



## Child Care Facility Information

**Name:** Holy Cross Lutheran Academy  
**ID Number:** C18SE0095  
**Address:** 5450 Holy Cross Ct, Sanford FL 32771-7403  
**Phone Number:** (407) 936-3636 **Capacity:** 172  
**Owner/Director/Staff Responsible:** Gonzales, Elaine

## Inspection Information

**Type:** Routine **Date:** 06/27/2019 **Arrival/Departure Time:** 10:10 AM to 12:05 PM  
**Staff Present:** 7 **Children Present:** 23 **Onsite Visit:** Yes

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.	Compliance
02. Minimum Age Requirements CCF Handbook, Section 2.2	Compliance
03. Ratio Sufficient CCF Handbook, Section 2.3	Compliance
<u>Compliance Comments</u> Ones: 2/6 Fours mix outdoor 3/17	
04. Supervision CCF Handbook, Section 2.4	Compliance
05. Transportation CCF Handbook, Section 2.5	Not Applicable
06. Driver's License, Physician Certification & First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4	Not Applicable
07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4	Not Applicable
08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5	Not Applicable
09. Planned Activities CCF Handbook, Section 2.6	Compliance
10. Field Trip Permission CCF Handbook, Section 2.7	Not Applicable
11. Child Discipline CCF Handbook, Section 2.8	Compliance

#### PHYSICAL ENVIRONMENT

12. Facility Environment CCF Handbook, Section 3.1	Compliance
13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2	Compliance
14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3	Compliance
15. Licensed Capacity CCF Handbook, Section 3.4	Compliance
16. Indoor Floor Space CCF Handbook, Section 3.4	Compliance
17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5	Compliance



18. Bedding and Linens CCF Handbook, Section 3.6	Compliance
19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2	Not Monitored
<u>Not Monitored Comments</u> Nap time not observed at this inspection.	
20. Crib Requirements CCF Handbook, Section 3.6	Not Applicable
21. Restrooms and Bath Facilities CCF Handbook, Section 3.7	Compliance
22. Operable Phone CCF Handbook, Section 3.8.1	Compliance
23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8	Compliance

#### FOOD AND NUTRITION

24. Food Preparation Area CCF Handbook, Section 3.9	Not Applicable
25. Meals and Snacks CCF Handbook, Section 3.9	Compliance
26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7	Compliance
27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3	Compliance
28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9	Compliance

#### SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10	Compliance
30. Diapering CCF Handbook, Section 3.10	Compliance
31. Indoor Equipment CCF Handbook, Section 3.11	Compliance
32. Outdoor Equipment CCF Handbook, Section 3.12	Compliance

#### TRAINING

33. Training Requirements CCF Handbook, Section 4	Compliance
34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7	Compliance

#### HEALTH REQUIREMENTS

35. Communicable Disease Control CCF Handbook, Section 6.1	Compliance
36. CPR Requirements CCF Handbook, Section 4.2.4	Compliance



Name: Holy Cross Lutheran Academy License #: C18SE0095

Address: 5450 Holy Cross Ct, Sanford FL 32771-7403

Type: Routine Date: 06/27/2019

37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2	Compliance
38. Emergency Telephone Numbers CCF Handbook, Section 6.3	Compliance
39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4	Compliance
40. Medication CCF Handbook, Section 6.5	Compliance

**RECORD KEEPING**

41. Immunization Records CCF Handbook, Section 7.1	Compliance
42. Student Health and Records CCF Handbook, Section 7.2	Compliance
43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S.	Compliance
44. Personnel Records CCF Handbook, Section 7.4	Noncompliance

**Non-Compliance Description**

44-04 The personnel/ volunteer (ten hours or more per month) record did not include a CF-FSP 5337 Child Abuse and Neglect Reporting Requirements form signed annually. CCF Handbook, Section 7.4, C

**Comments**

Two staff had expired abuse/neglect statements. Completed at time of inspection as forms were signed.

**Due Date** Completed at time of inspection

**Violation Level** Class 3

45. Background Screening Documents CCF Handbook, Section 7.4.1	Compliance
46. Daily Attendance CCF Handbook, Section 7.5	Compliance

**ENFORCEMENT**

47. Access/Child Safety CCF Handbook, Section 8	Compliance
---	------------

**Received by:** Gonzales, Elaine  
**Date:** 06/27/2019

**Inspected by:** David Meconitas  
**Date:** 06/27/2019