



## Child Care Facility Information

**Name:** Jay's Learning Center I Inc  
**ID Number:** C11MD1005  
**Address:** 1111 NW 55th St, Miami FL 33127-1831  
**Phone Number:** (305) 754-1474 **Capacity:** 25  
**Owner/Director/Staff Responsible:** Valerie Parker

DCF Standards  
 DCF & SR Standards  
 SR Standards

## Inspection Information

**Type:** Routine **Date:** 09/19/2018 **Arrival/Departure Time:** 01:00 PM to 02:30 PM  
**Staff Present:** 1 **Children Present:** 5 **Onsite Visit:** Yes  
 [School Readiness Inspection]

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

<b>01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.</b>	<b>Compliance</b>
<p><u>Compliance Comments</u>          As technical support, a child care provider may not advertise a child care facility, family day care home, or large family child care home without including within such advertisement the state agency license number of the facility or home. The violation of the advertising portion of this standard is a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083, F.S. The facility or homes current license number must be included on any advertisement, including: signs, print media, vehicles, etc. Exception: Classified ads for employment purposes. It is recommended that you write or paint the license number onto the sign, purchase peel and stick numbers/letters to include on the sign or purchase additional sign to include under the current sign with the license number.</p>	
<b>02. Minimum Age Requirements CCF Handbook, Section 2.2 (Form OEL-SR-6202, Section 2 Minimum Age Requirements, Page 13)</b>	<b>Compliance</b>
<b>03. Ratio Sufficient CCF Handbook, Section 2.3 (Form OEL-SR-6202, Section 3 Ratios, Page 13)</b>	<b>Compliance</b>
<p><u>Compliance Comments</u>          5:1 Observed          (3) - 1 year olds          (1) - 3 year old          (1) - 5 year old</p>	
<b>04. Supervision CCF Handbook, Section 2.4 (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17)</b>	<b>Compliance</b>
<b>05. Transportation CCF Handbook, Section 2.5 (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19)</b>	<b>Not Applicable</b>
<p><u>Not Applicable Comments</u>          Per provider no children are being transported at this time and and none was observed.</p>	
<b>06. Driver's License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4 (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)</b>	<b>Not Applicable</b>
<p><u>Not Applicable Comments</u>          Per provider no children are being transported at this time and and none was observed.</p>	
<b>07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4 (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)</b>	<b>Not Applicable</b>
<p><u>Not Applicable Comments</u>          Per provider no children are being transported at this time and and none was observed.</p>	
<b>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5 (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19)</b>	<b>Not Applicable</b>
<p><u>Not Applicable Comments</u>          Per provider no children are being transported at this time and and none was observed.</p>	
<b>09. Planned Activities CCF Handbook, Section 2.6 (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20)</b>	<b>Compliance</b>
<b>10. Field Trip Permission CCF Handbook, Section 2.7 (Form OEL-SR-6202, Section 8 Field Trip Activity, Pages 20-21)</b>	<b>Compliance</b>



<b>11. Child Discipline CCF Handbook, Section 2.8 (Form OEL-SR-6202, Section 9 Child Discipline, Pages 21-22)</b>	<b>Compliance</b>
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**Compliance Comments**

Each school readiness program must have written policies and procedures regarding discipline and expulsion of children in care. A copy of the current policies must be available to the inspection authority to review. Verification that the program has provided the parent or guardian a written copy of the disciplinary and expulsion policies used by the program must be documented in the child's file with the signature of the custodial parent or legal guardian (Due June 30, 2017).

Expulsion Policy - Each school readiness program must have written policies and procedures regarding discipline and expulsion of children in care. A copy of the current policies must be available to the inspection authority to review. Verification that the program has provided the parent or guardian a written copy of the disciplinary and expulsion policies used by the program must be documented in the child's file with the signature of the custodial parent or legal guardian (Due June 30, 2017).

**PHYSICAL ENVIRONMENT**

<b>12. Facility Environment CCF Handbook, Section 3.1 (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Compliance</b>
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<b>13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2 (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Compliance</b>
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<b>14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3 (Form OEL-SR-6202, Section 10 Physical Environment, Pages 23-24)</b>	<b>Compliance</b>
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<b>15. Licensed Capacity CCF Handbook, Section 3.4 (Form OEL-SR-6202, Section 1 - Capacity, Page 10)</b>	<b>Compliance</b>
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<b>16. Indoor Floor Space CCF Handbook, Section 3.4 (Form OEL-SR-6202, Section 1 - Capacity, Page 10),(Form OEL-SR-6202, Section 1.1 Indoor Floor Space, Pages 11-12)</b>	<b>Compliance</b>
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<b>17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5 (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20),(Form OEL-SR-6202, Section 10.7 Outdoor Play Area and Section 10.8 Fencing, Pages 25-26)</b>	<b>Compliance</b>
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<b>18. Bedding and Linens CCF Handbook, Section 3.6 (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29),(Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)</b>	<b>Compliance</b>
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<b>19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2 (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29),(Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)</b>	<b>Compliance</b>
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<b>20. Crib Requirements CCF Handbook, Section 3.6 (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29),(Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)</b>	<b>Compliance</b>
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<b>21. Restrooms and Bath Facilities CCF Handbook, Section 3.7 (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)</b>	<b>Compliance</b>
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<b>22. Operable Phone CCF Handbook, Section 3.8.1 (Form OEL-SR-6202, Section 14.2 Fire Safety, Page 33)</b>	<b>Compliance</b>
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**23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8 (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34) Compliance**

**Compliance Comments**

Fire drills must include one drill during napping/sleeping times, one drill using alternative evacuation route and one in the presence of the licensing authority on an annual basis.

