



## Child Care Facility Information

**Name:** Port Charlotte United Methodist  
**ID Number:** C20CH0001  
**Capacity:** 86  
**Owner/Director/Staff Responsible:** Paulette Mann Houston

## Inspection Information

**Type:** Renewal **Date:** 05/02/2019 **Arrival/Departure Time:** 12:58 PM to 02:59 PM  
**Staff Present:** 10 **Children Present:** 20 **Onsite Visit:** Yes

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

<b>01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.</b>	<b>Compliance</b>
<b>02. Minimum Age Requirements CCF Handbook, Section 2.2</b>	<b>Compliance</b>
<b>03. Ratio Sufficient CCF Handbook, Section 2.3</b>	<b>Compliance</b>
<u>Compliance Comments</u> Mixed group of 2-5 year olds ( twelve 5 year olds, two 4 year olds, one 2 year old, five 3 year olds) 1:20	
<b>04. Supervision CCF Handbook, Section 2.4</b>	<b>Compliance</b>
<b>05. Transportation CCF Handbook, Section 2.5</b>	<b>Compliance</b>
<b>06. Driver's License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4</b>	<b>Compliance</b>
<b>07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4</b>	<b>Compliance</b>
<b>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5</b>	<b>Compliance</b>
<b>09. Planned Activities CCF Handbook, Section 2.6</b>	<b>Compliance</b>
<b>10. Field Trip Permission CCF Handbook, Section 2.7</b>	<b>Not Applicable</b>
<u>Not Applicable Comments</u> Facility does not provide field trips.	
<b>11. Child Discipline CCF Handbook, Section 2.8</b>	<b>Compliance</b>

#### PHYSICAL ENVIRONMENT

<b>12. Facility Environment CCF Handbook, Section 3.1</b>	<b>Compliance</b>
<b>13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2</b>	<b>Compliance</b>
<b>14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3</b>	<b>Compliance</b>
<b>15. Licensed Capacity CCF Handbook , Section 3.4</b>	<b>Compliance</b>
<b>16. Indoor Floor Space CCF Handbook, Section 3.4</b>	<b>Compliance</b>



<b>17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5</b>	<b>Noncompliance</b>
<u>Non-Compliance Description</u> 17-03 The facility did not provide shade on the playground. CCF Handbook, Section 3.5, C	
<u>Comments</u> The facility did not provide shade on the 2-5 year olds playground. Technical assistance was given to the Director in regards having shade on the playground,	
<u>Due Date</u> 08/19/2019	<u>Violation Level</u> Class 3
<b>18. Bedding and Linens CCF Handbook, Section 3.6</b>	<b>Compliance</b>
<b>19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2</b>	<b>Compliance</b>
<b>20. Crib Requirements CCF Handbook, Section 3.6</b>	<b>Not Applicable</b>
<u>Not Applicable Comments</u> There are no infants in care.	
<b>21. Restrooms and Bath Facilities CCF Handbook, Section 3.7</b>	<b>Compliance</b>
<b>22. Operable Phone CCF Handbook, Section 3.8.1</b>	<b>Compliance</b>
<b>23. Fire Drills &amp; Emergency Preparedness CCF Handbook, Section 3.8</b>	<b>Compliance</b>
<u>Compliance Comments</u> Director conducted a fire drill at the time of inspection.	
<b>FOOD AND NUTRITION</b>	
<b>24. Food Preparation Area CCF Handbook, Section 3.9</b>	<b>Compliance</b>
<b>25. Meals and Snacks CCF Handbook, Section 3.9</b>	<b>Compliance</b>
<u>Compliance Comments</u> Parents provide a meals for the children, but provides afternoon snack for the school age children.	
<b>26. Meal and Snack Menus CCF Handbook, Section 3.9.3 &amp; Section 7</b>	<b>Compliance</b>
<b>27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 &amp; Section 3.9.3</b>	<b>Compliance</b>
<b>28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9</b>	<b>Not Applicable</b>
<u>Not Applicable Comments</u> There are no infants in care.	
<b>SANITATION AND EQUIPMENT</b>	
<b>29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10</b>	<b>Compliance</b>
<b>30. Diapering CCF Handbook, Section 3.10</b>	<b>Compliance</b>
<b>31. Indoor Equipment CCF Handbook, Section 3.11</b>	<b>Compliance</b>



