



Child Care Facility Information

Name: Holy Cross Lutheran Academy
ID Number: C18SE0095
Address: 5450 Holy Cross Ct, Sanford FL 32771-7403
Phone Number: (407) 936-3636 **Capacity:** 172
Owner/Director/Staff Responsible: Elaine Gonzalez

Inspection Information

Type: Routine **Date:** 06/25/2018 **Arrival/Departure Time:** 08:57 AM to 10:28 AM
Staff Present: 6 **Children Present:** 29 **Onsite Visit:** Yes

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

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| 01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S. | Compliance |
| 02. Minimum Age Requirements CCF Handbook, Section 2.2 | Compliance |
| 03. Ratio Sufficient CCF Handbook, Section 2.3 | Compliance |
| 04. Supervision CCF Handbook, Section 2.4 | Compliance |
| 05. Transportation CCF Handbook, Section 2.5 | Not Applicable |
| 06. Driver's License, Physician Certification & First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4 | Not Applicable |
| 07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4 | Not Applicable |
| 08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5 | Not Applicable |
| 09. Planned Activities CCF Handbook, Section 2.6 | Compliance |
| 10. Field Trip Permission CCF Handbook, Section 2.7 | Not Applicable |
| 11. Child Discipline CCF Handbook, Section 2.8 | Compliance |

PHYSICAL ENVIRONMENT

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| 12. Facility Environment CCF Handbook, Section 3.1 | Compliance |
| 13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2 | Compliance |
| 14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3 | Compliance |
| 15. Licensed Capacity CCF Handbook, Section 3.4 | Compliance |
| 16. Indoor Floor Space CCF Handbook, Section 3.4 | Compliance |
| 17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5 | Compliance |
| 18. Bedding and Linens CCF Handbook, Section 3.6 | Compliance |



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| 19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2 | Compliance |
| 20. Crib Requirements CCF Handbook, Section 3.6 | Not Applicable |
| 21. Restrooms and Bath Facilities CCF Handbook, Section 3.7 | Compliance |
| 22. Operable Phone CCF Handbook, Section 3.8.1 | Compliance |
| 23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8 | Noncompliance |

Non-Compliance Description

23-06 During the facility's licensure year, fire drills utilizing the approved alarm system were not conducted monthly at various dates and times when children were in care [May]. CCF Handbook, Section 3.8.4, A

Comments

Fire drill was conducted during inspection

Due Date Completed at time of inspection

Violation Level Class 2

FOOD AND NUTRITION

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| 24. Food Preparation Area CCF Handbook, Section 3.9 | Compliance |
| 25. Meals and Snacks CCF Handbook, Section 3.9 | Noncompliance |

Non-Compliance Description

25-03 Food item was served from an unapproved source in that [food was prepared in home]. CCF Handbook, Section 3.9.3, E

Comments

Fresh sliced Strawberries from home served to 1 year old children. Staff removed strawberries from children consumptions during inspection.

Due Date Completed at time of inspection

Violation Level Class 2

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| 26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7 | Compliance |
| 27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3 | Compliance |

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| 28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9 | Not Applicable |
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SANITATION AND EQUIPMENT

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| 29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10 | Compliance |
| 30. Diapering CCF Handbook, Section 3.10 | Compliance |
| 31. Indoor Equipment CCF Handbook, Section 3.11 | Compliance |
| 32. Outdoor Equipment CCF Handbook, Section 3.12 | Compliance |

TRAINING

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| 33. Training Requirements CCF Handbook, Section 4 | Compliance |
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| 34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7 | Compliance |
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HEALTH REQUIREMENTS

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| 35. Communicable Disease Control CCF Handbook, Section 6.1 | Compliance |
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| 36. CPR Requirements CCF Handbook, Section 4.2.4 | Compliance |
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| 37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 | Compliance |
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| 38. Emergency Telephone Numbers CCF Handbook, Section 6.3 | Compliance |
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| 39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4 | Compliance |
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| 40. Medication CCF Handbook, Section 6.5 | Compliance |
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RECORD KEEPING

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| 41. Immunization Records CCF Handbook, Section 7.1 | Compliance |
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| 42. Student Health and Records CCF Handbook, Section 7.2 | Compliance |
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| 43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. | Compliance |
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| 44. Personnel Records CCF Handbook, Section 7.4 | Noncompliance |
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Non-Compliance Description

44-04 The personnel/ volunteer (ten hours or more per month) record did not include a CF-FSP 5337 Child Abuse and Neglect Reporting Requirements form signed annually. CCF Handbook, Section 7.4, C

Comments

Forms were signed during inspection.

Due Date Completed at time of inspection

Violation Level Class 3

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| 45. Background Screening Documents CCF Handbook, Section 7.4.1 | Compliance |
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| 46. Daily Attendance CCF Handbook, Section 7.5 | Compliance |
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ENFORCEMENT

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| 47. Access/Child Safety CCF Handbook, Section 8 | Compliance |
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Name: Holy Cross Lutheran Academy **License #:** C18SE0095

Address: 5450 Holy Cross Ct, Sanford FL 32771-7403

Type: Routine **Date:** 06/25/2018

Received by: Elaine Gonzalez

Date: 06/25/2018

Inspected by: Luz Torres

Date: 06/25/2018