



Child Care Facility Information

Name: Port Charlotte United Methodist
ID Number: C20CH0001
Capacity: 86
Owner/Director/Staff Responsible: Paula Mann

Inspection Information

Type: Routine **Date:** 09/19/2017 **Arrival/Departure Time:** 09:05 AM to 01:30 PM
Staff Present: 6 **Children Present:** 23

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising ss. 402.3125, 402.318, F.S.	Compliance
02. Licensed Capacity ss. 402.305(6), rule 65C-22.002(3), F.A.C.	Compliance
03. Minimum Age Requirements ss. 402.305(2), F.S. && rule 65C-22.001(3), F.A.C.	Compliance
04. Ratio Sufficient ss. 402.305(4), F.S. && rule 65C-22.001(4), F.A.C.	Compliance
<u>Compliance Comments</u> 3 year olds (5:1) 3 year olds (5:1) VPK (6:1) VPK (7:1)	
05. Supervision rule 65C-22.001(5), 65C-22.001(6), 65C-22.002(4) && 65C-22.007 (2), F.A.C.	Compliance
06. Driver's License, Physician Certification && First Aid/CPR Training rule 65C-22.001(6), 65C-22.006(4), F.A.C.	Compliance
07. Vehicle Insurance and Inspection ss. 402.305(10), F.S. && rule 65C-22.001(6) F.A.C.	Compliance
08. Seat Belts/Child Restraints ss. 402.305(10), F.S. && rule 65C-22.001(6), F.A.C.	Compliance
09. Transportation rule 65C-22.001(6), F.A.C.	Noncompliance



Non-Compliance Description

09-03 The facility's log for children transported did not include the following required elements: [second staff member's initial].

Comments

On 8/15/2017 and 8/22/2017 the second staff failed to initial the transportation log, to show that all the children had exited the vehicle. All subsequent dates have the proper documentation. The licensing counselor discussed the facility's transportation process with the vehicle's driver. This licensing standard is being marked back into compliance.

65C-22.001(6)(f)1

(f) When transporting children, staff-to-child ratios must be maintained at all times. The driver may be included in the staff-to-child ratio. Prior to transporting children and upon the vehicle(s) arrival at its destination, the following shall be conducted by the driver(s) of the vehicle(s) used to transport the children:

1. Drivers Log. A log shall be maintained for all children being transported in the vehicle. The log shall be retained for a minimum of four months. The log shall include each child's name, date, time of departure, time of arrival, signature of driver, and signature of second staff member to verify the drivers log and that all children have left the vehicle.
2. Upon arrival at the destination, the driver of the vehicle shall:
 - a. Mark each child off the log as the children depart the vehicle;
 - b. Conduct a physical inspection and visual sweep of the vehicle to ensure that no child is left in the vehicle; and
 - c. Sign, date and record the drivers log immediately, verifying that all children were accounted for, and that the visual sweep was conducted.
3. Upon arrival at the destination, a second staff member shall:
 - a. Conduct a physical inspection and visual sweep of the vehicle to ensure that no child is left in the vehicle; and
 - b. Sign, date and record the drivers log immediately, verifying that all children were accounted for and that the log is complete.

Due Date Completed at time of inspection

Violation Level Class 3 - Technical Support

10. Planned Activities ss. 402.305(13), F.S. && rule 65C-22.001(7), F.A.C.	Compliance
11. Field Trip Permission rule 65C-22.001(7), 65C-22.001(6), F.A.C.	Not Applicable
12. Child Discipline ss. 402.305(12), F.S. && rule 65C-22.001(8), F.A.C.	Compliance
13. Discipline Policy rule 65C-22.001(8), F.A.C.	Compliance

PHYSICAL ENVIRONMENT

14. Facility Environment rule 65C-22.002(1), 65C-22.002(7) - (9), F.A.C.	Noncompliance
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Non-Compliance Description

14-07 A health deficiency having a low potential for harm to the children in care was observed.

Comments

One of the set belts in bus #3 is broken. The bus has manufacturers capacity to transport 14 passengers. The facility transports 5 children in the vehicle. Please ensure that the safety seat belt is repaired by the due date given.

In the form of efforts to assist licensees, any future violation of this standard will result in disciplinary sanctions being progressively enforced by the Department in accordance to s. 402.310 and/or Chapters 65C-22/65C-20, Florida Administrative Code.

Due Date 10/18/2017

Violation Level Class 3 - Technical Support

15. Toxic Substances and Hazardous Materials rule 65C-22.002(1), F.A.C.	Compliance
16. Supplies Labeled/Stored rule 65C-22.002(1), F.A.C.	Compliance
17. Lighting rule 65C-22.002(2), F.A.C.	Compliance
18. Temperature and Ventilation rule 65C-22.002(2), F.A.C.	Compliance
19. Indoor Floor Space ss. 402.305(6)F.S., rule 65C-22.002(3), 65C-22.007(3)(a), 65C-22.008(3), F.A.C.	Compliance
20. Outdoor Area/Square Footage ss. 402.305(6), F.S. && rule 65C-22.002(4), F.A.C.	Compliance



