



## Large Family Day Care Information

**Name:** Melendez Large Family Child Care Home  
**ID Number:** L20CH0003  
**Phone Number:** (941) 875-0654 **Capacity:** 12  
**Owner/Director/Staff Responsible:** Lynn Melendez

DCF Standards  
 DCF & SR Standards  
 SR Standards

## Inspection Information

**Type:** Renewal **Date:** 12/12/2017 **Arrival/Departure Time:** 02:56 PM to 04:00 PM  
**Staff Present:** 2 **Children Present:** 5  
 [School Readiness Inspection]

### INSPECTION CHECKLIST

#### STAFFING REQUIREMENTS

01. Operator/Occupant/Advertising 65C-20.013(1)(c), 65C-20.009(2)(a) and 65C-20.009(3)(c), F.A.C. && 402.318, F.S. (Form OEL-SR-6206, Section 1 Operators, Page 10),(Form OEL-SR-6206, Section 12.4 First Aid and Cardio Pulmonary Resuscitation, Page 25-26 and Section 17 Training Requirements,	Compliance
02. Written Plan for Substitute rule 65C-20.009(2)(b), F.A.C. (Form OEL-SR-6206, Section 2 Substitutes/Employees, Page 11)	Compliance
03. Background Screening Requirements ss. 402.3131(2) 402.305(2)(a), 402.3055 && 402.302(13), F.S. && rule 65C-20.008(3) && (4), F.A.C. (Form OEL-SR-6206, Section 18.4 Background Screening, Pages 38-39),(Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance
04. Staff Training rule 65C-20.009(1)(a), 65C-20.009(3)(d)&(e) && (4), 65C-20.013(5) && (6), F.A.C. (Form OEL-SR-6206, Section 12.4 First Aid and Cardio Pulmonary Resuscitation, Page 25-26 and Section 17 Training	Compliance
05. Indoors and Outdoors Supervision rule 65C-20.009(2)(c)&(5) && rule 65C-20.013(7), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13)	Compliance

#### HEALTH REQUIREMENTS

06. Animal Immunizations rule 65C-20.010(1)(a), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)  <u>Compliance Comments</u> The operator has a dog, Shih Tzu named "Cupcake". Vaccination due 5/21/19.	Compliance
07. Toxic, Hazardous Materials and Hazardous Items rule 65C-20.010(1)(b), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
08. Smoking on Premise rule 65C-20.010(1)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
09. Firearms and Weapons rule 65C-20.010(1)(d), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
10. Play Areas Clean and Free of Litter rule 65C-20.010(1)(e), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
11. Outdoor Time and Play Area Requirements rule 65C-20.010(1)(f)-(h) && rule 65C-20.013(11)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)	Compliance



