



Family Day Care Home Information

Name: Maria Bules Family Day Care Home Inc
ID Number: F05HE0073
Address: 2507 Matheson Ave, Spring Hill FL 34608-4304
Phone Number: (386) 383-4106 **Capacity:** 10
Owner/Director/Staff Responsible: Maria Bules

DCF Standards
 DCF & SR Standards
 SR Standards

Inspection Information

Type: Routine **Date:** 11/08/2017 **Arrival/Departure Time:** 04:05 PM to 05:35 PM
Staff Present: 1 **Children Present:** 3
 [School Readiness Inspection]

INSPECTION CHECKLIST

STAFFING REQUIREMENTS

01. Operator ss. 402.318, F.S. && rule 65C-20.009(2)(a), F.A.C. (Form OEL-SR-6206, Section 1 Operators, Page 10)	Compliance
02. Written Plan for Substitute rule 65C-20.009(2)(b), F.A.C. (Form OEL-SR-6206, Section 2 Substitutes/Employees, Page 11)	Compliance
03. Background Screening Requirements ss. 402.313(3), 402.305(2)(a), 402.302(13), F.S. && rule 65C-20.008(3) && (4), F.A.C. (Form OEL-SR-6206, Section 18.4 Background Screening, Pages 38-39),(Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance
04. Staff Training rule 65C-20.009(1)(a),65C-20.009(3)(d)&(e) && (4), F.A.C. (Form OEL-SR-6206, Section 12.4 First Aid and Cardio Pulmonary Resuscitation, Page 25-26 and Section 17 Training Requirements, Pages 32-35)	Compliance
<u>Compliance Comments</u> 10 hours of in-service training should be completed prior to expiration of licensure year.	
05. Indoors and Outdoors Supervision rule 65C-20.009(2)(c)&(5), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance

HEALTH REQUIREMENTS

06. Animal Immunizations rule 65C-20.010(1)(a), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
<u>Not Applicable Comments</u> No animals in the home.	
07. Toxic Substances, Hazardous Materials and Hazardous Items rule 65C-20.010(1)(b), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment,	Compliance
<u>Compliance Comments</u> Reminded to keep all cleaning products out of the reach of children.	
08. Smoking on Premise rule 65C-20.010(1)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
<u>Not Applicable Comments</u> Does not apply.	
09. Firearms and Weapons rule 65C-20.010(1)(d), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
<u>Not Applicable Comments</u> Does not apply.	
10. Play Areas Clean and Free of Litter rule 65C-20.010(1)(e), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance



11. Outdoor Time and Play Area Requirements rule 65C-20.010(1)(f)-(h), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)	Compliance
12. Swimming Pools rule 65C-20.010(1)(i)(j), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
<u>Compliance Comments</u> Provider has a hot tub with secure locks.	
13. Appropriate, Safe and Sanitary Bedding rule 65C-20.010(1)(k)-(o), F.A.C. (Form OEL-SR-6206, Section 9.4 Nap and Sleep Space(s)/Safe Sleep Practices, Pages 19-20 and Section 11.4 Bedding and Linens, Pages 23-24)	Compliance
14. Drinking Water and Single Service Disposables rule 65C-20.010(1)(p)(q), F.A.C. (Form OEL-SR-6206, Section 16 Food and Nutrition, Pages 29-32)	Compliance
15. Vermin/Pest Control rule 65C-20.010(1)(r), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
16. Furnishings, Equipment and Plumbing are Sanitary are Free from Hazards and in Good Repair rule 65C-20.010(1)(s), 2(d), F.A.C. (Form OEL-SR-6206, Section 10 Equipment and Furnishings, Pages 21-22),(Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
17. Smoke Detector, Fire Extinguisher, Corded Telephone, Lighting, Temperature and Ventilation rule 65C-20.010(1)(s), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
18. Nutritious Meals and Snacks Provided rule 65C-20.010(1)(t), F.A.C. (Form OEL-SR-6206, Section 16.1 Food Hygiene, Page 30)	Compliance
<u>Compliance Comments</u> The home prepares nutritional meals based on posted menu.	
19. Handwashing rule 65C-20.010(2)(a)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)	Not Monitored
<u>Not Monitored Comments</u> Hand washing was not observed during todays inspection, but the home has appropriate items. Examples of activities when hand washing is required include, but are not limited to: before and after eating, immediately following outdoor play, after toileting, following the use of any cleaners or toxic chemical, before and after administering medication, and during food preparation and snack distribution.	
20. Soiled Items rule 65C-20.010(2)(b), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)	Compliance
<u>Compliance Comments</u> Plastic lined container with secure cover is provided for soiled items.	
21. Potty Chairs Cleaned and Sanitized rule 65C-20.010(2)(c), F.A.C. (Form OEL-SR-6206, Section 9.6 - Bathrooms and Sinks, Page 20, Section 11.2 - Handwashing, Page 23, and Section 11.3 - Diapering, Page 23)	Not Applicable
<u>Not Applicable Comments</u> Home does not provide potty chairs.	
22. Individually Labeled Towels and Wash Cloths rule 65C-20.010(2)(f), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Page 20)	Compliance
23. Diapering Area Clean and Sanitized rule 65C-20.010(2)(g), F.A.C. (Form OEL-SR-6206, Section 11.3 Diapering, Page 23)	Compliance