Emergency preparedness and evacuation plan drills for situations such as inclement weather (tornadoes) or a necessary lock down of the facility due to an outside threat. Annually you must practice each drill outlined in your emergency preparedness plan at least three times.

Last fire drill was conducted on 9/5/18 at 12:15pm 2 adults, 6 children present with a clear time of 5 minutes. , drill using alternate route was conducted on at , present were adults and children with a clear time of , a drill during nap time was conducted on , and drill with counselor present was conducted on . One emergency drill has been conducted on 8/6/18 at 10:30am present were 2 adults and 9 children for inclement weather (Tornado) with a clear time of 2 minutes.

Emergency preparedness drills shall be conducted when children are in care. Each drill outlined in the emergency TA: The operator shall develop a written emergency preparedness plan to include, at a minimum, procedures to be taken by the facility during a fire, lock-down and inclement weather for ex (hurricanes, tropical storms, or tornadoes) and to facilitate parent/guardian reunification. The plan shall describe how the facility will meet the needs of all children, including children with special needs, during and following an emergency event. preparedness plan must be practiced a minimum of three times per year, and my substitute for up to three monthly fire drills as referenced in paragraph 65c-22.0002(7)(e).

**FOOD AND NUTRITION**

**24. Food Preparation Area CCF Handbook, Section 3.9 (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages 37-38) Compliance**

**25. Meals and Snacks CCF Handbook, Section 3.9 (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages 37-38),(Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42) Compliance**

**Compliance Comments**

Center does not provide food; however, the staff ensures nutritional food is brought in by Arline's Catering Inc, A USDA approved Program.

Caterers must be licensed and/or permitted by the applicable state or federal agency. A copy of the license or permit must be in the child care facility and available for review by licensing authority, this will be monitored on the next visit.

**26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7 Compliance**

**Compliance Comments**

Center does not provide food; however, the staff ensures nutritional food is brought in by Arline's Catering Inc, A USDA approved Program.

Caterers must be licensed and/or permitted by the applicable state or federal agency. A copy of the license or permit must be in the child care facility and available for review by licensing authority, this will be monitored on the next visit.

**27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3 Compliance**

**Compliance Comments**

Center does not provide food; however, the staff ensures nutritional food is brought in by Arline's Catering Inc, A USDA approved Program.

Caterers must be licensed and/or permitted by the applicable state or federal agency. A copy of the license or permit must be in the child care facility and available for review by licensing authority, this will be monitored on the next visit.

**28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9 (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17),(Form OEL-SR-6202, Section 17.4 Breastmilk, Infant Formula and Food, Pages 40-41) Compliance**

**SANITATION AND EQUIPMENT**

**29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10 (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28) Compliance**

**30. Diapering CCF Handbook, Section 3.10 (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17),(Form OEL-SR-6202, Section 12.3 Diapering, Pages Compliance**

**31. Indoor Equipment CCF Handbook, Section 3.11 (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27) Compliance**



<b>32. Outdoor Equipment CCF Handbook, Section 3.12 (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27)</b>	<b>Compliance</b>
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**TRAINING**

<b>33. Training Requirements CCF Handbook, Section 4 (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27)</b>	<b>Compliance</b>
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<b>34. Credentialed Staff CCF Handbook, Section 4.6 &amp; 4.7</b>	<b>Compliance</b>
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**HEALTH REQUIREMENTS**

<b>35. Communicable Disease Control CCF Handbook, Section 6.1 (Form OEL-SR-6202, Section 13 Health-Related Requirements, Pages 30-31)</b>	<b>Compliance</b>
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<b>36. CPR Requirements CCF Handbook, Section 4.2.4 (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32)</b>	<b>Compliance</b>
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<b>37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32)</b>	<b>Compliance</b>
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<b>38. Emergency Telephone Numbers CCF Handbook, Section 6.3 (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Pages 34-35)</b>	<b>Compliance</b>
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<b>39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 &amp; 6.4 (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Page 35)</b>	<b>Compliance</b>
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<b>40. Medication CCF Handbook, Section 6.5 (Form OEL-SR-6202, Section 16 Medication, Pages 35-36)</b>	<b>Compliance</b>
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**RECORD KEEPING**

<b>41. Immunization Records CCF Handbook, Section 7.1 (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47),(Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 46),Enrollment Information (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)</b>	<b>Compliance</b>
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Compliance Comments

(2 of 5) childrens enrollment/health records were reviewed for compliance. Random Files reviewed: Technical assistance was provided that annually in August and September, parents of children enrolled in the program must be notified of the required influenza information.

