



## Child Care Facility Information

**Name:** LA PETITE ACADEMY  
**ID Number:** C17BO0096 / 45408  
**Address:** 12151 SW 14th St, Pembroke Pines FL, 33025-3769  
**Phone Number:** (954) 432-7605 **Capacity:** 150  
**Owner/Director/Staff Responsible:** Veronica Harkless  
**License Expiration Date:** 09/30/2019

Broward Standards  
 Broward & SR Standards  
 SR Standards

## Inspection Information

**Type:** Re-Licensure **Date:** 08/03/2018 **Arrival/Departure Time:** 09:15 AM to 04:30 PM  
**Staff Present:** 14 **Children Present:** 87  
**[School Readiness Inspection] Inspection Result:** Pass

### INSPECTION CHECKLIST

This inspection report reflects Chapter 7, Broward County Code of Ordinances('Ordinance'), Chapters 402 and 435, Florida Statutes, ('FS'), and Rule 65C - 22, Florida Administrative Code, ('FAC'), pursuant to Section 7 - 46, Broward County Code of Ordinances. This report is in Department of Children and Families('DCF') format. Addendums or supplemental forms may be attached and/or incorporated.

#### STAFF REQUIREMENT

<b>01. Background Screening Group: Sec. 7-4, Ordinance, DCF Handbook, and Secs. 402.3055 and 435.04, (Form OEL-SR-6202, Section 19.5 Record Keeping/Background Screening, Page 49)</b>	<b>Noncompliance</b>
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**Non-Compliance Description**

01-18 7.4.1(A), Handbook: Each personnel record must have a completed CF-FSP Form 5131, Background Screening and Personnel File Requirements, which is incorporated by reference in paragraph 65C-22.001(8)(b), F.A.C. (Section 19.5, number 3) [SR]

**Comments**

Background Screening and Personnel File Requirements forms were not observed on file. Ensure to complete form 5131 for each personnel record.

Technical assistance was provided regarding Child Abuse & Neglect Reporting Requirements (Updated form October 2017)

**Due Date** 08/10/2018

**Violation Level** Class 3

<b>02. Education Requirements Group: Secs. 7-3 and 7-4.01, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27)</b>	<b>Compliance</b>
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<b>03. Personnel Training Group: Secs. 7-4.01 and 7-4.02, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27)</b>	<b>Compliance</b>
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**Compliance Comments**

All staff members have completed the required 10 hours in-service training for the year 2017-2018. Technical assistance was provided regarding form 5268.

<b>04. Minimum Age Requirements Group: Sec. 7-4.04, Ordinance (Form OEL-SR-6202, Section 2 Minimum Age Requirements, Page 13)</b>	<b>Compliance</b>
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<b>05. Health Requirements Group: Sec. 7-4.05, Ordinance</b>	<b>Compliance</b>
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<b>06. Substitute List Group: Sec. 7-8.08, Ordinance</b>	<b>Compliance</b>
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<b>07. Personnel Records Group: Sec. 7-8.03, Ordinance (Form OEL-SR-6202, Section 19.4 Record Keeping/Personnel Records, Page 48)</b>	<b>Compliance</b>
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#### RATIOS/DISCIPLINE



<b>08. Ratios of Personnel to Children Group: Sec. 7-4.06, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 3 Ratios, Page 13 and Section 5 Supervision, Pages 16-17)</b>	<b>Compliance</b>
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**Compliance Comments**

The following staff to child ratios were observed:

- Infant 3:8
- Ones 2:7
- Twos 1:9
- Threes and Fours 1:12, 2:14 and 1:9
- Fours and Fives 1:11
- School Age 2:17

<b>09. Ratios of Personnel to Children with Disabilities Group: Sec. 7-4.06, Ordinance</b>	<b>Not Applicable</b>
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<b>10. Child Discipline: DCF Handbook (Form OEL-SR-6202, Section 9 Child Discipline, Pages 21-22)</b>	<b>Compliance</b>
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**FACILITY/STORAGE**

<b>11. General Facility Requirements Group: Sec. 7-5.01, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Noncompliance</b>
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**Non-Compliance Description**

11-13 3.1(A), Handbook: All child care facilities must be in good repair, free from health and safety hazards. Areas of the facility were found to be in need of repair in the following areas [See comments]. (Section 10, number 1) [SR]

**Comments**

The following areas were observed in need of repair:

- Paint playground equipment observed peeled.
- Repair floor base molding observed unglued in the VPK bathroom.
- Place bathroom caps in the toilet located in the two year old classroom.
- Replace/fix green carpet observed torn in the VPK classroom.
- Repair vehicle's back seat observed with a hole. (VIN # 4664)