24. First Aid Kit rule 65C-20.010(3)(a), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 25-26) Compliance

25. Emergency Telephone Information rule 65C-20.010(3)(b)1., F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28) Compliance

Compliance Comments

Emergency numbers posted by all telephones in the home.

26. Documented Accidents, Incidents and Health Related Symptoms rule 65C-20.010(3)(b) 2. and 3., F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28) Compliance

27. Fire Drills/Emergency Preparedness rule 65C-20.010(3)(b)4 through 7, && rule 65C-20.010, F.A.C. (Form OEL-SR-6206, Section 13 Fire Safety and Emergency Preparedness and Response, Pages 26-28) Compliance

Compliance Comments

During todays inspection, per the written record, the counselor observed that the last fire drill was conducted on 11/8/17, a drill using an alternate route was conducted on 8/25/17, a drill during nap time was conducted on 8/25/17, and a drill with counselor present was conducted on 11/8/17. A tornado drill was conducted on 10/3/17.

REMINDER: Fire drills shall be conducted monthly at various dates and times when children are in care during the licensure year. At minimum they should include a nap time fire drill, an alternate exit fire drill, and a fire drill with the Counselor. Up to three emergency preparedness drills can be used as a substitution for the required monthly fire drills.

Reminder: Fire drills are required monthly; however, up to 3 (three) emergency drills may substitute for a monthly fire drill a year.

28. Communicable Disease Control rule 65C-20.010(4), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 24-26) Compliance

29. Prescription and Non-Prescription Medication rule 65C-20.010(5)(a)(c)(g)(h), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29) Not Applicable

Not Applicable Comments

Provider does not dispense medication.

30. Documentation of Dispensed Medication rule 65C-20.010(5)(a)(b)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29) Compliance

Compliance Comments

Provider does not dispense medication.

HEALTH RECORDS

31. Immunization Records rule 65C-20.011(1)(a), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38) Compliance

32. Student Health and Records rule 65C-20.011(1)(b)(c), F.A.C. && s. 402.313, F.S. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38) Compliance

Compliance Comments

Annually, during the months of August and September, parents of children enrolled are to be provided information detailing the causes, symptoms, and transmission of the influenza virus.

33. Enrollment Information rule 65C-20.011(2), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38) Compliance

ENFORCEMENT

34. Access to the Premises/Misrepresentation ss. 402.319, F.S. && rule 65C-20.012(4), F.A.C. (Form OEL-SR-6206, Section 19 Access and Section 20 Child Safety, Page 40) Compliance

Compliance Comments

The entire home was inspected during the inspection.