12. Swimming Pools rule 65C-20.010(1)(i)(j), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Not Applicable
13. Appropriate, Safe and Sanitary Bedding rule 65C-20.010(1)(k)-(o), F.A.C. (Form OEL-SR-6206, Section 9.4 Nap and Sleep Space(s)/Safe Sleep Practices, Pages 19-20 and Section 11.4 Bedding and Linens, Pages 23-24)	Compliance
14. Drinking Water and Single Service Disposables rule 65C-20.010(1)(p)(q), F.A.C. (Form OEL-SR-6206, Section 16 Food and Nutrition, Pages 29-32)	Compliance
15. Vermin/Pest Control rule 65C-20.010(1)(r), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
16. Furnishings and Equipment rule 65C-20.010(1)(s), (2)(d), F.A.C. (Form OEL-SR-6206, Section 10 Equipment and Furnishings, Pages 21-22),(Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
17. Smoke Detector, Fire Extinguisher, Corded Telephone, Lighting, Temperature and Ventilation rule 65C-20.010(1)(s), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 13.1 Fire Safety, Page 27)	Compliance
<u>Compliance Comments</u> Fire extinguisher service date - Dec 2017. Smoke detector used during today's fire drill. Corded telephone located in the kitchen.	
18. Nutritious Meals and Snacks Provided rule 65C-20.010(1)(t), F.A.C. (Form OEL-SR-6206, Section 16.1 Food Hygiene, Page 30)	Compliance
19. Handwashing rule 65C-20.010(2)(a) && (d)-(f), F.A.C. (Form OEL-SR-6206, Section 11 Health and Sanitation, Page 23)	Compliance
20. Soiled Items rule 65C-20.010(2)(b), F.A.C. (Form OEL-SR-6206, Section 11 Health and Sanitation, Page 23)	Compliance
21. Potty Chairs Cleaned and Sanitized rule 65C-20.010(2)(c), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Page 20)	Not Applicable
22. Individual Towels and Wash Cloths rule 65C-20.010(2)(f), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Page 20)	Compliance
23. Diapering Area Clean and Sanitized rule 65C-20.010(2)(g), F.A.C. (Form OEL-SR-6206, Section 11.3 Diapering, Page 23)	Compliance
24. First Aid Kit rule 65C-20.010(3)(a), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 25-26)	Compliance
25. Emergency Telephone Information rule 65C-20.010(3)(b)1, F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28)	Compliance
26. Accidents, Incidents, Health Related Symptoms Documented and Shared With Parents rule 65C-20.010(3)(b) 2 && 3, F.A.C. (Form OEL-SR-6206, Section 14 Emergency Procedures and Notification, Page 28)	Compliance
27. Fire Drills/Emergency Preparedness rule 65C-20.010(3)(b)4 through 7, && rule 65C-20.010, F.A.C. (Form OEL-SR-6206, Section 13 Fire Safety and Emergency Preparedness and Response, Pages 26-28)	Compliance

Compliance Comments

A fire drill was conducted during today's inspection. 4 adults (including the licensing counselor) and 5 children participated in the drill.



28. Communicable Disease Control rule 65C-20.010(4), F.A.C. (Form OEL-SR-6206, Section 12 Health Related Requirements, Pages 24-26)	Compliance
29. Prescription and Non-Prescription Medication rule 65C-20.010(5)(a)(c)(g)(h), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29)	Not Applicable
30. Documentation of Dispensed Medication rule 65C-20.010(5)(a)(b)(d)-(f), F.A.C. (Form OEL-SR-6206, Section 15 Medication, Page 29)	Not Applicable

#### HEALTH RECORDS

31. Immunization Records rule 65C-20.011(1)(a) (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
32. Student Health and Records rule 65C-20.011(1)(b)(c), F.A.C. && s. 402.3131, F.S. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance
33. Enrollment Information rule 65C-20.011(2), F.A.C. (Form OEL-SR-6206, Section 18.2 Record Keeping/Childrens Files, Pages 36-38)	Compliance

Compliance Comments

There are currently 22 children enrolled in the home. All children files were reviewed during today's inspection. Only new enrollments will be reviewed during the next inspection.

#### ENFORCEMENT

34. Access to the Premises/Misrepresentation ss. 409.319, F.S. && rule 65C-20.012(4), F.A.C. (Form OEL-SR-6206, Section 19 Access and Section 20 Child Safety, Page 40),(Form OEL-SR-6206, Section 20 Child Safety, Page 40)	Compliance
35. Licensed Capacity ss. 402.302(8), F.S. (Form OEL-SR-6206, Section 3 Ratios/Group Size, Page 12)	Compliance

#### LARGE FAMILY

36. License Posted rule 65C-20.013(3)(g), F.A.C.	Compliance
37. Employee and Substitute Requirements rule 65C-20.013(2)(a)(e), F.A.C. (Form OEL-SR-6206, Section 2 Substitutes/Employees, Page 11)	Compliance
38. Supervision Requirements for Field Trips rule 65C-20.013(7)(b), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13),(Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21)	Compliance
39. Driver Licensed/Vehicle Insurance rule 65C-20.010(8), 65C-20.013(a)(b), F.A.C. (Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Not Applicable
40. Seat Belts and Child Restraints rule 65C-20.010(8), 65C-20.013(8)(c), F.A.C. (Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Not Applicable
41. Transportation && Supervision rule 65C-20.010(8), 65C-20.013(8), F.A.C. (Form OEL-SR-6206, Section 4 Supervision, Page 13),(Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)	Not Applicable



