



Family Day Care Home Information

Name: Luna Family Day Care Home
ID Number: F04DU0374
Phone Number: (904) 372-9021 **Capacity:** 10
Owner/Director/Staff Responsible: Mercedes Luna

Inspection Information

Type: Routine **Date:** 01/10/2020 **Arrival/Departure Time:** 12:30 PM to 01:45 PM
Staff Present: 1 **Children Present:** 2 **Onsite Visit:** Yes

INSPECTION CHECKLIST

LICENSED FAMILY

01. Licensed Capacity/ Ratio 402.302(8), F.S. Compliance

Compliance Comments

[Children: Child Care Personnel]

2:1

02. Child Discipline FDCH/LFCCH Handbook, Section 2.3 Compliance

03. Transportation FDCH/LFCCH Handbook, Section 2.4 Compliance

Compliance Comments

Parents and caregivers across the state entrust child care providers with the health and safety of their children every day.

Transporting children, whether as a provider or a parent/caregiver, demands the highest level of safety and responsibility. The Florida Department of Children and Families requires all providers to comply with health and safety licensing standards to ensure the well-being of all children in their care including those who are being transported. Failure to comply may result in administrative actions against your license, including revocation.

Our new video, Transportation Safety for Child Care Providers, provides information on the proper use of the transportation log and how to correctly perform a visual sweep of a vehicle. The death or injury of a child as a result of being left in a vehicle is completely preventable. It only takes moments to complete these safeguards to ensure every child in your care makes it home safe.

Video Link: <https://www.youtube.com/watch?v=wRw3wI7QQ6o&feature=youtu.be>

Transportation Safety for Child Care Providers video:

<https://www.youtube.com/watch?v=wRw3wI7QQ6o&feature=youtu.be>

The provider received a copy of TRANSPORTATION SAFETY FOR LICENSED FAMILY HOME DAY CARES during today's routine inspection.

STAFFING REQUIREMENTS

04. Operator/Advertising 402.318 F.S. and FDCH/LFCCH Handbook, Section 3.1 Compliance

05. Substitute FDCH/LFCCH Handbook, Section 3 Compliance

06. Background Screening Requirements FDCH/LFCCH Handbook, Section 4 Compliance

Compliance Comments

System generated email's from the Clearinghouse will be sent to the provider at 60, 30, and 21 days prior to the fingerprint retention date expiration. Providers will ONLY receive notification for individuals that are on the facility/homes roster. All providers must keep their roster current in the Clearinghouse in order to receive such notifications. Per the Florida Statute 435.12(c) F.S.: An employer of persons subject to screening by a specified agency must register with the clearinghouse and maintain the employment status of all employees within the clearinghouse. Initial employment status and any changes in status must be reported within 10 business days. The provider was given a three (3) page instruction guide as to how to add/omit persons from the programs clearinghouse roster.



07. Staff Training FDCH/LFCCH Handbook, Section 5	Compliance
<u>Compliance Comments</u>	
The Department of Children and Families in partnership with the Office of Early Learning is launching the Trauma Endorsement in July 2019.	
To earn the endorsement, you must have an active Director Credential and successfully complete the following courses:	
Online 5-hour DCF Trauma-Informed Care for Child Care Professionals and Instructor-led 40-hour DCF Trauma-Informed Care for Child Care Program Directors. To learn more about these courses, go to https://www.myflfamilies.com/service-programs/child-care .	
You may also contact your local Training Coordinator for Circuit 4 [Duval County] - Vanessa Williams 904.632.3199 or 904.633.8102, or the Child Care Training Information Center toll-free at 1-888-352-2842.	
Scholarships are available through T.E.A.C.H. toll-free 1-877-FL TEACH (358-3224).	
08. Supervision FDCH/LFCCH Handbook, Section 6	Compliance
HEALTH REQUIREMENTS	
09. Animal Vaccinations FDCH/LFCCH Handbook, Section 7.1	Not Applicable
10. Toxic Substances, Hazardous Materials and Hazardous FDCH/LFCCH Handbook, Section 7.2	Compliance
11. Smoking on Premise FDCH/LFCCH Handbook, Section 7.3	Not Applicable
12. Firearms and Weapons FDCH/LFCCH Handbook, Section 7.4	Compliance
13. Indoor Play Areas FDCH/LFCCH Handbook, Section 7.5	Compliance
14. Outdoor Time, Fencing and Play Area Requirements FDCH/LFCCH Handbook, Section 7.6	Compliance
15. Swimming Pools FDCH/LFCCH Handbook, Section 7.7	Not Applicable
16. Appropriate, Safe and Sanitary Bedding FDCH/LFCCH Handbook, Section 7.8	Compliance
17. Vermin/Pest Control FDCH/LFCCH Handbook, Section 7.9	Compliance
18. Toys, Furnishings, Equipment and Plumbing FDCH/LFCCH Handbook, Section 7.10	Compliance
19. Smoke Detector, Fire Extinguisher, Telephone, Lighting, Temperature and Ventilation FDCH/LFCCH Handbook, Sections 7.11 & 7.12	Compliance
<u>Compliance Comments</u>	
Fire extinguisher's tag is valid until May 2020.	
20. Nutritious Meals and Snacks Provided FDCH/LFCCH Handbook, 7.13 and 7.14	Compliance
21. Hygiene and Sanitation FDCH/LFCCH Handbook, Section 7.15 & 7.16	Compliance
22. Individually Labeled Towels and Wash Cloths FDCH/LFCCH Handbook, Section 7.17	Compliance
23. Diapering Area Clean and Sanitized FDCH/LFCCH Handbook, Section 7.18	Compliance