35. Licensed Capacity ss. 402.302(7), F.S. (Form OEL-SR-6206, Section 3 Ratios/Group Size, Page 12) Compliance

Compliance Comments

Total of children in care 3 and their ages are:
 2's - 2
 3's - 1

36. Child Discipline ss. 402.305(12)(a), F.S. && rule 65C-20.010(6), F.A.C. (Form OEL-SR-6206, Section 8 Child Discipline, Pages 16-17) Noncompliance

Non-Compliance Description

36-03 The custodial parents or legal guardians were not provided written notification of the home's disciplinary policy. (Section 8, number 3) [SR]

Comments

Parents/guardians did not acknowledge the Expulsion Policy.

NOTE: The provider will provide written notification of the home's disciplinary policy to parents and legal guardians. Methods of discipline practices will not include the use of spanking or other forms of physical punishment, nor shall they be associated with food, rest, and/or toileting. Discipline methods permitted are age appropriate and constructive.

Due Date 11/22/2017

Violation Level Class 3 - Technical Support

37. Transportation and Supervision rule 65C-20.010(1)(c) && (8), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13),(Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15) Not Applicable

Not Applicable Comments

Provider does not transport children.

38. Child Abuse or Neglect ss. 402.319, F.S. && rule 65C-20.010(7), F.A.C. (Form OEL-SR-6206, Section 20 Child Safety, Page 40) Compliance

Compliance Comments

The updated information of the Rilya Wilson Act was provided to the Director during this inspection.

Pursuant to Florida Statute 39.604, the Rilya Wilson Act requires children from birth to school entry age who are under court ordered services and enrolled in a licensed early education or child care program to be enrolled to participate in a child care program five (5) days per week. Due to this legislature, there are reporting requirements for child care providers who service this population (birth to school entry age and under court ordered protective supervision) or in the custody of the Department of Children & Families or Community Based Care Lead Agency.

Report to Kids Central Incorporated (Marion, Lake, Sumter, Citrus and Hernando):
 RilyaWilson@kidscentralinc.org

If further assistance is needed please contact Kids Central Incorporated at:

901 Industrial Drive
 Wildwood, FL 34785
 352-873-6332
 ATTN: Kevin Maloney

1. A child enrolled and identified under the Rilya Wilson Act may not be withdrawn from the program without the prior written approval of the Family Safety Program Office of the Department of Children and Family Services or the community-based lead agency.

2. If a child included in the Rilya Wilson Act is absent from the program on a day when he or she is supposed to be present and the person with whom the child resides, whether the parent or caregiver, fails to timely report the absence, the absence is considered to be unexcused. The program shall report any unexcused absence or seven consecutive excused absences of a child who is enrolled in the program and covered by this act to the local designated staff of the Family Safety Program Office of the Department of Children and Family Services or the community based lead agency by the end of the business day following the unexcused absence or the seventh consecutive excused absence.

SCHOOL READINESS

39. Planned Activities (Form OEL-SR-6206 Section 6 Planned Activities, Page 16) Compliance



Name: Maria Bules Family Day Care Home Inc License #: F05HE0073

Address: 2507 Matheson Ave, Spring Hill FL 34608-4304

Type: Routine Date: 11/08/2017

Counselor Comments

NOTE:

The Child Care Development Block Grant Reauthorization of 2014 requires each state, including Florida, to certify that all child care personnel have been screened and are eligible to work in child care based on the new elements. To facilitate this certification, child care providers, nonpublic schools, religious exempt child care providers, public schools providing child care, large family child care homes and family day care homes must rescreen personnel to include all owners, operators, child care personnel, household members, substitutes and volunteers by September 2017. The rescreening must include level 2 screening, search of sexual predator and sexual offender registry, and child abuse and neglect registry of any state in which the applicant resided during the preceding 5 years.

The Department is asking child Care Providers to begin scheduling rescreening in September 2016 for anyone that was screened prior to July 1st, 2016. Providers will have nine months to rescreen all required owners, operators, child care personnel, household members, volunteers and substitutes.

All rescreens must be initiated in the Clearinghouse and fingerprints must be submitted by a Clearinghouse compatible Live Scan vendors. It is extremely important that the initiation of the screening occur in the Clearinghouse prior to the arrival at a live scan vendor location. Failure to do so will result in the Department not being able to accept the results and the individual will have to be rescreened including the cost again. Please ensure the correct ORI number is used when sending an individual for fingerprinting.

