



Child Care Facility Information

Name: CAP Head Start - Langley Head Start Center

ID Number: C01ES0103

Capacity: 35

Owner/Director/Staff Responsible: Brenda Davis

Inspection Information

Type: Renewal Date: 01/30/2019 Arrival/Departure Time: 11:31 AM to 12:45 PM

Staff Present: 4 Children Present: 13 Onsite Visit: Yes

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.	Compliance
02. Minimum Age Requirements CCF Handbook, Section 2.2	Compliance
03. Ratio Sufficient CCF Handbook, Section 2.3	Compliance
<u>Compliance Comments</u> 1:4 Three and Four Year Old's 2:9 Three and Four Year Old's	
04. Supervision CCF Handbook, Section 2.4	Compliance
05. Transportation CCF Handbook, Section 2.5	Not Applicable
<u>Not Applicable Comments</u> Transportation is not provided, per the staff member.	
06. Driver's License, Physician Certification & First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4	Not Applicable
07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4	Not Applicable
08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5	Not Applicable
09. Planned Activities CCF Handbook, Section 2.6	Compliance
10. Field Trip Permission CCF Handbook, Section 2.7	Compliance
11. Child Discipline CCF Handbook, Section 2.8	Compliance

PHYSICAL ENVIRONMENT

12. Facility Environment CCF Handbook, Section 3.1	Compliance
13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2	Compliance
14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3	Compliance
15. Licensed Capacity CCF Handbook, Section 3.4	Compliance
16. Indoor Floor Space CCF Handbook, Section 3.4	Compliance



17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5	Compliance
18. Bedding and Linens CCF Handbook, Section 3.6	Compliance
19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2	Compliance
<u>Compliance Comments</u> No Nap time.	
20. Crib Requirements CCF Handbook, Section 3.6	Not Applicable
<u>Not Applicable Comments</u> No Infants in Care.	
21. Restrooms and Bath Facilities CCF Handbook, Section 3.7	Compliance
22. Operable Phone CCF Handbook, Section 3.8.1	Compliance
23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8	Compliance
<u>Compliance Comments</u> Fire Drill Completed at the Counselors request.	
FOOD AND NUTRITION	
24. Food Preparation Area CCF Handbook, Section 3.9	Compliance
25. Meals and Snacks CCF Handbook, Section 3.9	Compliance
26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7	Compliance
27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3	Compliance
28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9	Not Applicable
SANITATION AND EQUIPMENT	
29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10	Compliance
30. Diapering CCF Handbook, Section 3.10	Not Applicable
31. Indoor Equipment CCF Handbook, Section 3.11	Compliance
32. Outdoor Equipment CCF Handbook, Section 3.12	Compliance
TRAINING	
33. Training Requirements CCF Handbook, Section 4	Compliance
34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7	Compliance



HEALTH REQUIREMENTS

35. Communicable Disease Control CCF Handbook, Section 6.1	Compliance
36. CPR Requirements CCF Handbook, Section 4.2.4	Compliance
37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2	Compliance
38. Emergency Telephone Numbers CCF Handbook, Section 6.3	Compliance
39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4	Compliance
40. Medication CCF Handbook, Section 6.5	Compliance

RECORD KEEPING

41. Immunization Records CCF Handbook, Section 7.1	Noncompliance
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Non-Compliance Description

41-02 The Florida Certificate of immunization was not acceptable in that: [The form was not current (expired)]. CCF Handbook, Section 7.1

Comments

The student listed on the supplemental form has an expired Immunization Record. The Director will provide a current copy to Child Care Regulations by 02/22/2018.

Due Date 02/22/2019

Violation Level Class 3

42. Student Health and Records CCF Handbook, Section 7.2	Compliance
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43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S.	Compliance
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Compliance Comments

Children's records (10) W-Z were reviewed.

Influenza Documentation was reviewed.

44. Personnel Records CCF Handbook, Section 7.4	Compliance
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Compliance Comments

All Personnel Records Reviewed onsite.

45. Background Screening Documents CCF Handbook, Section 7.4.1	Compliance
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46. Daily Attendance CCF Handbook, Section 7.5	Compliance
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ENFORCEMENT

47. Access/Child Safety CCF Handbook, Section 8	Compliance
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Counselor Comments

Two counselors conducted this inspection C Shakur and S Reilly.

The Matrix was provided.

During the 2018 Legislative Session, House Bill 1079 and House Bill 1435 were passed by the legislature and signed into law by the governor. These two laws became effective on July 1, 2018.

Rilya Wilson Act

In efforts to meet HB 1435 requirements, the Office of Child Care Regulation has developed the Rilya Wilson Act flyer. This flyer outlines the providers responsibilities for ensuring continuity of care and reporting absences of children in out-of-home placement that are enrolled at their facility/home.

Distracted Adult

HB1079 amended s. 402.305(9), F.S. requiring operators of child care facilities and homes must provide parents with information pertaining to the dangers of leaving a child in a vehicle and tips for prevention during the months of April and September. Providers may create their own flyer or use the one created by the Department.

Licensing Counselor emailed the Rilya Wilson Act and the Distracted Adult flyer on: 07/06/2018

Received by: Brenda Davis
Date: 01/30/2019

Inspected by: Cheryl Shakur
Date: 01/30/2019