outdoor Time and Play Area Requirements rule 65C-20.010(1)(f)-(h), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)	Compliance



<b>12. Swimming Pools rule 65C-20.010(1)(i)(j), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)</b>	<b>Not Applicable</b>
<u>Not Applicable Comments</u> No swimming pool	
<b>13. Appropriate, Safe and Sanitary Bedding rule 65C-20.010(1)(k)-(o), F.A.C. (Form OEL-SR-6206, Section 9.4 Nap and Sleep Space(s)/Safe Sleep Practices, Pages 19-20 and Section 11.4 Bedding and Linens, Pages 23-24)</b>	<b>Compliance</b>
<b>14. Drinking Water and Single Service Disposables rule 65C-20.010(1)(p)(q), F.A.C. (Form OEL-SR-6206, Section 16 Food and Nutrition, Pages 29-32)</b>	<b>Compliance</b>
<b>15. Vermin/Pest Control rule 65C-20.010(1)(r), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)</b>	<b>Compliance</b>
<b>16. Furnishings, Equipment and Plumbing are Sanitary are Free from Hazards and in Good Repair rule 65C-20.010(1)(s), 2(d), F.A.C. (Form OEL-SR-6206, Section 10 Equipment and Furnishings, Pages 21-22),(Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)</b>	<b>Compliance</b>
<b>17. Smoke Detector, Fire Extinguisher, Corded Telephone, Lighting, Temperature and Ventilation rule 65C-20.010(1)(s), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)</b>	<b>Compliance</b>
<b>18. Nutritious Meals and Snacks Provided rule 65C-20.010(1)(t), F.A.C. (Form OEL-SR-6206, Section 16.1 Food Hygiene, Page 30)</b>	<b>Compliance</b>
<u>Compliance Comments</u> Food service provided	
<b>19. Handwashing rule 65C-20.010(2)(a)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)</b>	<b>Compliance</b>
<b>20. Soiled Items rule 65C-20.010(2)(b), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)</b>	<b>Compliance</b>
<b>21. Potty Chairs Cleaned and Sanitized rule 65C-20.010(2)(c), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)</b>	<b>Not Applicable</b>
<u>Not Applicable Comments</u> No potty chairs	
<b>22. Individually Labeled Towels and Wash Cloths rule 65C-20.010(2)(f), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Page 20)</b>	<b>Compliance</b>
<b>23. Diapering Area Clean and Sanitized rule 65C-20.010(2)(g), F.A.C. (Form OEL-SR-6206, Section 11.3 Diapering, Page 23)</b>	<b>Compliance</b>
<b>24. First Aid Kit rule 65C-20.010(3)(a), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 25-26)</b>	<b>Compliance</b>
<b>25. Emergency Telephone Information rule 65C-20.010(3)(b)1., F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28)</b>	<b>Compliance</b>



26. Documented Accidents, Incidents and Health Related Symptoms rule 65C-20.010(3)(b) 2. and 3., F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28) Compliance

27. Fire Drills/Emergency Preparedness rule 65C-20.010(3)(b)4 through 7, && rule 65C-20.010, F.A.C. (Form OEL-SR-6206, Section 13 Fire Safety and Emergency Preparedness and Response, Pages 26-28) Compliance

Compliance Comments

Most recent fire drill conducted on 7/21/2017

28. Communicable Disease Control rule 65C-20.010(4), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 24-26) Compliance

29. Prescription and Non-Prescription Medication rule 65C-20.010(5)(a)(c)(g)(h), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29) Not Applicable

Not Applicable Comments

No medications dispensed

30. Documentation of Dispensed Medication rule 65C-20.010(5)(a)(b)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29) Not Applicable

### HEALTH RECORDS

31. Immunization Records rule 65C-20.011(1)(a), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38) Compliance

32. Student Health and Records rule 65C-20.011(1)(b)(c), F.A.C. && s. 402.313, F.S. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38) Compliance

33. Enrollment Information rule 65C-20.011(2), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38) Compliance

Compliance Comments

Counselor reviewed all 3 children's enrollment records. All are current including immunizations and physicals

### ENFORCEMENT

34. Access to the Premises/Misrepresentation ss. 402.319, F.S. && rule 65C-20.012(4), F.A.C. (Form OEL-SR-6206, Section 19 Access and Section 20 Child Safety, Page 40) Not Monitored

35. Licensed Capacity ss. 402.302(7), F.S. (Form OEL-SR-6206, Section 3 Ratios/Group Size, Page 12) Not Monitored

36. Child Discipline ss. 402.305(12)(a), F.S. && rule 65C-20.010(6), F.A.C. (Form OEL-SR-6206, Section 8 Child Discipline, Pages 16-17) Not Monitored

37. Transportation and Supervision rule 65C-20.010(1)(c) && (8), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13),(Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15) Not Applicable

Not Applicable Comments

No transportation

38. Child Abuse or Neglect ss. 402.319, F.S. && rule 65C-20.010(7), F.A.C. (Form OEL-SR-6206, Section 20 Child Safety, Page 40) Not Monitored

### SCHOOL READINESS



**Counselor Comments**

Updated Background Screening Process

Instructions for Child Care Owner/Operator/Employers are outlined below.

More details and links to instructions for each step are available online at [www.myflfamilies.com/backgroundscreening](http://www.myflfamilies.com/backgroundscreening).

1. Complete a search for the individual in the Background Screening Clearinghouse.
  - a. For individuals who are already in the Clearinghouse:
    - i. If the individuals status is DCF Child Care Eligible add individual to roster and proceed to steps 2 - 5.
    - ii. If the Clearinghouse indicates an Agency Review is required select Initiate Agency Review (no cost)
    - iii. If the individual has had a break in service for more than 90 days or needs to be rescreened by May 2017 select Initiate Resubmission
  - b. For individuals who are not in the Clearinghouse:
    - i. Select Initiate Screening.
    - ii. Schedule a fingerprinting through a Clearinghouse-compatible Live Scan Vendor.
2. Check criminal records for every state the individual has lived outside of Florida in the last five years. Forward results to the DCF Background Screening Unit for review at [bgs.outofstate.admin@myflfamilies.com](mailto:bgs.outofstate.admin@myflfamilies.com).
3. Check child abuse and neglect registry for every state outside of Florida the individual has lived in for the last five years.
4. Check sexual offender/predator registry for every state outside of Florida the individual has lived in for the last five years.
5. Check employment history with each employer for whom the individual has worked in the last five years. Try at least three times to contact the employer, and keep records of these contacts for your files.

Pending Results from Out-of-State Records While you are waiting for the out of state results, if the individual meets the Florida Level 2 screening requirements, DCF may grant provisional hiring status for 45 days while the out-of-state check is pending. During provisional employment, the individual must be in the line of sight of an employee who has already met all screening/training requirements.

6. DCFs Background Screening Unit will issue an eligible or non-eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.

Note: Keep a copy, on-site at the child care program, of documentation of all elements in the process in the individuals personnel file for review by the licensing authority.

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**Received by:** Janet Mack  
**Date:** 08/10/2017

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**Inspected by:** Donald Gaffney  
**Date:** 08/10/2017