<b>42. Student Health and Records CCF Handbook, Section 7.2 (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47),(Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 46),Enrollment Information (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)</b>	<b>Compliance</b>
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Compliance Comments

(2 of 5) childrens enrollment/health records were reviewed for compliance. Random Files reviewed: Technical assistance was provided that annually in August and September, parents of children enrolled in the program must be notified of the required influenza information.

<b>43. Enrollment Information CCF Handbook, Section 7.3 &amp; s. 402.3054(2), F.S. (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)</b>	<b>Compliance</b>
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Compliance Comments

(2 of 5) childrens enrollment/health records were reviewed for compliance. Random Files reviewed: Technical assistance was provided that annually in August and September, parents of children enrolled in the program must be notified of the required influenza information.



**44. Personnel Records CCF Handbook, Section 7.4 (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47) Compliance**

**Compliance Comments**

All child care personnel records in the system were reviewed of which (2) were updated for compliance. No new personnel were hired since the last inspection as per the director. OR- No new personnel added since the last inspection.

**45. Background Screening Documents CCF Handbook, Section 7.4.1 (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27),(Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32),(Form OEL-SR-6202, Section 19.4 Record Keeping/Personnel Records, Page 48),(Form OEL-SR-6202, Section 19.5 Record Keeping/Background Screening, Page 49) Compliance**

**46. Daily Attendance CCF Handbook, Section 7.5 (Form OEL-SR-6202, Section 19.3 Record Keeping/Attendance, Page 48) Compliance**

**ENFORCEMENT**

**47. Access/Child Safety CCF Handbook, Section 8 (Form OEL-SR-6202, Section 20 Access and Section 21 Child Safety, Page 50) Compliance**

**SCHOOL READINESS**

**48. Group Size (Form OEL-SR-6202, Section 4 Group Size, Pages 14-15) Compliance**

**Compliance Comments**

Group Size Establishes a maximum number of children that can be in one classroom area. Group size does not apply during times of outdoor play, provided that ratios and the applicable square footage requirements are maintained at all times. Prior to making changes to classroom set-up by adding stable walls/barriers to divide classroom space you are encouraged to reach out to your local fire department for guidance and assistance (Due June 30, 2017).

Birth -12 months not to exceed 12 children

1 y -24 months not to exceed 12 children

2 y 3 y not to exceed 22 children

3 y 4 y not to exceed 30 children

4 y 6 y not to exceed 40 children

In groups of mixed age ranges, where children one year of age but under two years of age are included, the group size for the youngest population present within the group applies.

In groups of mixed age ranges, where children two years of age or older are included, the group size for the majority population present within the group applies.

As the group size increases and requires additional staff to meet ratio, one staff must possess at a minimum an active credential (Due October 25, 2018)



**Name:** Jay's Learning Center I Inc **License #:** C11MD1005

**Address:** 1111 NW 55th St, Miami FL 33127-1831

**Type:** Routine **Date:** 09/19/2018

### **Counselor Comments**

Dear Provider,

Today a routine renewal inspection was conducted at your facility. During this inspection, 2 children and 2 staff files were reviewed for compliance.

FLYERS provided today regarding the following to be distributed every April and September each year:

Rilya Wilson Act

Pursuant to s. 39.604, Florida Statutes, a child from birth to the age of school entry, who is under court-ordered protective supervision or in out-of-home care and is enrolled in an early education or child care program must attend the program 5 days a week unless the court grants an exemption. A child enrolled in an early education or child care program who meets the requirements of this act may not be withdrawn from the program without prior written approval of the Department or community-based care lead agency. If a child covered by this act is absent, the program shall report any unexcused absence or seven excused absences to the Department or the community-based care lead agency by the end of the business day following the unexcused absence or seventh consecutive excused absence.

Distracted Adult

HB1079 amended s. 402.305(9), F.S. requiring operators of child care facilities and homes must provide parents with information pertaining to the dangers of leaving a child in a vehicle and tips for prevention during the months of April and September. Providers may create their own flyer or use the one created by the Department (attached).

Report was reviewed with director/operator/lead teacher before signing.

Counselor Contact Information:

Chrisandra Blow-Miller M.A.

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Miami, FL 33128

Cell #: (786) 459-3555

Office # (786)257-5207

Fax # (305) 377-7424

Chrisandra.blowmiller@myflfamilies.com

Please feel free to contact me if you have any question regarding this inspection.

Also, continue to visit websites for both agencies for the latest updates on the upcoming changes.

([www.myflfamilies.com/childcareunder](http://www.myflfamilies.com/childcareunder) Whats New and [www.floridaearlylearning.com](http://www.floridaearlylearning.com) under News)

Please contact the Child Care Training Information Center at (888) 352-2842

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**Received by:** Valerie Parker

**Date:** 09/19/2018

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**Inspected by:** Chrisandra Blow-Miller

**Date:** 09/19/2018