



## Child Care Facility Information

**Name:** Child Growth and Development LLC  
**ID Number:** C02LE0410  
**Address:** 1989 Commonwealth Ln, Tallahassee FL 32303-3196  
**Phone Number:** (850) 385-2258 **Capacity:** 158  
**Owner/Director/Staff Responsible:** Roman Fontenot

DCF Standards  
 DCF & SR Standards  
 SR Standards

## Inspection Information

**Type:** Routine **Date:** 03/15/2019 **Arrival/Departure Time:** 12:23 PM to 02:30 PM  
**Staff Present:** 10 **Children Present:** 66 **Onsite Visit:** Yes  
 [School Readiness Inspection]

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

<b>01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.</b>	<b>Compliance</b>
<b>02. Minimum Age Requirements CCF Handbook, Section 2.2 (Form OEL-SR-6202, Section 2 Minimum Age Requirements, Page 13)</b>	<b>Compliance</b>
<b>03. Ratio Sufficient CCF Handbook, Section 2.3 (Form OEL-SR-6202, Section 3 Ratios, Page 13)</b>	<b>Compliance</b>
<u>Compliance Comments</u> Infants - 2:7 One years old - 2:10 Two years old - 2:11 Three & Four years old - 1:20 (One staff was observed in the middle of both classrooms supervising children during naptime.) Five years old - 1:18	
<b>04. Supervision CCF Handbook, Section 2.4 (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17)</b>	<b>Compliance</b>
<b>05. Transportation CCF Handbook, Section 2.5 (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19)</b>	<b>Compliance</b>
<u>Compliance Comments</u> Vehicle inspected and in compliance.	
<b>06. Driver's License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4 (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)</b>	<b>Compliance</b>
<u>Compliance Comments</u> Vehicle inspected, drivers certified, and in compliance.	
<b>07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4 (Form OEL-SR-6202, Section 6 Transportation, Page 17-19)</b>	<b>Compliance</b>
<b>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5 (Form OEL-SR-6202, Section 6 Transportation, Pages 17-19)</b>	<b>Compliance</b>
<u>Compliance Comments</u> Vehicle inspected and in compliance.	
<b>09. Planned Activities CCF Handbook, Section 2.6 (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20)</b>	<b>Compliance</b>
<u>Compliance Comments</u> Vehicle inspected and in compliance.	
<b>10. Field Trip Permission CCF Handbook, Section 2.7 (Form OEL-SR-6202, Section 8 Field Trip Activity, Pages 20-21)</b>	<b>Not Applicable</b>
<u>Not Applicable Comments</u> No field trip services are provided.	



<b>11. Child Discipline CCF Handbook, Section 2.8 (Form OEL-SR-6202, Section 9 Child Discipline, Pages 21-22)</b>	<b>Compliance</b>
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**PHYSICAL ENVIRONMENT**

<b>12. Facility Environment CCF Handbook, Section 3.1 (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Compliance</b>
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<b>13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2 (Form OEL-SR-6202, Section 10 Physical Environment, Pages 22-23)</b>	<b>Compliance</b>
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<b>14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3 (Form OEL-SR-6202, Section 10 Physical Environment, Pages 23-24)</b>	<b>Compliance</b>
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<b>15. Licensed Capacity CCF Handbook, Section 3.4 (Form OEL-SR-6202, Section 1 - Capacity, Page 10)</b>	<b>Compliance</b>
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<b>16. Indoor Floor Space CCF Handbook, Section 3.4 (Form OEL-SR-6202, Section 1 - Capacity, Page 10),(Form OEL-SR-6202, Section 1.1 Indoor Floor Space, Pages 11-12)</b>	<b>Compliance</b>
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<b>17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5 (Form OEL-SR-6202, Section 7 Planned Activities, Pages 19-20),(Form OEL-SR-6202, Section 10.7 Outdoor Play Area and Section 10.8 Fencing, Pages 25-26)</b>	<b>Compliance</b>
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Compliance Comments

Playground inspection conducted and in compliance.

