



## Child Care Facility Information

**Name:** Coqui Academy  
**ID Number:** C18SE0168  
**Address:** 2401 S Park Ave, Sanford FL 32771-4419  
**Phone Number:** (407) 323-9158 **Capacity:** 80  
**Owner/Director/Staff Responsible:** Sheila Cruz

DCF Standards  
 DCF & SR Standards  
 SR Standards

## Inspection Information

**Type:** Routine **Date:** 02/19/2020 **Arrival/Departure Time:** 09:30 AM to 12:30 PM  
**Staff Present:** 10 **Children Present:** 56 **Onsite Visit:** Yes

### INSPECTION CHECKLIST

#### GENERAL REQUIREMENTS

<b>01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S.</b>	<b>Compliance</b>
<b>02. Minimum Age Requirements CCF Handbook, Section 2.2</b>	<b>Compliance</b>
<b>03. Ratio Sufficient CCF Handbook, Section 2.3</b>	<b>Compliance</b>
<u>Compliance Comments</u>	
Infants - 1:4	
2-yr-olds - 1:8	
3-yr-olds - 1:12	
3-yr-olds - 1:4	
4-yr-olds - 1:15	
4-yr-olds - 2:13	
<b>04. Supervision CCF Handbook, Section 2.4</b>	<b>Compliance</b>
<b>05. Transportation CCF Handbook, Section 2.5</b>	<b>Compliance</b>
<b>06. Driver's License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4</b>	<b>Compliance</b>
<b>07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4</b>	<b>Compliance</b>
<b>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5</b>	<b>Compliance</b>
<b>09. Planned Activities CCF Handbook, Section 2.6</b>	<b>Compliance</b>
<b>10. Field Trip Permission CCF Handbook, Section 2.7</b>	<b>Compliance</b>
<b>11. Child Discipline CCF Handbook, Section 2.8</b>	<b>Compliance</b>

#### PHYSICAL ENVIRONMENT

<b>12. Facility Environment CCF Handbook, Section 3.1</b>	<b>Compliance</b>
<b>13. Toxic Substances, Hazardous Materials and Weapons CCF Handbook, Section 3.2</b>	<b>Compliance</b>



14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3	Compliance
15. Licensed Capacity CCF Handbook , Section 3.4	Compliance
16. Indoor Floor Space CCF Handbook, Section 3.4	Compliance
17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5	Compliance
18. Bedding and Linens CCF Handbook, Section 3.6	Compliance
19. Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2	Compliance
20. Crib Requirements CCF Handbook, Section 3.6	Compliance
21. Restrooms and Bath Facilities CCF Handbook, Section 3.7	Compliance
22. Operable Phone CCF Handbook, Section 3.8.1	Compliance
23. Fire Drills & Emergency Preparedness CCF Handbook, Section 3.8	Compliance

#### FOOD AND NUTRITION

24. Food Preparation Area CCF Handbook, Section 3.9	Compliance
25. Meals and Snacks CCF Handbook, Section 3.9	Compliance
26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7	Compliance
27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3	Not Applicable
28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9	Compliance

#### SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10	Compliance
30. Diapering CCF Handbook, Section 3.10	Compliance
31. Indoor Equipment CCF Handbook, Section 3.11	Compliance
32. Outdoor Equipment CCF Handbook, Section 3.12	Compliance

#### TRAINING

33. Training Requirements CCF Handbook, Section 4	Compliance
34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7	Compliance



### HEALTH REQUIREMENTS

35. Communicable Disease Control CCF Handbook, Section 6.1	Compliance
36. CPR Requirements CCF Handbook, Section 4.2.4	Compliance
37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2	Compliance
38. Emergency Telephone Numbers CCF Handbook, Section 6.3	Compliance
39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4	Compliance
40. Medication CCF Handbook, Section 6.5	Not Applicable

### RECORD KEEPING

41. Immunization Records CCF Handbook, Section 7.1	Compliance
42. Student Health and Records CCF Handbook, Section 7.2	Compliance
43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S.	Compliance
44. Personnel Records CCF Handbook, Section 7.4	Compliance
45. Background Screening Documents CCF Handbook, Section 7.4.1	Compliance
46. Daily Attendance CCF Handbook, Section 7.5	Compliance

### ENFORCEMENT

47. Access/Child Safety CCF Handbook, Section 8	Compliance
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### **Counselor Comments**

Counselor discussed with Director the Trauma-Informed Care for Child Care Professionals.

### **Owner/Director/Staff Responsible Comments**

Today during our inspection we had Mr. Roy Garcia inform us on how important for all daycare Directors to take the Trauma-Informed Care Program Director Credential Endorsement. We are very thankful for this information given to us and gladly be enrolled for the training.

He was very respectful cordious and proffessional during our inspection.

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**Received by:** Sheila Cruz  
**Date:** 02/19/2020

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**Inspected by:** Roy Garcia  
**Date:** 02/19/2020