<b>42. Planned Activities rule 65C-20.013(9)(a), F.A.C. (Form OEL-SR-6206 Section 6 Planned Activities, Page 16)</b>	<b>Compliance</b>
<b>43. Communication Equipment and Emergency Contacts rule 65C-20.010(8)(i)-(j), 65C-20.013(9)(b), F.A.C. (Form OEL-SR-6206, Section 5 Transportation (If Applicable, Pages 14-15)</b>	<b>Compliance</b>
<b>44. Child Discipline/Compliance rule 65C-20.010(6), F.A.C. (Form OEL-SR-6206, Section 8 Child Discipline, Pages 16-17)</b>	<b>Compliance</b>
<b>45. Fire Safety rule 65C-20.013(11)(a), F.A.C.</b> <u>Compliance Comments</u> Annual fire inspection completed - 12/12/17.	<b>Compliance</b>
<b>46. Indoor Floor Space rule 65C-20.013(11)(b)1-4, F.A.C.</b>	<b>Compliance</b>
<b>47. Toys, Equipment and Furnishings rule 65C-20.013(11)(b)5 &amp;&amp; 6, F.A.C. (Form OEL-SR-6206, Section 10 Equipment and Furnishings, Pages 21-22)</b>	<b>Compliance</b>
<b>48. Outdoor Play Area rule 65C-20.013(11)(c)1 &amp;&amp; 2, F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)</b>	<b>Compliance</b>
<b>49. Outdoor Equipment rule 65C-20.010(1)(h), F.A.C. (Form OEL-SR-6206, Section 9 Physical Environment, Pages 17-21 and Section 10 Equipment and Furnishings, Pages 21-22)</b>	<b>Compliance</b>
<b>50. Emergency Plan/Posted rule 65C-20.010(3)(a)4., F.A.C.</b>	<b>Compliance</b>
<b>51. Child Abuse or Neglect/Misrepresentation ss. 402.319, F.S. &amp;&amp; rule 65C-20.010(7), F.A.C. (Form OEL-SR-6206, Section 19 Access and Section 20 Child Safety, Page 40),(Form OEL-SR-6206, Section 20 Child Safety, Page 40)</b>	<b>Compliance</b>



## **Counselor Comments**

**GREAT JOB!!**

The Department of Children and Families, Office of Child Care Regulation has completed the rule promulgation process for Family Day Care Home and Large Family Child Care Home Standards, Chapter 65C-20, Florida Administrative Code. The new rule language became effective on October 25, 2017. Please be advised that your home will be monitored using the new standards during your next licensing routine or renewal inspection whichever inspection type is due next based on your license expiration date. To access the new rule language visit the following link: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-20>

Chapter 65C-20, F.A.C. has been revised and became effective October 25, 2017. The revisions to the Chapter of Administrative Code repealed sections of rule and moved those standards within the incorporated document - Family Day Care Home/Large Family Child Care Home Handbook. The Department is working on creating new inspection templates to update the rule references for each standard to correspond with the handbook. The standards remain the same, but were relocated to the handbook along with a few new standards. Your licensing counselor is providing today an electronic copy of a reconciliation document and the new classification summary for your program type. These documents may also be accessed via the following link: <http://www.myflfamilies.com/service-programs/child-care/laws-and-requirements> under the Classification Summaries Section. The reconciliation documents, CF-FSP Form 5422 and CF- FSP Form 5421, correspond with the current inspection template and identifies the new location of each standard on the new classification summaries, CF-FSP Form 5318 and CF-FSP Form 5317. The new classification summary document identifies the new handbook reference for each standard. If you have any questions concerning the location of the standard reference please ask your licensing counselor or contact the Department's Child Care Regulation office at (850) 488-4900 and ask to speak with a policy team member.

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**Received by:** Lynn Melendez

**Date:** 12/12/2017

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**Inspected by:** Jeanette Witmer

**Date:** 12/12/2017