24. First Aid Kit FDCH/LFCCH Handbook, Section 7.19	Compliance
25. Emergency Information FDCH/LFCCH Handbook, Section 7.20	Compliance
26. Emergency Procedures and Notification FDCH/LFCCH Handbook, Section 7.20	Compliance
27. Fire Drills/Emergency Preparedness FDCH/LFCCH Handbook, Section 7.21 & 7.22	Compliance
28. Communicable Disease Control FDCH/LFCCH Handbook, Section 7.23	Compliance
29. Medication FDCH/LFCCH Handbook, Section 7.24	Not Monitored
<u>Not Monitored Comments</u>	
Per operator, no medication is currently being administered.	
30. Documentation of Dispensed Medication FDCH/LFCCH Handbook, Section 7.24	Not Monitored
<u>Not Monitored Comments</u>	
Per provider, no medication has been administered in the last six (6) months.	

CHILDREN'S RECORDS

31. Immunization Records FDCH/LFCCH Handbook, Section 8.1	Compliance
<u>Compliance Comments</u>	
Counselor observed all enrolled children's records, 10 total.	
32. Health Records FDCH/LFCCH Handbook, Section 8.2	Compliance
<u>Compliance Comments</u>	
Counselor observed all enrolled children's records, 10 total.	
33. Enrollment Information FDCH/LFCCH Handbook, Section 8.3 & 8.4	Compliance
<u>Compliance Comments</u>	
Counselor observed all enrolled children's records, 10 total.	

ENFORCEMENT

34. Access to the Premises/Misrepresentation FDCH/LFCCH Handbook, Section 9.1	Compliance
35. Child Safety FDCH/LFCCH Handbook, Section 9.2	Compliance



Counselor Comments

The Department of Children and Families, Office of Child Care Regulation has completed the rule promulgation process for Family Day Care Home and

Large Family Child Care Home Standards, Chapter 65C-20, Florida Administrative Code. The new rule language became effective on June 12, 2019. Please be advised that your home will be monitored using the new standards during your next licensing routine or renewal inspection whichever inspection type is due next based on your license expiration date.

To access the new rule language visit the following link: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-20>

Technical Assistance RE House Bill 1435, effective July 1, 2018

Rilya Wilson Act:

In efforts to meet HB 1435 requirements, the Office of Child Care Regulation has developed the attached Rilya Wilson Act flyer that will be included in all initial and renewal application packets. The flyer outlines the providers responsibilities for ensuring continuity of care and reporting absences of children in out-of-home placement that are enrolled at their facility/home. Please carefully review the Rilya Wilson Act flyer.

Please visit our website at, <http://www.myflfamilies.com/service-programs/child-care>, to get:

- Child care news/announcements
- Florida Statutes, Florida Administrative Codes, Licensing Handbooks and Classification Summaries
- Brochures, fact sheets, publications, reports, forms and applications

For questions regarding child care training and credentialing, please call the Child Care Training Information Center [CCTIC] at 1-888-FL-CCTIC | 1-888-352-2842.

For questions regarding background screening, please call the Background Screening Helpdesk at 1-888-352-2849.

To report suspected cases of abuse, neglect, abandonment, or exploitation of children or vulnerable adults, please call The Florida Abuse Hotline at 1-800-96-ABUSE | 1-800-962-2873.

Distracted Adult:

HB 1079 amended s. 402.305(9), F.S. requiring operators of child care facilities and homes to provide parents/guardians with information pertaining to the dangers of leaving a child in a vehicle,

including tips for prevention, during the months of April and September.

Received by: Mercedes Luna
Date: 01/10/2020

Inspected by: Erin Wilson
Date: 01/10/2020