**32. Outdoor Equipment CCF Handbook, Section 3.12 Compliance**

Compliance Comments

Technical assistance was given to the Director in regards to overcrowding the play equipment on the playground.

**TRAINING**

**33. Training Requirements CCF Handbook, Section 4 Compliance**

**34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7 Compliance**

**HEALTH REQUIREMENTS**

**35. Communicable Disease Control CCF Handbook, Section 6.1 Compliance**

**36. CPR Requirements CCF Handbook, Section 4.2.4 Compliance**

**37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 Compliance**

**38. Emergency Telephone Numbers CCF Handbook, Section 6.3 Compliance**

**39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4 Compliance**

**40. Medication CCF Handbook, Section 6.5 Not Applicable**

Not Applicable Comments

Facility does not dispensed medication.

**RECORD KEEPING**

**41. Immunization Records CCF Handbook, Section 7.1 Compliance**

**42. Student Health and Records CCF Handbook, Section 7.2 Compliance**

**43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. Compliance**

Compliance Comments

Reviewed 4 children files (newly enrolled)

**44. Personnel Records CCF Handbook, Section 7.4 Compliance**

Compliance Comments

Reviewed 13 staff files

**45. Background Screening Documents CCF Handbook, Section 7.4.1 Compliance**

**46. Daily Attendance CCF Handbook, Section 7.5 Compliance**

**ENFORCEMENT**

**47. Access/Child Safety CCF Handbook, Section 8 Compliance**



**Counselor Comments**

Technical assistance was given to the Director in regards having shade on the playground, The outdoor play area must provide shade. Shade may be provided by trees, buildings, or structures. CCF Handbook, Section 3.5, C

Technical assistance was given to the Director in regards to overcrowding the play equipment on the playground. All equipment, fences, and objects on the facility's premises shall be free from sharp, broken and jagged edges, and properly placed to prevent overcrowding or safety hazards in any one area. CCF Handbook, Section 3.12, C

Technical assistance was given in regards to immunization records requirements. The child care facility is responsible for obtaining for each child in care a current, complete and properly executed Florida Certification of Immunization form Part A-1, B, or C, DH 680, which is incorporated by reference in 65C-22.001(8)(o), F.A.C., or the Religious Exemption from Immunization form, DH 681, which is incorporated by reference in 65C-22.001(8)(p), F.A.C., from the custodial parent or legal guardian. DH Form 680 and DH Form 681 may be obtained from the local county health department. Specific immunization requirements are included and detailed in the most current edition of the Immunization Guidelines-Florida Schools, Child Care Facilities and Family Day Care Homes as promulgated by the Florida Department of Health.

- A. Immunizations received out-of-state are acceptable; however, immunizations must be documented on the Florida Certification of Immunization form and must be signed by a physician practicing in the State of Florida.
- B. If the custodial parents or legal guardians fail to provide the documentation required above within 30 days of enrollment, the facility shall not allow the child to remain in the program. The parent/guardian of a child who has not received the age-appropriate immunizations prior to enrollment and who does not have documented medical, religious, or philosophical exemptions from routine childhood immunizations must provide documentation of a scheduled appointment or arrangement to receive immunizations. Providers must include written notification to inform parents, at time of enrollment, that some children in care may not have current immunizations CCF Handbook, Section 7.1, B

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**Received by:** Paulette Mann Houston  
**Date:** 05/02/2019

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**Inspected by:** Janice Thomas  
**Date:** 05/02/2019