



Family Day Care Home Information

Name: Luna Family Day Care Home
ID Number: F04DU0374
Phone Number: (904) 372-9021 **Capacity:** 10
Owner/Director/Staff Responsible: Mercedes Luna

Inspection Information

Type: Routine **Date:** 01/04/2018 **Arrival/Departure Time:** 12:45 PM to 01:35 PM
Staff Present: 1 **Children Present:** 7 **Onsite Visit:** Yes

INSPECTION CHECKLIST

LICENSED FAMILY

01. Licensed Capacity/ Ratio 402.302(8), F.S.	Compliance
02. Child Discipline FDCH/LFCCH Handbook, Section 2.3	Compliance
03. Transportation FDCH/LFCCH Handbook, Section 2.4	Not Applicable

STAFFING REQUIREMENTS

04. Operator/Advertising 402.318 F.S. and FDCH/LFCCH Handbook, Section 3.1	Compliance
05. Substitute FDCH/LFCCH Handbook, Section 3	Compliance
06. Background Screening Requirements FDCH/LFCCH Handbook, Section 4	Compliance
07. Staff Training FDCH/LFCCH Handbook, Section 5	Compliance
<u>Compliance Comments</u> Reminder: 10 hours of annual in-service training must be completed by renewal, 7/25/2018.	
08. Supervision FDCH/LFCCH Handbook, Section 6	Compliance

HEALTH REQUIREMENTS

09. Animal Vaccinations FDCH/LFCCH Handbook, Section 7.1	Not Applicable
10. Toxic Substances, Hazardous Materials and Hazardous FDCH/LFCCH Handbook, Section 7.2	Compliance
11. Smoking on Premise FDCH/LFCCH Handbook, Section 7.3	Not Applicable
12. Firearms and Weapons FDCH/LFCCH Handbook, Section 7.4	Compliance
13. Indoor Play Areas FDCH/LFCCH Handbook, Section 7.5	Compliance
14. Outdoor Time, Fencing and Play Area Requirements FDCH/LFCCH Handbook, Section 7.6	Compliance
<u>Compliance Comments</u> Technical assistance was provided regarding the wooden fencing in the outdoor play area.	
15. Swimming Pools FDCH/LFCCH Handbook, Section 7.7	Not Applicable



16. Appropriate, Safe and Sanitary Bedding FDCH/LFCCH Handbook, Section 7.8	Compliance
17. Vermin/Pest Control FDCH/LFCCH Handbook, Section 7.9	Compliance
18. Toys, Furnishings, Equipment and Plumbing FDCH/LFCCH Handbook, Section 7.10	Compliance
19. Smoke Detector, Fire Extinguisher, Telephone, Lighting, Temperature and Ventilation FDCH/LFCCH Handbook, Sections 7.11 & 7.12	Compliance
20. Nutritious Meals and Snacks Provided FDCH/LFCCH Handbook, 7.13 and 7.14	Compliance
21. Hygiene and Sanitation FDCH/LFCCH Handbook, Section 7.15 & 7.16	Compliance
<u>Compliance Comments</u> Technical assistance was provided regarding the labeling of bottles/sippy cups.	
22. Individually Labeled Towels and Wash Cloths FDCH/LFCCH Handbook, Section 7.17	Not Applicable
23. Diapering Area Clean and Sanitized FDCH/LFCCH Handbook, Section 7.18	Compliance
24. First Aid Kit FDCH/LFCCH Handbook, Section 7.19	Compliance
25. Emergency Information FDCH/LFCCH Handbook, Section 7.20	Compliance
26. Emergency Procedures and Notification FDCH/LFCCH Handbook, Section 7.20	Compliance
27. Fire Drills/Emergency Preparedness FDCH/LFCCH Handbook, Section 7.21 & 7.22	Compliance
28. Communicable Disease Control FDCH/LFCCH Handbook, Section 7.23	Compliance
29. Medication FDCH/LFCCH Handbook, Section 7.24	Not Monitored
<u>Not Monitored Comments</u> Per provider, there has not been any medication administered/dispensed since last inspection.	
30. Documentation of Dispensed Medication FDCH/LFCCH Handbook, Section 7.24	Not Monitored
<u>Not Monitored Comments</u> Per provider, there has not been any medication administered/dispensed since last inspection.	

CHILDREN'S RECORDS

31. Immunization Records FDCH/LFCCH Handbook, Section 8.1	Compliance
<u>Compliance Comments</u> Counselor reviewed all currently enrolled children's records, 7 total. Technical assistance was provided regarding the signing and maintaining of Influenza Brochures.	
32. Health Records FDCH/LFCCH Handbook, Section 8.2	Compliance
<u>Compliance Comments</u> Counselor reviewed all currently enrolled children's records, 7 total.	
33. Enrollment Information FDCH/LFCCH Handbook, Section 8.3 & 8.4	Compliance
<u>Compliance Comments</u> Counselor reviewed all currently enrolled children's records, 7 total.	



ENFORCEMENT

34. Access to the Premises/Misrepresentation FDCH/LFCCH Handbook, Section 9.1 Compliance

35. Child Safety FDCH/LFCCH Handbook, Section 9.2 Compliance

Counselor Comments

Technical Assistance RE New Rule:

"The Department of Children and Families, Office of Child Care Regulation has completed the rule promulgation process for Family Day Care Home and Large Family Child Care Home Standards, Chapter 65C-20, Florida Administrative Code. The new rule language became effective on October 25, 2017. Please be advised that your home will be monitored using the new standards during your next licensing routine or renewal inspection whichever inspection type is due next based on your license expiration date. To access the new rule language visit the following link: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-20>"

Technical Assistance RE Background Screening Fingerprint Renewals:

All fingerprints retained in the Clearinghouse are retained for a period of five years from the date of fingerprinting. For individuals fingerprinted in 2013, when the Clearinghouse was initially implemented, regardless of when the individual was last fingerprinted, providers will be required to renew fingerprints at least two weeks prior to, but no sooner than 90 days, from the date fingerprints are due to expire. This is especially important for those who have screened individuals using the agency review or resubmission option. The Background Screening Clearinghouse will generate E-mails and send you, the provider, a reminder at 60, 30, and 21 days prior to the retention date expiration. Please note: you will only receive that notification for the staff that are on your facility/home roster. Please keep your rosters current in the clearing house to avoid confusion on expiration dates, or unwanted notifications.

Received by: Mercedes Luna
Date: 01/04/2018

Inspected by: Hannah McGlothlin
Date: 01/04/2018