



Child Care Facility Information

Name: Port Charlotte United Methodist
ID Number: C20CH0001
Capacity: 86
Owner/Director/Staff Responsible: Paula Mann

Inspection Information

Type: Routine Date: 01/16/2019 Arrival/Departure Time: 10:11 AM to 01:33 PM
Staff Present: 8 Children Present: 46 Onsite Visit: Yes

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.	Compliance
02. Minimum Age Requirements CCF Handbook, Section 2.2	Compliance
03. Ratio Sufficient CCF Handbook, Section 2.3	Compliance
<u>Compliance Comments</u> 1: 4 children, 3 year olds. 1: 4 children, 3 year olds. 1:10 children, 4 year olds. 1:11 children, 4 year olds. 2:17 children, 4 and 5 year old.	
04. Supervision CCF Handbook, Section 2.4	Compliance
05. Transportation CCF Handbook, Section 2.5	Compliance
06. Driver's License, Physician Certification & First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4	Compliance
<u>Compliance Comments</u> 4 driver records reviewed.	
07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4	Compliance
08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5	Compliance
09. Planned Activities CCF Handbook, Section 2.6	Compliance
10. Field Trip Permission CCF Handbook, Section 2.7	Compliance
11. Child Discipline CCF Handbook, Section 2.8	Compliance

PHYSICAL ENVIRONMENT

12. Facility Environment CCF Handbook, Section 3.1	Compliance
13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2	Compliance



14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3	Compliance
15. Licensed Capacity CCF Handbook , Section 3.4	Compliance
16. Indoor Floor Space CCF Handbook, Section 3.4	Compliance
17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5	Compliance
18. Bedding and Linens CCF Handbook, Section 3.6	Compliance
19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2	Compliance
20. Crib Requirements CCF Handbook, Section 3.6	Not Applicable
21. Restrooms and Bath Facilities CCF Handbook, Section 3.7	Compliance
22. Operable Phone CCF Handbook, Section 3.8.1	Compliance
23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8	Compliance
<u>Compliance Comments</u> Last tornado drill was on 12/20/18 with 3 staff and 12 children at naptime.	

FOOD AND NUTRITION

24. Food Preparation Area CCF Handbook, Section 3.9	Not Applicable
25. Meals and Snacks CCF Handbook, Section 3.9	Compliance
<u>Compliance Comments</u> Snacks are served. No food preparation is done on site. Refrigerator temperature is 40 F.	
26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7	Compliance
27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3	Compliance
28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9	Not Applicable

SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10	Compliance
30. Diapering CCF Handbook, Section 3.10	Compliance
31. Indoor Equipment CCF Handbook, Section 3.11	Compliance
32. Outdoor Equipment CCF Handbook, Section 3.12	Compliance

TRAINING



33. Training Requirements CCF Handbook, Section 4 Compliance

34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7 Compliance

HEALTH REQUIREMENTS

35. Communicable Disease Control CCF Handbook, Section 6.1 Compliance

36. CPR Requirements CCF Handbook, Section 4.2.4 Compliance

Compliance Comments
All staff have 1st and CPR.

37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 Compliance

38. Emergency Telephone Numbers CCF Handbook, Section 6.3 Compliance

39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4 Compliance

40. Medication CCF Handbook, Section 6.5 Compliance

RECORD KEEPING

41. Immunization Records CCF Handbook, Section 7.1 Compliance

42. Student Health and Records CCF Handbook, Section 7.2 Compliance

43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. Compliance

Compliance Comments
All 65 children's files were reviewed.

44. Personnel Records CCF Handbook, Section 7.4 Compliance

Compliance Comments
13 staff records reviewed.

45. Background Screening Documents CCF Handbook, Section 7.4.1 Compliance

46. Daily Attendance CCF Handbook, Section 7.5 Compliance

ENFORCEMENT

47. Access/Child Safety CCF Handbook, Section 8 Compliance

Received by: Paula Mann
Date: 01/16/2019

Inspected by: James Palmer
Date: 01/16/2019