



## Child Care Facility Information

**Name:** Ladybird Academy of Lake Forest  
**ID Number:** C18SE0007  
**Address:** 700 Lake Forest Blvd, Sanford FL 32771-7420  
**Phone Number:** (407) 324-1315 **Capacity:** 159  
**Owner/Director/Staff Responsible:** Kathryn Arsenault

## Inspection Information

**Type:** Routine **Date:** 11/14/2018 **Arrival/Departure Time:** 01:44 PM to 03:33 PM  
**Staff Present:** 13 **Children Present:** 83 **Onsite Visit:** Yes

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.	Compliance
02. Minimum Age Requirements CCF Handbook, Section 2.2	Compliance
03. Ratio Sufficient CCF Handbook, Section 2.3	Compliance
04. Supervision CCF Handbook, Section 2.4	Compliance
05. Transportation CCF Handbook, Section 2.5	Not Applicable
06. Driver's License, Physician Certification & First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4	Not Applicable
07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4	Not Applicable
08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5	Not Applicable
09. Planned Activities CCF Handbook, Section 2.6	Compliance
10. Field Trip Permission CCF Handbook, Section 2.7	Not Applicable
11. Child Discipline CCF Handbook, Section 2.8	Compliance

#### PHYSICAL ENVIRONMENT

12. Facility Environment CCF Handbook, Section 3.1	Compliance
13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2	Compliance
14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3	Compliance
15. Licensed Capacity CCF Handbook, Section 3.4	Compliance
16. Indoor Floor Space CCF Handbook, Section 3.4	Compliance
17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5	Compliance
18. Bedding and Linens CCF Handbook, Section 3.6	Compliance



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19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2	Compliance
20. Crib Requirements CCF Handbook, Section 3.6	Compliance
21. Restrooms and Bath Facilities CCF Handbook, Section 3.7	Compliance
22. Operable Phone CCF Handbook, Section 3.8.1	Compliance
23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8	Compliance
<b>FOOD AND NUTRITION</b>	
24. Food Preparation Area CCF Handbook, Section 3.9	Compliance
25. Meals and Snacks CCF Handbook, Section 3.9	Compliance
26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7	Compliance
27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3	Compliance
28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9	Compliance
<b>SANITATION AND EQUIPMENT</b>	
29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10	Compliance
30. Diapering CCF Handbook, Section 3.10	Compliance
31. Indoor Equipment CCF Handbook, Section 3.11	Compliance
32. Outdoor Equipment CCF Handbook, Section 3.12	Compliance
<b>TRAINING</b>	
33. Training Requirements CCF Handbook, Section 4	Compliance
34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7	Compliance
<b>HEALTH REQUIREMENTS</b>	
35. Communicable Disease Control CCF Handbook, Section 6.1	Compliance
36. CPR Requirements CCF Handbook, Section 4.2.4	Compliance
37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2	Compliance
38. Emergency Telephone Numbers CCF Handbook, Section 6.3	Compliance



**39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4** **Compliance**

**40. Medication CCF Handbook, Section 6.5** **Not Monitored**

**Not Monitored Comments**

No dispensed medication during inspection.

**RECORD KEEPING**

**41. Immunization Records CCF Handbook, Section 7.1** **Compliance**

**42. Student Health and Records CCF Handbook, Section 7.2** **Compliance**

**43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S.** **Compliance**

**44. Personnel Records CCF Handbook, Section 7.4** **Compliance**

**45. Background Screening Documents CCF Handbook, Section 7.4.1** **Compliance**

**46. Daily Attendance CCF Handbook, Section 7.5** **Compliance**

**ENFORCEMENT**

**47. Access/Child Safety CCF Handbook, Section 8** **Compliance**

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**Received by:** Kathryn Arsenault  
**Date:** 11/14/2018

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**Inspected by:** Luz Torres  
**Date:** 11/14/2018