Steps for completing rescreening:

1. Complete a search in the Clearinghouse prior to sending staff to a live scan provider for screening to determine:
 - a. If the individual is not found after a search, there is no prior screening in the Clearinghouse, select Initiate Screening.
 - b. If the individual is already in the Clearinghouse, with a Clearinghouse screening available and a status of DCF Child Care Eligible, the individual does not have to go to a live scan vendor for fingerprinting again. Eligibility will be based on the fingerprints retained in the Clearinghouse. You may add the individual to your roster.
 - c. If the eligibility indicates an Agency Review is required, you must select Initiate Agency Review. This is no cost to you as a provider. This will provide you with an updated Florida Criminal History Public Record.
 - d. If there has been a break in service of 90 days, you must select Initiate Resubmission. You will receive an updated Florida Criminal History Public Record.
 - e. Upon hire, becoming a household member, substitute, or volunteer, immediately add the individual to your program roster.

Important Note: All fingerprinting must occur through a Live Scan compatible vendor. Check the listing in the Clearinghouse prior to initiating and scheduling an appointment with a vendor. Fingerprinting from a vendor that is not Clearinghouse compatible cannot be processed by DCF for the purposes of a clearance for child care employment.

2. The fingerprint results from the Federal Bureau of Investigation will be returned to DCF via the Florida Department of Law Enforcement. DCF will review both the federal and state criminal history results, along with state criminal records, national sex offender registry, and the child abuse and neglect registry.
3. DCF will issue an eligible or non eligible result for employment through the Clearinghouse upon completion of searches and results from other states, if applicable.
4. DCF will send a letter/email to the employer advising of the search of the Florida's child abuse and neglect registry.
5. The employer/owner/operator must conduct employment history checks, including documented attempts to contact each employer that employed the individual within the preceding five years and documentation of the findings.
6. The employer/owner/operator must send a request for a search of each state's child abuse and neglect registry if the individual has lived outside the state of Florida in the preceding five years. Visit www.myflfamilies.com/backgroundscreening, click on the Out of State Abuse Registry Check link to obtain the instructions and forms to complete to submit a request for a search. Documentation of the date the search was requested, and the date the results were received, must be maintained in the employees file for review by the licensing authority.
7. The employer/owner/operator must conduct a search of the sexual offender/predator website in Florida via <https://offender.fdle.state.fl.us/offender/homepage.do>, and any state the individual has lived in outside the state of Florida in the preceding five years. Visit www.myflfamilies.com/backgroundscreening, click on the Out of State Sexual Predator/Offender Registry Check link to obtain the instructions and forms to complete to submit the request for a search. Documentation of the search date, and findings from each state, must be documented in the employees file for review by the licensing authority.
8. The employer/owner/operator must maintain on-site at the program copies/documentation of completion of all applicable elements in the screening process for an individual in the personnel file for review by the licensing authority.
9. Failure to initiate the screening through the Clearinghouse prior to fingerprinting will result in invalid screening and the individual will have to be re-fingerprinted and pay the fees again.
10. Immediately remove individuals from the program roster when employment terminates.

The failure of the state to certify compliance could result in the loss of funding to the state to support school readiness programs and their families.

NOTE:

The Department of Children and Families, Office of Child Care Regulation has completed the rule promulgation process for Family Day Care Home and Large Family Child Care Home Standards, Chapter 65C-20, Florida Administrative Code. The new rule language became effective on October 25, 2017. Please be advised that your home will be monitored using the new standards during your next licensing routine or renewal inspection whichever inspection type is due next based on your license expiration date. To access the new rule language visit the following link: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-20>



Name: Maria Bules Family Day Care Home Inc **License #:** F05HE0073

Address: 2507 Matheson Ave, Spring Hill FL 34608-4304

Type: Routine **Date:** 11/08/2017

Received by: Maria Bules
Date: 11/08/2017

Inspected by: Cheryl Hester-Brown
Date: 11/08/2017