<b>18. Bedding and Linens CCF Handbook, Section 3.6 (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29),(Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)</b>	<b>Compliance</b>
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<b>19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2 (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29),(Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)</b>	<b>Noncompliance</b>
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Non-Compliance Description

19-05 The nap/sleep space interfered with exit areas. CCF Handbook, Section 3.6.2, E

Comments

A nap/sleep space of child in the 5 years old classroom was interfering with an exit area in the back of the room.

Technical assistance:

A nap/sleep space must not interfere with exit areas.

Corrective action:

Staff moved child's nap/sleep space away from the exit area.

Due Date Completed at time of inspection

Violation Level Class 2

<b>20. Crib Requirements CCF Handbook, Section 3.6 (Form OEL-SR-6202, Section 12.4 Bedding and Linens, Page 29),(Form OEL-SR-6202, Section 10.4 Nap and Sleep Space(s)/Safe Sleep Practices, Page 24)</b>	<b>Compliance</b>
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<b>21. Restrooms and Bath Facilities CCF Handbook, Section 3.7 (Form OEL-SR-6202, Section 10.6 Bathrooms and Sinks, Page 25)</b>	<b>Compliance</b>
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<b>22. Operable Phone CCF Handbook, Section 3.8.1 (Form OEL-SR-6202, Section 14.2 Fire Safety, Page 33)</b>	<b>Compliance</b>
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<b>23. Fire Drills &amp; Emergency Preparedness CCF Handbook, Section 3.8 (Form OEL-SR-6202, Section 14 Fire Safety and Emergency Preparedness and Response, Pages 32-34)</b>	<b>Compliance</b>
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Compliance Comments

Monitored fire drill log, last fire drill conducted on 2/15/2019.

**FOOD AND NUTRITION**

<b>24. Food Preparation Area CCF Handbook, Section 3.9 (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages 37-38)</b>	<b>Noncompliance</b>
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Non-Compliance Description

24-23 The facility's refrigerator and/or freezer does not have an appropriate thermometer. CCF Handbook, Section 3.9.2, F.1

Comments

The facility's kitchen freezer was observed to not have a thermometer.

Technical assistance:

The facility must maintain a thermometer for both refrigerator and freezer.

Corrective action:

Staff placed a thermometer in the kitchen freezer.

Due Date Completed at time of inspection

Violation Level Class 3

<b>25. Meals and Snacks CCF Handbook, Section 3.9 (Form OEL-SR-6202, Section 17.1 Food Preparation Area and Section 17.2 Food Storage, Pages 37-38),(Form OEL-SR-6202, Section 17 Food and Nutrition Services, Pages 36-42)</b>	<b>Compliance</b>
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Compliance Comments

The facility provides, breakfast, lunch and afternoon snack.

<b>26. Meal and Snack Menus CCF Handbook, Section 3.9.3 &amp; Section 7</b>	<b>Compliance</b>
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Compliance Comments

Meal and snack menus posted.

<b>27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 &amp; Section 3.9.3</b>	<b>Not Applicable</b>
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Not Applicable Comments

The facility provides, breakfast, lunch and afternoon snack.

<b>28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9 (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17),(Form OEL-SR-6202, Section 17.4 Breastmilk, Infant Formula and Food, Pages 40-41)</b>	<b>Compliance</b>
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**SANITATION AND EQUIPMENT**

<b>29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10 (Form OEL-SR-6202, Section 12 Health and Sanitation, Page 28)</b>	<b>Compliance</b>
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<b>30. Diapering CCF Handbook, Section 3.10 (Form OEL-SR-6202, Section 5 Supervision, Pages 16-17),(Form OEL-SR-6202, Section 12.3 Diapering, Pages</b>	<b>Compliance</b>
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<b>31. Indoor Equipment CCF Handbook, Section 3.11 (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27)</b>	<b>Compliance</b>
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<b>32. Outdoor Equipment CCF Handbook, Section 3.12 (Form OEL-SR-6202, Section 11 Equipment and Furnishings, Pages 26-27)</b>	<b>Compliance</b>
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**TRAINING**



**33. Training Requirements CCF Handbook, Section 4 (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27) Compliance**

**34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7 Compliance**

**HEALTH REQUIREMENTS**

**35. Communicable Disease Control CCF Handbook, Section 6.1 (Form OEL-SR-6202, Section 13 Health-Related Requirements, Pages 30-31) Compliance**

**36. CPR Requirements CCF Handbook, Section 4.2.4 (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32) Compliance**

Compliance Comments  
 Staff present with current CPR.