**Due Date** 09/03/2018

**Violation Level** Class 2

<b>12. Toxins/Hazardous Materials Group: Sec. 7-5.01, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Compliance</b>
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<b>13. Facility Storage Group: Sec. 7-5.01, Ordinance</b>	<b>Compliance</b>
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<b>14. Inside Temperature/Ventilation Group: Sec. 7-5.01, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 10 Physical Environment, Pages 23-24)</b>	<b>Compliance</b>
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<b>15. Drinking Fountains/Water Coolers Group: Sec. 7-5.01, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 12.1 Drinking Water, Page 27)</b>	<b>Compliance</b>
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**Compliance Comments**

Four water fountains were observed in the entire facility.

<b>16. Phone/Emergency Numbers Posted Group: DCF Handbook (Form OEL-SR-6202, Section 14.2 Fire Safety, Page 33 and Section 15 Emergency Procedures and Notification, Pages 34-35)</b>	<b>Compliance</b>
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<b>17. Minimum Number of Staff Members Group: Sec. 7-5.01, Ordinance</b>	<b>Compliance</b>
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**INDOOR/OUTDOOR SPACE**

<b>18. Useable Indoor Play Space Group: Sec. 7-5.02, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 1 - Capacity, Page 10)</b>	<b>Compliance</b>
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**19. Equipment and Furnishings Group: Sec. 7-5.02, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27) Compliance**

**20. Activity Plan Group: Sec. 7-5.02, Ordinance, and DCF Handbook (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20) Compliance**

**21. Napping Space Group: Sec. 7-5.04, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24 and Section 12.4 Bedding and Linens, Page 29) Compliance**

**22. Crib Requirements/Bedding Group: DCF Handbook (Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24) Noncompliance**

**Non-Compliance Description**

22-07 7-5.04(d)(1), Ordinance: Except where authorized in accordance with the provisions of this section, all infants who are observed sleeping on their stomachs shall be repositioned onto their backs. A sleeping infant was not repositioned onto their back. (Section 10.4, number 7) [SR]

**Comments**

**Due Date** Completed at time of inspection

**Violation Level** Class 2

**23. Outdoor Play Space Group: Sec. 7-5.03, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 10.7 Outdoor Play Area and Section 10.8 Fencing, Compliance**

**24. Outdoor Equipment Group: Sec. 7-5.03, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27) Compliance**

**25. Swimming Pool Group: Sec. 7-5.03, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17) Not Applicable**

**TOILET/BATH FACILITY**

**26. Toilet/Bath Facilities Group: Sec. 7-5.05, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25) Compliance**

**27. Diaper Changing Procedures Group: Sec. 7-5.05, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 12.3 Diapering, Pages 28-29) Compliance**

**28. Handwashing Facilities and Use Group: Sec. 7-5.05, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28) Compliance**

**HEALTH PROGRAM**

**29. Written Instructions for Serious Illness/Injury: Sec. 7-6.01, Ordinance and DCF Handbook Compliance**

**30. First Aid Supplies Group: DCF Handbook (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32) Compliance**

**31. Communicable Diseases/Care Of Sick Child Group: Sec. 7-6.02, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 13 Health-Related Requirements, Pages 30-31) Compliance**

**32. First Aid/CPR Certification Group: Sec. 7-6.01, Ordinance (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32) Compliance**



### FOOD SERVICE/NUTRITION

33. Alternate Nutrition Plan Group: Secs. 7-7.02 and 7-7.05, Ordinance (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42) **Compliance**

34. Menus/Catering Group: Secs. 7-7.06 and 7-7.09, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42) **Compliance**

35. Food Protection and Service Group: Secs. 7-7.09 and 7-7.11, Ordinance, and DCF Handbook (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 35-41) **Compliance**

**Compliance Comments**

Child Care Facility Food Certificate expires on 2/28/19.  
 Meals are cooked on site.

36. Feeding Procedure/Seating Group: Sec. 7-7.08, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 17.4 Breastmilk, Infant Formula and Food, Pages 40-41) **Compliance**

37. Nutritional Meals and Snacks Group: Secs. 7-7.01 and 7-7.04, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42) **Compliance**

### CHILDRENS RECORDS

38. Enrollment Information Group: Secs. 7-8 and 7-8.01, Ordinance (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47) **Compliance**

39. Health Examinations/Health Maintenance Group: Sec. 7-8.02, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 46) **Noncompliance**

**Non-Compliance Description**

39-03 7.1, Handbook: The child care facility is responsible for obtaining for each child in care a current, complete and properly executed Florida Certificate of Immunization form Part A-1, B, or C, DH 680, or the Religious Exemption from Immunization form, DH 681 from the custodial parent or guardian. An up-to-date and age-appropriate immunization record was not current for the children listed on the Supplemental Inspection Sheet. (Section 19.2, number 2) [SR]

**Comments**

One child immunization record has expired. Obtain a new certificate and retain a copy on file.

