



Child Care Facility Information

Name: Port Charlotte United Methodist
ID Number: C20CH0001
Capacity: 86
Owner/Director/Staff Responsible: Paulette Mann

Inspection Information

Type: Routine **Date:** 09/19/2018 **Arrival/Departure Time:** 09:55 AM to 12:05 PM
Staff Present: 5 **Children Present:** 32 **Onsite Visit:** Yes

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.	Compliance
02. Minimum Age Requirements CCF Handbook, Section 2.2	Compliance
03. Ratio Sufficient CCF Handbook, Section 2.3	Compliance
<u>Compliance Comments</u> 1::17. vpk children. 1:5 2 and 3 year olds. 1:10 vpk children.	
04. Supervision CCF Handbook, Section 2.4	Compliance
05. Transportation CCF Handbook, Section 2.5	Compliance
06. Driver's License, Physician Certification & First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4	Compliance
<u>Compliance Comments</u> 3 drivers records reviewed.	
07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4	Compliance
08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5	Compliance
09. Planned Activities CCF Handbook, Section 2.6	Compliance
10. Field Trip Permission CCF Handbook, Section 2.7	Compliance
11. Child Discipline CCF Handbook, Section 2.8	Compliance

PHYSICAL ENVIRONMENT

12. Facility Environment CCF Handbook, Section 3.1	Compliance
13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2	Compliance
14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3	Compliance
15. Licensed Capacity CCF Handbook , Section 3.4	Compliance



16. Indoor Floor Space CCF Handbook, Section 3.4	Compliance
17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5	Compliance
18. Bedding and Linens CCF Handbook, Section 3.6	Compliance
19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2	Not Monitored
<u>Not Monitored Comments</u> Children were not napping at the time of inspection.	
20. Crib Requirements CCF Handbook, Section 3.6	Not Applicable
21. Restrooms and Bath Facilities CCF Handbook, Section 3.7	Compliance
22. Operable Phone CCF Handbook, Section 3.8.1	Compliance
23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8	Compliance
<u>Compliance Comments</u> Fire drill was on 9/12/18 with 9 staff and 44 children.	

FOOD AND NUTRITION

24. Food Preparation Area CCF Handbook, Section 3.9	Not Applicable
25. Meals and Snacks CCF Handbook, Section 3.9	Compliance
<u>Compliance Comments</u> Parents provide all the meals.	
26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7	Compliance
27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3	Compliance
28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9	Not Applicable

SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10	Compliance
30. Diapering CCF Handbook, Section 3.10	Compliance
31. Indoor Equipment CCF Handbook, Section 3.11	Compliance
32. Outdoor Equipment CCF Handbook, Section 3.12	Compliance

TRAINING

33. Training Requirements CCF Handbook, Section 4	Noncompliance
---	---------------



Non-Compliance Description

33-06 The facility did not have documentation to show completion of a Department approved five-hour early literacy and language development course for child care personnel within 12 months of date of employment in child care industry. CCF Handbook, Section 4.2.2

Comments

One staff needs a literacy class.

Due Date 10/20/2018

Violation Level Class 3

34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7	Compliance
---	-------------------

HEALTH REQUIREMENTS

35. Communicable Disease Control CCF Handbook, Section 6.1	Compliance
---	-------------------

36. CPR Requirements CCF Handbook, Section 4.2.4	Compliance
---	-------------------

Compliance Comments

All staff have 1st aid and CPR.

37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2	Compliance
---	-------------------

38. Emergency Telephone Numbers CCF Handbook, Section 6.3	Compliance
--	-------------------

39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4	Compliance
--	-------------------

40. Medication CCF Handbook, Section 6.5	Not Applicable
---	-----------------------

RECORD KEEPING

41. Immunization Records CCF Handbook, Section 7.1	Compliance
---	-------------------

42. Student Health and Records CCF Handbook, Section 7.2	Compliance
---	-------------------

43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S.	Compliance
--	-------------------

Compliance Comments

46 children's records reviewed. 2 and 3 year olds and VPK children, last names A-Z.

44. Personnel Records CCF Handbook, Section 7.4	Compliance
--	-------------------

Compliance Comments

11 staff records reviewed.

45. Background Screening Documents CCF Handbook, Section 7.4.1	Compliance
---	-------------------

46. Daily Attendance CCF Handbook, Section 7.5	Compliance
---	-------------------

ENFORCEMENT

47. Access/Child Safety CCF Handbook, Section 8	Compliance
--	-------------------



Name: Port Charlotte United Methodist **License #:** C20CH0001
Type: Routine **Date:** 09/19/2018

Received by: Paulette Mann
Date: 09/19/2018

Inspected by: James Palmer
Date: 09/19/2018