**37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 (Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32) Noncompliance**

Non-Compliance Description  
 37-06 The facility's first aid kit was missing the following items: [ Digital thermometer ]. CCF Handbook, Section 6.2, C (Section 13.5) [SR]

Comments  
 The facility's first aid kit was missing a thermometer. Director indicating it was being utilized by one of the infant room.

Technical assistance:  
 The facility must maintain a complete first aid kit.

Corrective action:  
 Director provided a thermometer in the first aid kit.

Due Date Completed at time of inspection Violation Level Class 3

**38. Emergency Telephone Numbers CCF Handbook, Section 6.3 (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Pages 34-35) Compliance**

**39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4 (Form OEL-SR-6202, Section 15 Emergency Procedures and Notification, Page 35) Compliance**

**40. Medication CCF Handbook, Section 6.5 (Form OEL-SR-6202, Section 16 Medication, Pages 35-36) Compliance**

**RECORD KEEPING**

**41. Immunization Records CCF Handbook, Section 7.1 (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47),(Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 46),Enrollment Information (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47) Compliance**

**42. Student Health and Records CCF Handbook, Section 7.2 (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47),(Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 46),Enrollment Information (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47) Compliance**

Compliance Comments  
 Reviewed 40 children's files including newly enrolled. Monitored H1N1.

**43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47) Compliance**



<b>44. Personnel Records CCF Handbook, Section 7.4 (Form OEL-SR-6202, Section 19.2 Record Keeping/Childrens Files, Page 47)</b>	<b>Compliance</b>
<b>45. Background Screening Documents CCF Handbook, Section 7.4.1 (Form OEL-SR-6202, Section 18 Training Requirements, Pages 26-27),(Form OEL-SR-6202, Section 13.4 First Aid and Cardiopulmonary Resuscitation Pages 31-32),(Form OEL-SR-6202, Section 19.4 Record Keeping/Personnel Records, Page 48),(Form OEL-SR-6202, Section 19.5 Record Keeping/Background Screening, Page 49)</b>	<b>Compliance</b>
<b>46. Daily Attendance CCF Handbook, Section 7.5 (Form OEL-SR-6202, Section 19.3 Record Keeping/Attendance, Page 48)</b>	<b>Compliance</b>

**ENFORCEMENT**

<b>47. Access/Child Safety CCF Handbook, Section 8 (Form OEL-SR-6202, Section 20 Access and Section 21 Child Safety, Page 50)</b>	<b>Compliance</b>
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**SCHOOL READINESS**

<b>48. Group Size (Form OEL-SR-6202, Section 4 Group Size, Pages 14-15)</b>	<b>Compliance</b>
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**Counselor Comments**

Discussed matrix with Director.

During the 2018 Legislative Session, House Bill 1079 and House Bill 1435 were passed by the legislature and signed into law by the governor. These two laws became effective on July 1, 2018.

**Rilya Wilson Act**

In efforts to meet HB 1435 requirements, the Office of Child Care Regulation has developed the Rilya Wilson Act flyer. This flyer outlines the providers responsibilities for ensuring continuity of care and reporting absences of children in out-of-home placement that are enrolled at their facility/home.

**Distracted Adult**

HB1079 amended s. 402.305(9), F.S. requiring operators of child care facilities and homes must provide parents with information pertaining to the dangers of leaving a child in a vehicle and tips for prevention during the months of April and September. Providers may create their own flyer or use the one created by the Department.

Licensing Counselor emailed the Rilya Wilson Act and the Distracted Adult flyer on: 07/16/2018

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**Received by:** Roman Fontenot  
**Date:** 03/15/2019

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**Inspected by:** Rachel Solomon  
**Date:** 03/15/2019