**Due Date** 08/31/2018

**Violation Level** Class 3

40. Signed Statements Group: Sec. 7-8.04, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47) **Compliance**

41. Medication Requirements Group: Sec. 7-8.05, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 16 Medication, Pages 35-36) **Compliance**

42. Accident/Incident Reporting Group: Secs. 7-6.01 and 7-8.06, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Page 35) **Compliance**

43. Field Trip Notification/Permission Group: Sec. 7-8.09, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 5 - Supervision and Section 8 Field Trip Activity, Pages 20-21) **Compliance**

44. Written Release Procedures Group: Sec. 7-8.10, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17) **Compliance**



**TRANSPORTATION**

**45. Vehicle Requirements Group: Secs. 7-6.01 and 7-9, Ordinance, DCF Handbook, and Secs. 316.615 and 402.305, FS (Form OEL-SR-6202, Section 6 Transportation, Page 17-19) Compliance**

Compliance Comments

Vehicle 1  
 Vin #3709  
 Vehicle inspection report expires on 6/1/19  
 Vehicle insurance expires on 4/1/19  
 Seats Available 14

Vehicle 2  
 Vin #4664  
 Vehicle inspection report expires on 6/4/19  
 Vehicle insurance expires on 4/1/19  
 Seats Available 14

**46. Drivers Qualifications/Requirements Group: Sec. 7-9, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 6 Transportation, Page 17-19) Compliance**

**LICENSE/CERTIFICATES**

**47. License/Inspection Reports Group: Sec. 7-11, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 1 - Capacity, Page 10, Section 20 Access and Section 21 Child Safety, Page 50) Compliance**

Compliance Comments

The facility's license expires on 9/30/18. Any area of this report that fails to comply, must be corrected by 8/31/18 or a Probationary License may be issued.

**48. Nighttime Child Care Group: Sec. 7-5.06, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29) Not Applicable**

**49. Fire and Emergency Safety Group: Sec. 7-5.08, Ordinance and DCF Handbook (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34) Compliance**

Compliance Comments

Fire inspection report expires on 4/2/19.

**50. Fire Drills/Emergency Procedures Group: DCF Handbook (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34) Compliance**

Compliance Comments

During today's inspection a fire drill was conducted in the presence of the monitor. The facility used the alternate route, and took two minutes and fifteen seconds to evacuate the premises. The following staff to child ratios were observed during the fire drill:

Infant 3:8  
 Ones 2:7  
 Twos 1:9  
 Threes and Fours 1:12, 2:14 and 1:9  
 Fours and Fives 1:11  
 School Age 2:17

The following fire/emergency drills were documented

1/24/18 107 Children 17 Staff - Fire drill-primary route  
 2/18/18 112 Children 18 Staff - Fire drill-primary route  
 3/16/18 110 Children 18 Staff - Fire drill-primary route  
 3/28/18 73 Children 12 Staff - Lock down  
 4/25/18 105 Children 15 Staff - Fire drill-primary route  
 5/29/18 111 Children 16 Staff - Inclement weather  
 5/30/18 120 Children 15 Staff - Fire drill-primary route  
 6/11/18 101 Children 16 Staff - Fire drill-primary route  
 6/13/18 99 Children 15 Staff - Lock down  
 7/3/18 101 Children 16 Staff- Fire drill-primary route

Technical assistance was provided regarding fire drills during nap time.



**Name:** LA PETITE ACADEMY **License #:** C17B00096 / 45408  
**Address:** 12151 SW 14th St, Pembroke Pines FL, 33025-3769  
**Type:** Re-Licensure **Date:** 08/03/2018

**51. Insurance Group: Sec 7-10, Ordinance Compliance**

**Compliance Comments**

Certificate of insurance expires on 4/1/19.

**52. Daily Attendance Group: DCF Handbook (Form OEL-SR-6202, Section 19.3 Record Keeping/Attendance, Page 48) Compliance**

**SCHOOL READINESS**

**53. Group Size (Form OEL-SR-6202, Section 4 Group Size, Pages 14-15) Compliance**

**Compliance Comments**

All group sizes observed during this inspections were in compliance.

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**Received by:** Veronica Harkless  
**Date:** 08/03/2018

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**Inspected by:** Veronica Zea  
**Date:** 08/03/2018