21. Outdoor Play Area rule 65C-22.002(4), F.A.C.	Compliance
22. Fencing rule 65C-22.002(4), F.A.C.	Compliance
23. Individual Bedding rule 65C-22.002(5), 65C-22.002(5), 65C-22.002(10), 65C-22.008(3), F.A.C.	Compliance
24. Bedding and Linens rule 65C-22.002(10), F.A.C.	Compliance
25. Nap/Sleep Space Requirements rule 65C-22.002(5), F.A.C.	Compliance
26. Exit Area Clear rule 65C-22.002(5) and (7), F.A.C.	Compliance
27. Crib Requirements rule 65C-22.002(5), F.A.C.	Not Applicable
28. Toilets and Sinks rule 65C-22.002(6), F.A.C.	Compliance
29. Potty Chairs rule 65C-22.002(6), F.A.C.	Not Applicable
30. Bath Facilities and Supervision rule 65C-22.002(6), F.A.C.	Compliance
31. Bathroom Supplies and Equipment rule 65C-22.002(6), F.A.C.	Compliance
32. Operable Phone rule 65C-22.002(7), F.A.C.	Compliance
33. Fire Drills & Emergency Preparedness rule 65C-22.002(7) F.A.C.	Compliance
34. Food Preparation Area 65C-22.002(8), F.A.C.	Compliance
35. Health and Sanitation rule 65C-22.002(10), F.A.C.	Compliance
36. Drinking Water Available rule 65C-22.002(10), F.A.C.	Compliance
37. Sanitary Diapering rule 65C-22.002(10), F.A.C.	Compliance
38. Diaper Disposal rule 65C-22.002(10), F.A.C.	Compliance
39. Indoor Equipment rule 65C-22.002(11), F.A.C.	Compliance
40. Outdoor Equipment rule 65C-22.002(11), F.A.C.	Compliance
<u>Compliance Comments</u> The large playground is currently not being used due to debris from the hurricane. The facility has second playground as well as a multipurpose area to use for gross motor skills.	
TRAINING	
41. Training Requirements ss. 402.305(2) - (3), F.S. & rule 65C-22.003(2) (3), F.A.C.	Compliance



42. 10-Hour In-Service rule 65C-22.003(6), F.A.C.	Compliance
43. Credentialed Staff ss.402.305(3), F.S. && rule 65C-22.003(7)-(8), F.A.C.	Compliance

HEALTH REQUIREMENTS

44. Communicable Disease Control rule 65C-22.004(1), F.A.C.	Compliance
45. First Aid Requirements rule 65C-22.004(2), F.A.C.	Noncompliance
Non-Compliance Description 45-08 The facility's first aid kit was missing the following items: [gloves and cotton balls].	
Comments The first aid kit in bus #2 is missing gloves. The first aid kit in bus #3 is missing cotton balls/applicator.	
Due Date 10/18/2017	Violation Level Class 3 - Technical Support

46. CPR Requirements rule 65C-22.004(2), F.A.C.	Compliance
47. Emergency Telephone Numbers rule 65C-22.004(2), F.A.C.	Compliance
48. Accident/ Incident Notification and Documentation rule 65C-22.004(2), F.A.C.	Compliance
49. Medication rule 65C-22.004(3),F.A.C.	Not Applicable

FOOD AND NUTRITION

50. Meals and Snacks rule 65C-22.005(1), F.A.C.	Compliance
Compliance Comments The parents provide lunch and snacks for the children.	
51. Meal and Snack Menus rule 65C-22.005(1), F.A.C.	Compliance
52. Food Service rule 65C-22.005(3), F.A.C.	Compliance
53. Bottles Sanitary and Labeled rule 65C-22.005(2), F.A.C.	Not Applicable
54. CATERED Food and Food Provided by Parents 65C-22.005(1), F.A.C.	Compliance
55. Single Service Items rule 65C-22.0011(8), 65C-22.002(10), F.A.C.	Compliance

RECORD KEEPING

56. Records ss. 402.3054(2), F.S., rule 65C-22.006(3)(c)5., F.A.C.	Compliance
Compliance Comments There are currently 11 staff members employed at this facility. All staff records were updated as needed during today's inspection. There are currently 60 children enrolled at this facility. 28 children's files (new enrollments) were reviewed during today's inspection.	
57. Children's Health/Immunization and Records ss. 402.305(9), F.S.&& rule 65C-22.006(2) - (3), F.A.C.	Noncompliance



Non-Compliance Description

57-05 A current DH Form 680, Florida Certification of Immunization, was missing for the child(ren).

Comments

The child named on the attached Supplemental Page did not have a current Certificate of Immunization in their file on site. Ensure a current Certificate of Immunization is obtained from the parent/guardian and fax it to the Department at (239) 338-1287 by the due date given.

Due Date 10/18/2017

Violation Level Class 3 - Technical Support

58. Enrollment Information on File/Current ss. 402.3125(5), 402.305(12), F.S. && rule 65C-22.006(3), F.A.C. Compliance

59. Personnel Records ss. 402.3055(1), F.S., rule 65C-22.003(4), && rule 65C-22.006(4) - (5), F.A.C. Compliance

60. Background Screening Documents ss. 402.3054, F.S. && rule 65C-22.006(4), F.A.C. Compliance

61. Daily Attendance rule 65C-22.001(10) && rule 65C-22.006(5), F.A.C. Compliance

62. Emergency Plan/Posted rule 65C-22.002(7), F.A.C. Noncompliance

Non-Compliance Description

62-02 The facility's emergency evacuation plan was not posted in each room.

Comments

The emergency evacuation plan was missing from the Yellow VPK classroom. A staff member made a copy of the emergency plan and placed it in the classroom. Please note that the emergency plan must be posted on the wall in all of the classrooms.

This licensing standard is now back in compliance.

Due Date Completed at time of inspection

Violation Level Class 3 - Technical Support

ENFORCEMENT

63. Access/Child Abuse or Neglect/Misrepresentation ss. 402.311, 402.319, F.S. && rule 65C-22.001(9),(11), F.A.C. Compliance

Received by: Paula Mann
Date: 09/19/2017

Inspected by: Chemenda Sawyer
Date: 09/19/2017