



Child Care Facility Information

Name: First United Methodist Preschool
ID Number: C18BR0119
Address: 110 E New Haven Ave, Melbourne FL 32901-4560
Phone Number: (321) 724-8345 **Capacity:** 123
Owner/Director/Staff Responsible: Marvetta Graves

Inspection Information

Type: Routine **Date:** 12/05/2019 **Arrival/Departure Time:** 11:40 AM to 01:25 PM
Staff Present: 7 **Children Present:** 30 **Onsite Visit:** Yes

INSPECTION CHECKLIST

GENERAL REQUIREMENTS

01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.	Compliance
02. Minimum Age Requirements CCF Handbook, Section 2.2	Compliance
03. Ratio Sufficient CCF Handbook, Section 2.3	Compliance
<u>Compliance Comments</u>	
2:3 2 year olds	
2:14 3 year olds	
2:13 VPK	
04. Supervision CCF Handbook, Section 2.4	Compliance
05. Transportation CCF Handbook, Section 2.5	Not Applicable
<u>Not Applicable Comments</u>	
The provider does not transport children.	
06. Driver's License, Physician Certification & First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4	Not Applicable
<u>Not Applicable Comments</u>	
The provider does not transport children.	
07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4	Not Applicable
<u>Not Applicable Comments</u>	
The provider does not transport children.	
08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5	Not Applicable
<u>Not Applicable Comments</u>	
The provider does not transport children.	
09. Planned Activities CCF Handbook, Section 2.6	Compliance
10. Field Trip Permission CCF Handbook, Section 2.7	Compliance
11. Child Discipline CCF Handbook, Section 2.8	Compliance

PHYSICAL ENVIRONMENT



12. Facility Environment CCF Handbook, Section 3.1	Compliance
13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2	Compliance
14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3	Compliance
15. Licensed Capacity CCF Handbook , Section 3.4	Compliance
16. Indoor Floor Space CCF Handbook, Section 3.4	Compliance
17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5	Compliance
18. Bedding and Linens CCF Handbook, Section 3.6	Not Applicable
<u>Not Applicable Comments</u> The children do not take naps since school is dismissed at 1:00PM	
19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2	Not Applicable
<u>Not Applicable Comments</u> The children do not take naps since school is dismissed at 1:00PM	
20. Crib Requirements CCF Handbook, Section 3.6	Not Applicable
<u>Not Applicable Comments</u> The provider does not take care of infants.	
21. Restrooms and Bath Facilities CCF Handbook, Section 3.7	Compliance
22. Operable Phone CCF Handbook, Section 3.8.1	Compliance
23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8	Compliance
<u>Compliance Comments</u> A fire drill was done on 11/15/2019 by the provider and an annual fire drill with counselor was done on 8/26/2019.	

FOOD AND NUTRITION

24. Food Preparation Area CCF Handbook, Section 3.9	Not Applicable
<u>Not Applicable Comments</u> The provider does not prepare food for the children.	
25. Meals and Snacks CCF Handbook, Section 3.9	Compliance
<u>Compliance Comments</u> Parents provide meals and snacks for their children.	
26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7	Not Applicable
<u>Not Applicable Comments</u> The provider does not prepare food for the children.	



27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3	Not Applicable
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Not Applicable Comments

The provider does not receive food from an outside source.

28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9	Compliance
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SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10	Compliance
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30. Diapering CCF Handbook, Section 3.10	Compliance
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31. Indoor Equipment CCF Handbook, Section 3.11	Compliance
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32. Outdoor Equipment CCF Handbook, Section 3.12	Compliance
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TRAINING

33. Training Requirements CCF Handbook, Section 4	Noncompliance
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Non-Compliance Description

33-04 Child Care personnel, returning to the industry and who were in compliance with training requirements when they left the industry, did not complete new mandated training within 90 days of employment. CCF Handbook, Section 4.3, A

Comments

The new employee did not complete her required training when they left the industry and did not complete the required training Early Literacy. Due date 1/5/2020.

Due Date 01/05/2020

Violation Level Class 3

34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7	Compliance
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HEALTH REQUIREMENTS

35. Communicable Disease Control CCF Handbook, Section 6.1	Compliance
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36. CPR Requirements CCF Handbook, Section 4.2.4	Compliance
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Compliance Comments

CPR/First Aid current.

37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2	Compliance
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38. Emergency Telephone Numbers CCF Handbook, Section 6.3	Compliance
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39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4	Compliance
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40. Medication CCF Handbook, Section 6.5	Compliance
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RECORD KEEPING

41. Immunization Records CCF Handbook, Section 7.1 **Compliance**

42. Student Health and Records CCF Handbook, Section 7.2 **Compliance**

Compliance Comments

30 children's records were reviewed 2, 3 and 4 year olds.

43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. **Compliance**

Compliance Comments

Influenza Brochures and Distracted Adult flyers were reviewed.

44. Personnel Records CCF Handbook, Section 7.4 **Compliance**

45. Background Screening Documents CCF Handbook, Section 7.4.1 **Noncompliance**

Non-Compliance Description

45-04 An employment history verification was not documented and on file. CCF Handbook, Section 5.1, D

Comments

Two new employee work history verification was not documented and on file. The director called the centers where the employees had worked during the inspection to verify work history. Completed at time of inspection.

Due Date Completed at time of inspection

Violation Level **Class 3**

46. Daily Attendance CCF Handbook, Section 7.5 **Compliance**

ENFORCEMENT

47. Access/Child Safety CCF Handbook, Section 8 **Compliance**

Received by: Marvetta Graves
Date: 12/05/2019

Inspected by: Joyce Sebola-Semista
Date: 12/05/2019